

**PARK & RECREATION SPECIAL BOARD MEETING
ARCC – EAGLES NEST
January 2, 2019 – 12:00 NOON**

President Matt Prehn called the meeting to order at 12:05 p.m.

Members Present: Sara Christensen Blair, Nick Gehrts, Matt Prehn, Josh Rife and David Sandvig.

Also, in attendance was Lynn Lander, City Manager and Dave Bunsness, City Councilman.

Meeting Minutes: David Sandvig made a motion to accept the minutes. Motion seconded by Nick Gehrts. All present voting aye. Motion carried.

Financial Statements: Financial statements were not available for review..

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Josh Rife made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Sara Christensen Blair. All present voting aye. Motion carried.

Order of Business:

Consider agreement with Aberdeen Swim Club for the use of the Aberdeen Aquatic Center: Travis Lemer informed the board that this was the annual agreement with the Swim Club for the usage of the pool. David Sandvig made a motion to approve the agreement with the Aberdeen Swim Club. The motion was seconded by Sara Christensen Blair. All present voting aye. Motion carried.

Consider bid for aerial spraying services for Mosquito Control efforts: Mark Hoven informed the board that this is a three year contract for the aerial spraying services to help control the mosquito population in the city. Sara Christensen Blair made a motion to approve the bid from Airborne Custom Spraying. The motion was seconded by Josh Rife. All present voting aye. Motion carried. A copy of bids received are on file in the Aberdeen Parks and Recreation office.

Consider Temporary Employee salary scale for 2019: Doug Johnson presented information to the board on the proposed salary scale. Discussion was held. David Sandvig made a motion to approve the proposed 2019 temporary employee salary scale. The motion was seconded by Nick Gehrts. All present voting aye. Motion carried.

Request authorization to advertise for bids for the following: Sidewalk/Bridge replacement at Storybook Land, Trail development at the Kuhnert Arboretum, Reel Mower, 11" Rotary Mower, 72" Rotary Mower: Doug Johnson requested authorization to advertise for bids for the new equipment and projects at Storybook Land and the Kuhnert Arboretum. Josh Rife made a motion to approve authorization to advertise for bids for the Sidewalk/bridge replacement at Storybook Land, trail development at the Kuhnert Arboretum, Reel Mower, 11" Rotary Mower, and the 72" Rotary Mower. The motion was seconded by Nick Gehrts. All present voting aye. Motion carried.

Adjournment: With no further business, Sara Christensen Blair made a motion to adjourn the meeting. Motion was seconded by Nick Gehrts. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:


Doug Farrand, Secretary


Wende Holzmann, Office Manager

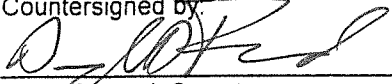
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Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:

Matt Prehn, President

Date

Countersigned by:


Doug Farrand, Secretary

2/6/19

Date