

CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, February 11, 2019 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Mike Levsen presiding. Present at roll call were City Council Members David Bunsness, Alan Johnson, Dave Lunzman, Dennis “Mike” Olson, Mark Remily, Rob Ronayne, and Jennifer Slight-Hansen. City Council Member Clint Rux was absent. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Jay Tobin, and Rich Krokkel.

Mayor Levsen led the Pledge of Allegiance.

MINUTES

Motion by Slight-Hansen, second by Bunsness to approve the minutes of February 4, 2019, as circulated. All present voting aye, motion carried.

OPEN FORUM – No one was present.

CONSENT CALENDAR

Motion by Bunsness, second by Olson to approve the following items on the consent calendar:

LICENSE – Taxi Cab Driver – Kiersten Gaikowski

LOTTERY NOTICE – Yelduz Shrine Driftbikes – receive and place on file.

All present voting aye, motion carried.

NEW BUSINESSCHANGE ORDER/PAYMENT FOR S. 2ND ST. TRAFFIC SIGNAL

City Engineer Robin Bobzien presented a Change Order in the amount of \$1,085.00 and a Payment Request in the amount of \$1,085.00 to Ringgenberg Electric Inc. for additional work done on the S. 2nd St. Traffic Signal Installation Project. Motion by Johnson, second by Lunzman to approve Change Order #4 in the amount of \$1,085.00 and Payment Request #6 in the amount of \$1,085.00 to Ringgenberg Electric, Inc. Upon roll call, all present voting aye, motion carried.

CHANGE ORDER/PAYMENT FOR PASSENGER BOARDING BRIDGE

Transportation Director Rich Krokkel requested approval and authorization for the City Manager to sign a Change Order in the amount of \$16,603.00 and a Payment Request in the amount of \$800,212.55 to John Bean Technologies for the Airport Passenger Boarding Bridge AIP #3-46-0001-38-2018. Motion by Ronayne, second by Slight-Hansen to approve Change Order #1 in the amount of \$16,603.00 and Payment Request #1 in the amount of \$800,212.55 to John Bean Technologies. Upon roll call, all present voting aye, motion carried.

PAYMENT REQUESTS FOR AIRPORT PROJECTS

Transportation Director Rich Krokkel requested approval and authorization for the City Manager to sign the following payment requests: Payment Request to acquire the Passenger Loading Bridge – Helms & Associates in the amount of \$547.50; Payment Request #3 – AIP #3-46-0001-40-2019 Design and Reconstruction of Airport Taxiway ‘C’ – Helms & Associates

in the amount of \$44,790.07; Payment Request #6 – AIP #3-46-0001-39-2018 Airport Master Plan/Airport Layout Plan – Helms & Associates in the amount of \$14,437.32; Payment Request #13 – AIP #3-46-0001-37-2017 Wildlife Hazard Assessment & Mitigation – Helms & Associates in the amount of \$4,479.15. Motion by Johnson, second by Remily to approve the payments to Helms & Associates for work on the Airport Projects. Upon roll call, all present voting aye, motion carried.

BILLS

City Council Member Ronayne asked for an explanation of the bill payment process. City Manager Lynn Lander described the process of review for various department bills prior to City Council review and consideration. Motion by Olson, second by Remily to approve payment of the bills listed for February 11, 2019, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Dakota Custom Turf 4,400.00; American News 224.44; Mettler Sichmeller Engineering 2,500.00; Praxair Distribution Inc. 235.98; RDO Equipment Co. 190.04; Cradys Radiator Shop 775.00; Heartland Paper Company 81.11; Cole Papers Inc. 392.08; Auto Value Part Stores/Hedahls 774.49; HKG Architects, Inc. 2,400.00; Nelson Sales & Service, LLC 62.85; Kesslers Inc. 173.53; Steven Lust Automotive 20.80; MAC's Inc. 232.03; Kim Bonen 133.81; Minnesota Knife 400.00; Farnams Genuine Parts 905.89; Richard Allan Ward III 264.00; Pantorium 54.35; Mardian Scrap Recycling Inc. 4.20; Dakota Supply Group 265.72; Midstates Group 275.00; Safety Service Inc. 300.94; Avera St. Luke's Hospital 3,482.50; Light & Siren 858.00; Ditch Witch of SD Inc. 5,269.45; Crawford Trucks & Equipment 99.66; Town & Country Lumber Inc. 38.57; Recorded Books, Inc. 1,536.00; GALE/Cengage Learning 296.28; Mission Mgmt. Information 355.09; Gold Pages Publishing Inc. 1,160.00; Fastenal Company 197.79; Totally Tubular Mfg. 26.65; Midland Publications 200.00; QNC, Inc. 5,990.00; Airside Solutions, Inc. 450.93; Civil Air Patrol Magazine 245.00; Prestige Flag 372.96; Deere & Company 15,198.97; Ladner Electric 5,100.00; Carpet Master 2,220.00; Northern Truck Equipment Corp. 4,048.00; SD Animal Industry Board 100.00; Dependable Sanitation, Inc. 926.75; Center Point Large Print 249.00; AAP of Aberdeen SD 577.50; Time Inc. Books 45.70; Fordham Signs 449.00; WISP Services LLC 60.00; Newsbank Inc. 5,783.00; Titan Access Acct./Productivity Plus Acct 5,425.00; Executive Management 54.58; EBSCO Information Services 75.23; Pierson Ford-Lincoln-Mercury 24.04; Rick's Heating/Air Conditioning 2,142.86; Active Data Systems Inc. 5,240.15; Northern Valley Communications 799.20; SD Airport Managers Assn 25.00; Bismarck Tribune 199.00; Hardins Photography 140.00; Foster Grandparent Program 2,493.94; Ken's Superfair Foods 529.34; O'Reilly Auto Parts 92.71; Century Business Products 11,677.85; Menards 539.44; Borns Group 39.00; OCLC, Inc. 920.72; SDARA 25.00; Matheson Tri-Gas Inc. 303.12; POMP's Tire Service, Inc. 143.70; Dakota Oil 660.75; ABC Boat Docks LLC 15,393.92; Charles Machine Works, Inc. 24,837.28;

Midwest Tape 173.56; Midcontinent Communications 4,074.48; JGE Rental Equipment 200.00; GRAINGER 1,273.88; Ameripride Services Inc. 662.14; Tri-State Water, Inc. 36.20; ERANGE Inc. 365.00; Midwest Pest Control 240.00; Hillyard Sioux Falls 785.34; NAS Industrial 28,367.08; Autozone 17.99; Jonathon Murdy 2,500.00; AGTEGRA Coop 10,241.76; Runnings Supply Inc 2,183.27; Ultimate Graphics 110.00; Tumbleweed Press Inc. 1,500.00; Eide Bailly LLP 2,000.00; Shane Blake 48.75; Miranda Joy Tran 56.25; Randy Wilson 15.00; Troy Aadland 30.00; Eric Blue Bird 45.00; Ivor I Grove 37.50; Troy Martin Verhoeft 48.75; Northwestern Energy 76,886.44; Dave Schumaker 15,213.54; SD Dept. of Revenue 9,479.36; US Bank Corp. Trust 17,334.95; Dependable Sanitation Inc. 22,827.42; United Parcel Service 43.92; Matheson Tri-Gas Inc. 38.27; AT & T 174.96; MARCO, Inc. 74.15. Upon roll call, all present voting aye, motion carried.

CITY MANAGER'S REPORT

Lynn Lander gave the City Manager's Report. City Planning/Zoning Director Brett Bill requested guidance regarding enforcement of snow removal within the accessible quadrants and corner lots in residential areas. Council discussion followed. Public Works and the Police Department were directed to post a Public Service Announcement regarding visibility at corners, alleys, and driveways for the public to clear sidewalks of snow through to the street. Lynn Lander stated that the City's Website Module – "Notify Me" had 3000 subscribers for Snow Removal and Ice Control, 1200 subscribers for Mosquito Spraying, 1100 subscribers for the Aquatic Center, 1100 subscribers for the Recreation Division, and 1000 subscribers for Public Safety. City Engineer Robin Bobzien provided an update on snow removal.

There being no further business, motion by Bunsness, second by Ronayne that the meeting be adjourned. All present voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Deputy Finance Officer.