

City Council held a work session on August 12, 2019 at 5:00 p.m. in City Council Chambers for a discussion on the 2020 Budget Proposal. Present were Mayor Travis Schaunaman and City Council Members Dave Lunzman, Josh Rife, Alan Johnson, David Bunsness, Dennis “Mike” Olson, and Clint Rux. No action was taken by the Council.

#### CITY COUNCIL PROCEEDINGS

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, August 12, 2019 at 5:30 p.m., regular meeting of the Board of City Council Members, Mayor Travis Schaunaman presiding. Present at roll call were City Council Members Mark Remily, Rob Ronayne, Dave Lunzman, Josh Rife, Alan Johnson, David Bunsness, Dennis “Mike” Olson, and Clint Rux. City Staff present were Lynn Lander, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Dave McNeil, Mark Hoven, and Gene Morsching.

Mayor Schaunaman led the Pledge of Allegiance.

#### MINUTES

Motion by Rux, second by Olson to approve the minutes of the City Council Meeting of August 5, 2019, as circulated. All voting aye, motion carried.

#### OPEN FORUM

Lucas Murray was present to discuss the Sign Ordinance.

#### OLD BUSINESS

##### ORDINANCE NO. 19-07-02

Ordinance No. 19-07-02 amending the zoning regulations of the Aberdeen City Code regarding illuminated and electronic message board signs and signs in the Aberdeen Commercial Historic District was presented for second reading and final adoption. City Planning/Zoning Director Brett Bill recommended an amendment to revise Section 60-344(e) of the ordinance as follows: (e) Conversion of existing nonconforming off-premises sign to electronic message board sign. Notwithstanding any other provision of this Code, any existing static off-premises sign structure constructed as a result of a permit or board of zoning adjustment approval prior to [insert effective date of amendment] shall be considered a legal sign and may be converted to an electronic message board sign structure, legal nonconforming off-premise sign may be converted by alteration and reconstruction to an electronic message board sign structure by the current permit holder, at the same height and within a 10-foot radius of the same location of the sign cabinet as it currently exists, as long as the new location is not closer to the nearest roadway or residential area such sign is brought into compliance with all other current sign ordinances; provided, however, that no static off-premises sign closer than 150 feet to a residential area may be converted to an electronic message board sign, unless such sign was previously granted a closer distance variance from such residential area, and no A converted electronic message board sign structure may ~~not~~ be displayed closer than 600 feet to any other off-premises electronic message board sign structure. A converted electronic message board sign shall comply with all other provisions of the Code. A sign building permit is required to make the conversion allowed

by this subsection. Discussion of the amendment to the ordinance included Lucas Murray and Attorney Marshall Lovrien. Motion by Bunsness, second by Ronayne to amend Section 60-344(e) of Ordinance No. 19-07-02 as presented by the City Planning/Zoning Director. Upon roll call, all voting aye, motion carried. No further amendments offered, motion by Ronayne, second by Olson to approve second reading of Ordinance No. 19-07-02, as amended. Upon roll call, all voting aye, motion carried. Due to the substantial alteration of the substance of the ordinance at second reading from the first reading, the approved ordinance may not be considered for final adoption until at least five days after a duly noticed public meeting of the Council. Final adoption of Ordinance No. 19-07-02 will be considered at the next regular meeting.

#### CONSENT CALENDAR

Motion by Lunzman, second by Remily to approve the following items on the consent calendar:

LICENSE – Excavator – Adriana Flores dba MX Underground LLC

REQUEST TO SERVE AND PERMIT – the consumption of alcoholic beverages at the Wylie Park Pavilion on October 4 – 5, 2019 for a Vinger Wedding.

LOTTERY NOTICE – ASPIRE Foundation Fundraiser – receive and place on file.

FINANCIAL CLOSE-OUT REPORT – for AIP #3-46-0001-37-2017 for the Airport Snow Removal Equipment Acquisition and Wildlife Hazard Assessment and Management Plan.

All voting aye, motion carried.

#### NEW BUSINESS

##### **PUBLIC HEARING ON 2020 CAPITAL IMPROVEMENT PROGRAM**

This being the time and place set for a public hearing regarding the 2020 Capital Improvement Program, Mayor Schaunaman opened the hearing. Discussion followed. Jordan Moench, member of the men's softball league in Aberdeen, commented on the poor conditions of the softball fields in Aberdeen and requested the need for a new facility. Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Bunsness to approve the 2020 Capital Improvement Program and Resolution No. 19-08-01R as follows:

Whereas, the Aberdeen Home Rule Charter provides for the submission of a Five-Year Capital Improvement Program to be proposed no later than the final date for submission of the budget, and

Whereas, the City Manager has presented a Capital Improvement Program as required by his duties as City Manager with a public hearing being held on August 12, 2019, with the published notice on August 1, 2019, stating the meeting time and place, and

Whereas, the City Council is required to adopt the Capital Improvement Program by resolution after the public hearing with or without amendments to the Capital Improvement Program.

Now, therefore be it resolved, that the City Council approves the Capital Improvement Program as presented by the City Manager and proposed at the public hearing held on August

12, 2019, without any amendments.

Upon roll call, all voting aye, number of ayes: 9 and number of nays: 0 (none), motion carried.

#### COMMUNITY EVENT PERMIT

Motion by Bunsness, second by Johnson to approve a Community Event Permit for Aberdeen Downtown Association's Collegepalooza Event on August 27, 2019 on South Main Street from 3<sup>rd</sup> Avenue to 5<sup>th</sup> Avenue. All voting aye, motion carried.

#### BIDS FOR STREET MAINTENANCE CONCRETE REPAIR

Motion by Bunsness, second by Johnson to award the 2019 Street Maintenance Concrete Repair Project to CWF Masonry & Construction in the amount of \$228,321.00 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. City Engineer Robin Bobzien explained the bids received for this project. Upon roll call, all voting aye, motion carried.

#### PAYMENTS FOR AIRPORT PROJECTS

City Manager Lynn Lander presented the following payment requests for work on Airport Projects: Payment Request #10 – AIP #3-46-0001-40-2019 Bidding Phase of Taxiway 'C' Reconstruction for Helms & Associates in the amount of \$3,623.18; Payment Request #12 – AIP #3-46-0001-39-2018 Airport Master Plan/Layout Plan for Helms & Associates in the amount of \$31,495.64; Payment Request #3 – AIP #3-46-0001-41-2020 General Aviation Apron for Helms & Associates in the amount of \$2,888.61. Motion by Johnson, second by Remily to approve the payments and authorize the City Manager to sign the payment requests to Helms & Associates for work on the Airport Projects. Upon roll call, all voting aye, motion carried.

#### BILLS

Motion by Bunsness, second by Lunzman to approve payment of the bills listed for August 12, 2019, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Northwestern Energy 4,920.49; SD Dept. of Revenue 44,922.53; Dependable Sanitation, Inc. 23,035.32; US Bank Corp. Trust 17,334.95; Wellmark Blue Cross/Blue Shield 66,978.90; J & K Mowing Service 1,112.31; Morrison Construction 6,258.90; Western Area Power Admin. 8,988.43; Dakota Oil 314.55; Jarman's Water Systems 725.00; Advance Auto Parts 131.41; Inman Irrigation 5,478.00; Northern Electric 6,877.92; Short Elliott Hendrickson, Inc. 4,127.46; AT & T 128.45; Homes Are Possible Inc. 1,500.00; Midwest Alarm Company 565.92; American News 2,180.96; Aberdeen Development Corp. 14,166.67; Aberdeen School Dist. 2,275.00; Praxair Distribution Inc. 659.28; Beadle Floral & Nursery 15,346.36; Helms & Associates 1,162.20; MARCO Technologies LLC 644.86; Bonnie Bitz 4,220.00; Leidholt Electric LLC 61.22; Interior Design Concepts Inc. 35.05; Dakota Electronics 84.85; Lang's TV & Appliance 149.99; Vosika

Fencing 450.00; Don's Builders Hardware 173.00; Cole Papers Inc. 2,175.05; GCR Tires & Service 37.77; Fisher Scientific Co. 715.43; D. Ervasti Sales Co., LLC 1,474.70; Jensen Rock & Sand Inc. 2,753.50; Graham Tire Co. 101.00; Grote Roofing Co. Inc. 481.63; South Brown Conservation Dist. 228.00; Auto Value Part Stores/Hedahls 723.05; CASH-WA Distributing 5,760.23; House of Glass, Inc. 2,224.47; H F Jacobs & Son 2,437.55; Kesslers Inc. 52.37; MAC's Inc. 83.68; NB Golf LLC 93.99; Kim Bonen 509.59; Aberdeen Ride Line 110.00; Farnams Genuine Parts 410.00; Pantorium 68.70; Dakota Supply Group 949.20; Midstates Group 1,950.96; Roto Rooter Sewer Service 905.25; Safety Service Inc. 203.76; Avera St. Luke's Hospital 4,032.00; Schwan Electric Inc. 140.82; Schwan Welding & Boiler 1,012.00; Stan Houston Equipment Inc. 342.20; Town & Country Lumber Inc. 156.85; Airborne Custom Spraying Inc. 39,887.00; Aberdeen Lawn Care 340.00; GALE/Cengage Learning 131.16; Gold Pages Publishing Inc. 160.00; Fastenal Company 301.64; Totally Tubular Mfg. 2,116.29; Gametime 520.20; Tom Aman 12,802.82; Aberdeen Exchange Club 93.03; Tim Reed 1,375.00; Goodmark Nurseries 2,200.00; Dependable Sanitation, Inc. 4,518.94; Fordham Signs 298.80; South Branch Nurseries, Inc. 163.00; WISP Services LLC 60.00; PEPSI-COLA 4,639.64; Sterling West 32,330.00; Coca-Cola Refreshments 300.50; SD Dept. Health Lab 93.00; Titan Access Acct/Productivity Plus Acct, 53.08; Hub City Radio 700.00; Executive Management 108.91; Toysmith 896.62; West Payment Center 639.82; Barton Heating & A/C Inc. 86.70; Mid-Am Research Chemical 4,194.63; Univar USA Inc. 14,264.25; Dakotaland Autoglass Inc. 86.30; Creative Coatings 504.90; MTI Distributing 4,422.60; FAST Corp. 8,037.50; Pontem Software 1,000.00; JDH Construction 15,604.00; Bismarck Tribune 135.00; Fire Safety First 685.45; Aberdeen Aqua Addicts 1,000.00; Ryan Company Inc. 1,309.30; Federal Express Corp. 44.85; Ken's Superfair Foods 7,519.66; Century Business Products 254.70; West River Beverage Inc. 2,830.50; The Boston Fern 654.95; Menards 4,538.91; NW Blade 195.00; Abdn Community Concert 65.00; Pheasant Country Express 158.05; McQuillen Creative Group Inc. 1,107.50; Midwest Mini Melts 5,519.50; Sperry Stump Removal 9,460.00; Borns Group 248.40; OCLC, Inc. 920.72; Impact Janitorial 510.89; Midwest Playscapes, Inc. 7,286.00; Valley City Times Record 390.00; Double D Body Shop 43.50; Confluence 4,085.19; Ferguson Waterworks 1,633.20; Recreation Supply Co. 1,123.47; Matheson Tri-Gas Inc. 405.19; POMP's Tire Service, Inc. 21.00; Van Diest Supply Co. 1,345.88; Camby's Pass Inc. 1,109.91; Carlson & Stewart Refrigeration Inc. 411.54; American Solutions for Business 94.94; John Schwab 300.00; Shirley Kennedy 30.66; Advance Auto Parts 43.53; AREA Inc. 600.00; Intl Institute of Municipal Clerks 210.00; Turf Addict 249.50; Ingram Library Services 2,515.17; Vollan Oil Co. 10,780.19; LAMAR Companies 250.00; Erica Carda 390.00; Employment Publishing 499.00; Alice LaFontaine 39.60; NAVAJO Manufacturing Company 104.33; Rivards Turf & Forage 1,066.25; Kathy Haas 87.36; Janway Company USA, Inc. 1,409.34; Midstates Equipment & Supply 179.89; Plunkett's Pest Control 481.79; Aberdeen Plumbing & Heating Inc. 3,460.00; Pro Ag Supply Inc. 48.99; Midwest Tape 301.31; Butler Machinery Co. 641.26;

GRAINGER 432.22; Ameripride Services Inc. 1,503.09; Crescent Electric Supply 413.05; Ban-Koe Systems, Inc. 1,715.00; Artic Glacier USA, Inc. 944.34; Midwest Pump & Tank 152.55; 080 Leasing 365.88; Associated Supply Co. Inc. 6,571.50; G & R Controls Inc. 2,397.00; Tri-State Water, Inc. 39.00; Swanson Electric 2,016.87; Robyn Ewalt 292.50; Efraimson Electric, Inc. 173.47; At Cleaning 1,375.00; CWF Masonry & Construction Inc. 51,753.60; Traffic Solutions, Inc. 562.00; Lyla Agius Designs 345.00; Luke Bunke 180.00; Hillyard Sioux Falls 179.80; Jackie Witlock 18.52; Bibliothica, LLC 8,678.69; Kandi K. Smith 287.50; Gayle Parmeter 26.40; Mike Wood 39.60; Autozone 116.54; Jonathon Murdy 2,500.00; AGTEGRA Cooperative 574.62; Runnings Supply Inc. 4,426.27; Legacy Post & Beam 8,244.50; Angie Walth 26.40; Judy Mardian 66.00; Claire Angerhofer 212.95; R & A Taxi 26.00. Upon roll call, all voting aye, motion carried.

#### CITY MANAGER'S REPORT

Lynn Lander gave the City Manager's Report including the new link to the Wylie Park promotion video.

#### ADJOURN

There being no further business, motion by Johnson, second by Bunsness to adjourn the meeting. All voting aye, motion carried.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts, Finance Officer.