

MINUTES
ABERDEEN REGIONAL AIRPORT BOARD
Special Meeting
December 15, 2011

MEMBERS PRESENT: Mike Erickson, Rolf Johnson, Steve Kaiser, Dr. Kennon Broadhurst

MEMBERS ABSENT:

OTHERS PRESENT: Mike Wilson, Sam Muntean, Rhea Ketterling

Chairman Erickson called the special meeting of the Aberdeen Regional Airport Board via teleconference to order at 3:05pm, Thursday December 15, 2011.

Item #2 – Zeeb moved the adoption of the agenda, seconded by Johnson. **MOTION CARRIED.**

New Business:

Change Order #3 was moved as the first item for approval as this is included in the pay estimate submitted.

Item #3 – Upper Plains Contracting, Inc. AIP Project #3-46-0001-30-2010 GA Apron Expansion: Request approval of Change Order #3 decreasing contract amount by \$31,942.91 – Moved approval by Johnson, seconded by Zeeb. Muntean stated the change order is to bring all of the bid items to the final as constructed quantities. The second page details item by item to close-out. Most of the quantities under-ran. We are a little over on asphalt and this is because of patching and the tie-in to the apron. One new item that was added in was the spall repair. This was on the existing apron where we are matching into with our new construction. They repaired some spalls so we are tying into a nice smooth and solid phase. Broadhurst asked about the text box as it was not complete. Muntean stated this should say a long lasting “pavement”. Broadhurst asked if this is the final payment on this, if not why are we having to do this that should have been able to be done at the last meeting. Muntean stated the contractor requested it to be paid before the end of the month because it is such a large amount. Wilson stated since the pay estimate was ready, he thought if he could get a quorum for it, we could get it paid before year end, as it also helps the City to pay for it before the end of the year. This way we do not have to go back in our books. The contractor requested it and Wilson thought that if we get a quorum we can move it through as quickly as we could. This is not a final payment. We are holding some retainage to make sure that the seeding comes in and to make sure that some spalls that we have on the concrete do not become worst. Broadhurst stated it took another week for them to figure out the bill that could have been presented to the Board last Thursday. Muntean stated this is basically what it was. They did not have everything completed and finalized before last week’s meeting. **MOTION CARRIED** approving Change Order #3.

Pay request for materials and work completed to date PE #7 in the amount of \$117,308.28 - Chairman Erickson asked how much is left for retainage. Muntean stated its \$5,000 that we are holding back on the retainage. This is enough to reseed half of the area that was seeded and then to do the epoxy repair if it needed to be done again. Chairman Erickson asked if all the work had been done. Muntean stated all the work is completed. Zeeb moved approval to pay UPCI PE#7, seconded by Johnson. **MOTION CARRIED.**

Kaiser moved to adjourn the special meeting, seconded by Broadhurst. Wilson thanked the Board for doing this special meeting and to Zeeb for facilitating. The meeting adjourned at 3:13pm.