ABERDEEN FIRE & RESCUE
Randy Meister, Fire Chief

- In July, we graduated 4 individuals through the South Dakota School of EMS as National Registered Paramedics. Although I am proud of our 100% graduation rate, it is easily overshadowed by those individuals being in the top 10% of their class throughout the year. The graduates have completed their 3 months of field training and are currently operating as Paramedics with AFR.

Currently, there are 6 more individuals enrolled in the National Registered Paramedic Program and the School of EMS. They are expected to graduate in July 2020. Training Sections Chief (Keith Sharisky) has refined this course to be a more traditional classroom style based on evaluations and feedback from the first course. With the new changes upon an already successful program, I expect to graduate even more highly skilled and competent individuals.

Being able to provide this class has undoubtedly helped with the Paramedic shortage. The innovative approach using an in-house program has helped recruit quality individuals by allowing them to perform shift work along with attending school. The paramedic shortage is currently a national trend, this approach has helped AFR stay ahead of that trend.

- Fire Marshall Mike Thompson retired this spring and shortly after we found his replacement by hiring Chad Nilson. Chad has taken a very active approach and has begun updating existing Fire Ordinances and has implemented new Ordinances as well (nuisance alarms). He has been
working to implement new technology within inspection processes. Chad has also taken a much more engaged role in the community for risk reduction. This is an important piece that needed to be emphasized if we are going to maintain an ISO rating of 2.

- We continue to explore the requirements and feasibility of obtaining an ISO 1 rating. In doing so, we will continue to work with Aberdeen Public Works, Brown County Communications, Fire Prevention, and in-house training. As we explore different options and refine our interactions with other agencies, we will remain focused on maintaining our current ISO rating of 2 and strive for the best response efforts possible for the community.

- The Explorer Program was implemented in 2017. The program is designed to recruit local area high school students that might have an interest in Fire/EMS. To date, our program has exceeded our initial expectations. The program is currently full with 10 students enrolled in the program and an additional 4 students are on a waiting list. The Explorers have provided valuable assistance with numerous fire incidents over the past year. Of the current 10 Explorers, 4 individuals have shown interest in pursuing a career in the Fire/EMS fields at Aberdeen Fire Rescue.

ABERDEEN POLICE DEPARTMENT
David McNeil, Chief of Police

DEPARTMENT GOALS LISTED TO ACHIEVE IN 2019:

- Conducted sexual assault response and investigative training for the entire department. A comprehensive training course was designed by Administrative Sergeant Bisbee. The Brown County States Attorney’s office and Safe Harbor were also involved. Each member of the department received the training and instruction. Through this training, the department enhanced its ability to respond and investigate sexual assault cases ultimately assisting victims in the best possible way.

- Developed a mental health crisis intervention team, which is a partnership between law enforcement and the providers in the mental health system to provide better resolutions and outcomes for those in mental health crises.
Department staff have met with the Aberdeen area mental health providers, states attorney, judges, advocates, and more throughout the year and have arrived at the implementation of a mental health process officers can engage in the field. The process directly connects mental health professionals at the time of the event for the person we are assisting. This protocol will work for certain situations where an involuntary hold is not deemed necessary by an officer. The process will connect the person in crisis with a mental health resource that could continue beyond the officer’s initial call with that person.

- Created an internal leadership program for officers who are in the role of an officer in charge of a shift at certain times and for officers wishing to be supervisors in the future. Officers attended training this year related to leadership and supervision. The training that was attended was outside of the department. This project is still being developed. In 2019, a Sergeants testing process was conducted as a sergeants position was added to the afternoon shift and another Sergeant was selected to fill the vacancy created when a day shift Sergeant left the department.

**SOME 2019 RESOLVED CRIMES:**

- Numerous vehicles and houses were damaged with BB guns by multiple suspects. The cumulative damage that occurred to citizens’ property was estimated to be between $20,000 and $30,000. Suspects were identified and arrests were made.
- On two separate occasions during the year, multiple storage sheds were burglarized in Aberdeen. In each of these occurrences, suspects were identified and arrests were made.
- Numerous successful drug investigations which facilitated the seizing of methamphetamine and other controlled drugs and substances as evidence.
- A financial crimes investigation involving many Aberdeen residents with the cumulative loss of over a million dollars was successfully investigated and resulted in the arrest of the suspect.
• A financial crimes investigation where the suspect embezzled tens of thousands of dollars from local service organizations was resolved with an arrest.

**SOME 2019 RESOLVED CRIMES AGAINST PERSONS:**
• An apartment building near Ken’s Fairway was shot multiple times with a high powered rifle. A suspect was developed from the incredible efforts of department staff. The suspect confessed to the incident and was arrested and convicted. This was a very serious crime which left this part of the community very unsettled.
• Several rape cases in which the suspects were identified and arrested. One suspect received 30 years in prison. These investigations and results brought justice to the victims.
• An adult sexual predator was sentenced to 10 years in prison for solicitation of a minor.

**ADDITIONAL 2019 ACCOMPLISHMENTS:**
• The department increased the APD website Facebook followers by 1955 for a total of 20,000. This site is an incredible tool for directly communicating with the community.
• Increased the community’s awareness for the usefulness of security cameras and partnered with Lust Automotive to encourage citizens to purchase a security camera system and implement a home or business security assessment.
• Implemented a tactical emergency medic resource to the special response team. These medics are paramedics from the Aberdeen fire department. With the implementation of this component, lifesaving capabilities are greatly increased in the event of a critical incident.

**2019 YEAR-END REPORT FOR THE COMMUNITY POLICING PROGRAMS**
• Coffee With A Cop-The Aberdeen Police Officers continued with the Coffee with a Cop program. This simple program is designed to have the people sit down with Police Officers and visit over a cup of coffee. There is no agenda other than to meet, answer questions and hear concerns that our public may have. This year we held six Coffee with a Cop events. Thanks to
organizations such as Aramark at NSU campus, Airport Café, Red Rooster, Ken’s, and Kessler’s for donations of food and beverages. They show great support for our community in helping bringing people together to address problems.

SECURITY ASSESSMENTS AND ACTIVE SHOOTER TRAINING

- The Aberdeen Police Department continues offering free security assessments to our community members. A certified security specialist is invited by a variety of people, organizations, or businesses to conduct an assessment on policies, procedures, and building design. The specialist meets with people to gather information on the organization and building layout. This specialist reports back with written suggestions to consider that can help improve safety and security. Every year we improve our security assessments and this year we started adding FEMA links. In this new addition, any organization that would apply for Federal Grants could reference these assessments to gain money to pay for security improvements.

- The Aberdeen Police Department conducted 7 security assessments in 2019. What makes these assessments so powerful is when you combine them with the free active threat training that is provided by the Aberdeen Police Department. These programs provide answers on how to best prepare for an active shooter event.

- The Department has been teaching the ALICE program. We teach methods on how to Alert and Inform if an incident occurs. Counter and Evacuation strategies are practiced so people can quickly to safety while learning skills they can remember. As we approach 2020 we have a list of community members asking us to conduct both assessments and Active Shooter Training. Our department is committed to meeting the demand when we are available. If you would like to have these free services conducted please call 626-7000.

The Aberdeen Police Department now has 6 ALICE instructors who are able to provide this high quality training for the community.
ALICE TRAININGS

1. Dacotah Bank 4-30-19
2. Agtegra 6-19-19
3. NSU 6-26-19
4. Federal Courthouse 7-29-19
5. NSU 8-19-19
6. Salvation Army 9-16-19
7. NSU Student Center 9-25-19
10. US Bank 10-30-19
11. St. Paul Lutheran Church 11-3-19
12. Agtegra 11-5-19
13. Mother Joseph Manor 11-20-19

ABERDEEN POLICE DEPARTMENT D.A.R.E. PROGRAM FOR 2019

- The Aberdeen Police Department continued teaching D.A.R.E. in the grade schools, middle schools, and high school. D.A.R.E. is a strong community policing program that builds connections between Law Enforcement Officers, kids, school staff, and parents. The program has many benefits from teaching children in the 5th grade on making safe and responsible decisions on alcohol, tobacco, and bullying. This program also teaches the 7th grade level R.E.A.L. strategies on how to avoid and leave dangerous situations involving alcohol, drugs, and violence. The greatest benefit of this program is the bonding of a Law Enforcement Officer with the youth in our local schools. These relationships build trust, respect, and connections with young people so that they feel safe in working problems with the Police. The other benefit of this program is the addition of a trained Law Enforcement Officer working in the school for hours providing security and protecting the school. Aberdeen is fortunate to have three certified School Resource Officers. However, these officers are spread between nine schools.
We currently have four Police Officers teaching the D.A.R.E. program. Sgt. Theroux, Officer Embury, Officer Danielson and Officer Bruce taught D.A.R.E. to the following schools:

- Holgate Middle School to: 114 7th Grade
- Simmons Middle School to: 170 7th Grade
- Central High School to: 491 9th and 10th Grades
- Roncalli to: 33 5th Grade
- Lincoln to: 30 5th Grade
- Simmons Elementary to: 77 5th Grade
- Mike Miller: 34 5th Grade
- Trinity Lutheran School: 14 5th Grade
- CC Lee: 66 5th Grade
- May Overby: 76 5th Grade
- OM Tiffany: 59 5th Grade

**TOTAL:** 1164 Year 2019

ABERDEEN REGIONAL AIRPORT
Rich Krokel, Transportation Manager

**2019 AIRPORT ACCOMPLISHMENTS**

  - The plan has been accepted and signed by the FAA and closed out.
- Completed the Passenger Boarding Bridge replacement project.
  - The project has been closed out by the FAA.
- Completed planning, construction safety phasing plan, and bidding of Taxiway C project.
- Completed the construction safety phasing plan for the General Aviation Apron and TWY D geometry correction project. This project will be moved out to 2022/2023.
- Airport Certification Manual updates are 100% complete.
- Airport Security Plan updates are 100% complete.
• Successful completion of the 2018-2019 snow season with no negative impacts to safety. The season with the third highest snowfall on record at 81”.
• Aviation Day planning and implementation was a success. Many people throughout the community spoke well of the event.
• Aberdeen hosted the 2019 SDAMA/AAND Fall Conference. This required many labor hours to ensure a successful event.
• I was invited to speak at the Exchange Club, Aberdeen Development Board meeting, One Million Cups event, the South Dakota Airport Managers spring conference, and FAA FAAST safety meeting.
• I believe that many relationships within the aviation community in Aberdeen have been healed over the course of the past calendar year, based on no confrontational experiences.
• ABR appeared in Airport Improvement magazine, a national trade publication, for snow removal improvements.

2019 ABERDEEN RIDE LINE ACCOMPLISHMENTS:
• Total 2019 Ridership numbers ended up at 63,627. This number is a significant decrease over 2018, due in a large part to Avera St Luke’s Worthmore contract being terminated. We have also seen a decrease in elderly passengers, a trend other transit agencies are also experiencing. As some of the older passengers pass away, we are not getting riders to replace them. The aging population is driving themselves around longer than they used to. We have increased our out of town Medicaid trips this year. We continue to see an increased demand for youth transportation to and from school.
• We have three buses on order.
• We recently completed our Coordinated Transportation Plan as required by the SD DOT and out of that plan, are working on forming a Community Coordination Committee.
• Ride Line Manager continues to take leadership roles across the state and region. Tom serves as Roadeo Marshall for the North and South Dakota Bus Roadeo and has started assisting on the National Bus Roadeo. Tom was
re-elected to the Board of Directors for the Dakota Transit Association for a three-year term, he serves as Vice President of the Board of Directors for the South Dakota Transit Providers and recently accepted the position of Chairman of the Transportation Committee for the Aberdeen Chamber of Commerce.

PLANNING & ZONING, BUILDING INSPECTION, CODE ENFORCEMENT, & HEALTH
Brett Bill, Planning & Zoning Director

2019 ACCOMPLISHMENTS-PLANNING AND ZONING
- 36 Plats (33 within City limits and 3 within the 3 mile jurisdictional limit).
- 14 Petitions to Rezone (13 within City limits and 1 within the 3 mile jurisdictional limit).
- 5 Petitions to Vacate Public Right-of-Way (119,836 square feet or 2.751 acres vacated).
- 4 Special Requests to the Planning Commission for Various Construction Projects in the Neighborhood Commercial District, Industrial Park District and the Aberdeen Commercial Historic District.
- 2 Tax Increment Finance District Submitted and Approved (TIF 30 and 31).
- 5 Ordinance amendments.
   (66 – TOTAL PLANNING COMMISSION ITEMS.)
- 85 Variance Requests.
- 15 Special Exception Requests (including Daycare operations).
- 11 Appeal Requests.
   (111 – TOTAL BOARD OF ZONING ADJUSTMENT ITEMS.)
- 1 Annexation (0.12 acres).
- 119 Sign Permits Issued (Thru Nov. 30th).
- Continuous updating of the interactive map portal page on the City web site.
- Updated Building Permit Database with data from Board of Zoning Adjustment meetings.
2019 ACCOMPLISHMENTS-BUILDING INSPECTION

- 1,244 Total Building Permits Issued – Valuation $33,801,800.73 (Thru Nov. 30th).
  - (Inspections are necessary and completed on 98% of all building permits issued).
  - 21 Plumbing Permits Issued (Thru Nov. 30th).
- 9 Inspections of New or Relocated Daycare Operations (Thru Nov. 30th).
- 2 Complaints Filed with the Residential Contractor Board (Thru Nov. 30th).

2019 ACCOMPLISHMENTS-CODE ENFORCEMENT

- 2,188 Code Enforcement Cases Opened - Average of 8 new cases per working day (Thru Nov. 30th).
- 220 Nuisance Abatements – Grass/Weeds, Snow, Junk (Thru Nov. 30th).
- 24 Structure Demolitions – houses, accessory structures, mobile homes and commercial/industrial structures - 2 more structures pending demolition (Thru Nov. 30th).

2019 ACCOMPLISHMENTS-HEALTH

- 176 Health Inspections for liquor/beer/wine licenses (This number includes re-inspections after a failure or failures to comply) (Thru Nov. 30th).
- 4 Inspections for Bed Bug Infestations (Thru Nov. 30th).
  - 6 Inspections for Cockroach Infestations (Thru Nov. 30th).
- 1 Inspection for Flea Infestations (Thru Nov. 30th).
- 22 Inspections for “Other” Bug Infestations (Thru Nov. 30th).
  - 3 Inspections for Mold (Thru Nov. 30th).
- 24 Inspections for Unsanitary Living Conditions (Thru Nov. 30th).
- 12 Inspections for Lack of Heat in a Rental Unit (Thru Nov. 30th).
  - 16 Inspections for Lack of Water in a Rental Unit (Thru Nov. 30th).
  - (264 Total Health Inspections (Thru Nov. 30th).
HUMAN RESOURCES
Jill Mohr, Human Resource Director

- Attend Continuing Education through Fire Law Group (Curt Varone) on FLSA Fire/Police-Managing Disciplinary Challenges in the Fire Service/FLSA for Fire Department.
- Developed Seasonal Training powerpoint orientation for all Parks and Rec seasonal employees.
- Revised Park and Rec application and employment process-hiring and onboarding.
- Added all Parks and Rec summer positions to website by age.
- Created Fire Department guidelines for Paramedic Training Program/EMT Recruit-Fire Academy Program & Light Duty Program
- Implemented electronic paystubs that were manually printing by hand.
- Revised Police Department Sgt hiring process.
- Fire Union Negotiations
- Converted City of Aberdeen to Electronic Timekeeping
- Converted to Electronic Benefits enrollment platform online—no more paper enrollments.
- Hired new PRF Director

WATER TREATMENT PLANT
Bob Braun, Water Treatment Superintendent

- Bid the replacement of Transfer pump #3 with a more efficient higher capacity pump. Installation delayed due to manufacturing of pump.
- Was able to run plant with minimal filter aid polymer usage and minimal taste and odor complaints.
- Completed test pumping of Eyestone and Jacobs pits.
- Completed a facility plan to address future and current needs.
- Replaced chlorine leak detector.
- Storm water outfall was repaired.
- Replaced the control system in the old building.
ABERDEEN PARKS, RECREATION & FORESTRY DEPARTMENT
Doug Johnson, Director

- Administered a grant from the South Dakota Department of Transportation for updating the Recreational Trail Master Plan and coordinated the efforts to update the Trail Master Plan with Stantec Consulting.
- Administered a grant from the South Dakota Game, Fish, and Parks for Land and Water Conservation Grant funding to assist in installing a new themed playground area in the Land of Oz.
- Administered a grant from the South Dakota Game, Fish, and Parks to fund the construction of a 1270’ long trail in the Kuhner Arboretum.
- Coordinated efforts at the Wylie Park campground to add two medium size camping cabins which were constructed by the students of the ATEC center.
- Prepared and administered a request for proposal for engineering and architectural services for the construction of four new softball fields at the Players Field Softball Complex.

PARKS DIVISION:
- Completed installation of a new irrigation system at the Arboretum.
- Completed installation of Playground Equipment unit at Sunshine Park, Frontier Park, and Melgaard Park.
- Completed installation of a new trail along 15th Ave NE between Dakota Street to North 2nd Avenue.
- Completed installation of Fibar Safety Surfacing at Frontier Park.
- Completed the resurfacing of six counts at the Holgate Recreation Area.
- Completed work on installation of a new Dog Park in the Nature Area
- Completed repairs to Fossum Field light towers.
- Completed repairs to Clubhouse/Restroom Facility at Fossum Field.

WYLIE PARK:
- Completed installing a new entrance sign off Highway 281.
- Completed installation of a new flag pole.
MOSQUITO CONTROL:
- Hosted the South Dakota Mosquito Control conference in conjunction with the State of South Dakota.

FORESTRY DIVISION:
- Planted and maintained over 600 trees throughout public property in Aberdeen which includes boulevards, park areas, trail areas, tree nurseries, municipal cemetery and golf course.
- Rented out 170 community garden plots which includes monitoring for weed issues, maintaining refuse piles and spring and fall tilling.
- Forestry Division removed over 150 trees that were in poor or dead condition. Many were Ash trees. Completed the pruning of 50 trees at homeowner’s request and over 1,000 boulevard trees were trimmed in zone 3 of the 2019 chip sealing schedule.
- Completed the removal of 161 boulevard stumps.
- Completed over 200 service requests called in from the general public.

LEE PARK GOLF COURSE:
- Widened fairway-landing areas to improve aesthetics and pace of play.
- Forestry Division planted 14 trees along to left side of 10 fairway to separate the fairway from the driving range.
- Incorporated several new native areas on the golf course.

RIVERSIDE CEMETERY:
- Conducted 64 interments through November 13, 2019. 23 of those were traditional services, one our annual Avera baby service, and 40 were cremains interments.
- Hosted the main Memorial Day service for the first time in many years.
- Further upgraded Pontem Cemetery Management Software to include online burial search.
- Completed leveling of approximately 100 markers and 12 monuments.

RECREATION DIVISION:
- The Aberdeen Aquatic Center offered swimming lessons for 686 participants and had total daily attendance of 48,518 with gross revenues over $350,000.
- Provided recreational open gym program using public schools and city gyms with over 2000 participants.
• Administered the Adult Men’s Basketball League, tournament and playoffs in conjunction with the Aberdeen Men’s Basketball Association for 27 teams and over 300 participants.
• Provided fall and winter special events such as the Winter Fun Day, Family Free Throw Contest, Haunted Forest with over 3,900 in attendance, Winterfest with over 3,000 participants and Holiday Celebration.
• Provided Adult Volleyball Program with 140 teams and 840 individual participants. Provided 4-on-4 Spring Volleyball League with 20 teams participating and conducted 4-on-4 volleyball tournament with 10 teams participating.
• Provided Historic Walking tours of Main Street, Highlands and Hagerty & Lloyd with over 44 people who attended.
• Provided a variety of summer special events such as the City Track Meet, Melgaard Fun Runs, Youth Fishing contest, Twins Bus trip, 3-on-3 basketball tournament and Storybook Land Festival with over 5000 in attendance.
• YAPA hosted 21 separate events over 2019 (not including concessions events). These events brought in 534 patrons/guests and logged 1585 hours of occupation.
• YAPA had 6298 patrons visit over the course of the year and those patrons clocked an impressive 23,304 hours of occupation in the youth center.
• In total, YAPA had 2822 patrons participate in our weekly programs.

**ABERDEEN RECREATION AND CULTURAL CENTER (ARCC):**
• Provided more than 270 different arts and cultural programs that were offered over 1600 times with over 40,000 people participating.
• Provided the ARCC Dance Program with more than 700 enrolled in 100 weekly classes during the school year.

**ABERDEEN AREA SENIOR CENTER:**
• The 2019 membership year ended with 795 members from Aberdeen and approximately 61 members from the communities of Groton, Columbia, and Frederick. 2019 saw many new faces with 165 first time new members.
▪ New windows were put in the technology center and library. The big picture window in the middle of the building outside the office was also replaced. Two windows in the office were also replaced. The Aberdak Club gave $14,000 toward these replacements.

▪ Kohl’s Department store volunteered for two different opportunities at the Center. The center received almost $2500 from those opportunities, which included helping with Bingo night, Pancake Breakfast, and working Bingo at the Brown County Fair.

▪ Received grants from 3M and their employee and retiree match program. The grants we receive should be $3,000.

▪ Held seven Bingo nights. Profits for the first six are $3,382.85, which is given to the Aberdak Club. These funds are then divided between the City of Aberdeen 75% and 25% stays with the Club.

▪ The Meals on Wheels delivered 13,900 meals. Jackie Witlock has 14 new volunteers assisting with deliveries. Jackie and Laura have trained most of those route drivers. New process and procedures were made for the Meals on Wheels program. Have had two different businesses in town help with the delivery of Meals on Wheels. Titles of the Dakotas has driven a route during the summer to help fill in and Aberdeen Federal Credit Union filled a Meals on Wheels route for four months while one of our drivers went south for the winter.

FINANCE DEPARTMENT
Karl Alberts, Finance Officer

TREASURER’S DIVISION
▪ Over 122,370 Utility Bills Mailed & Collected totaling $10,768,607 revenue
▪ Over 330 Water Shutoffs Processed

AUDITOR’S DIVISION
▪ 18,792 Invoices Processed
▪ 5,397 Checks Produced
▪ 30 Retail Liquor Licenses Issued
▪ 1 Full Service Restaurant License
▪ 13 Retail Wine Licenses Issued
▪ 61 Retail Beer Licenses Issued
- 24 Package Liquor Licenses Issued
- 6 Package Beer Licenses Issued
- 1 Package SD Farm Wine License Issued
- 50 Video Lottery Licenses Issued
- 55 Special Liquor Licenses Issued
- Prepare weekly City Council Agendas & Minutes and twice monthly for Joint w/ County

**FINANCE DIVISION**
- Reconfigured numerous general ledger departments and accounts to allow for Executime integration.
- Updating Purchasing Manual to reflect changes in federal grant requirements/uniform guidance.
- Completed Annual Fraud Review of primary bank accounts.
- 367 Journal Entries with a minimum of 2 Adjusting Entries per Journal Entry
- 2018 Financial Statements Generated with 48 separate funds included
- Assist City Manager in compiling, balancing and approving 2020 budget of $71,197,445
- 1 TIF Districts Helped Create (#31)
- 2 TIF Districts Completed and Dissolved (#3 and #10)
- Consolidated chart of accounts eliminating unnecessary funds, departments and accounts
- Assisted departments with recognition and reporting of all federal and state grant awards.
- Processed 5,827 credit/debit card transactions totaling $540,105 and 2,157 on-line utility payments totaling $179,427 as of 12/06/2019.

**COMPUTER DEPARTMENT**
- Coordination with Aberdeen School District on acquiring PEG equipment
- Implemented direct e-mailing of employee pay stubs to eliminate paper pay stubs.
- Provided 55 new and replacement computers for all city departments
- Assisted in maintenance and enhancement of City Hall security system
- Continued security improvements on network, including performing e-mail user education and testing
K.O. LEE ABERDEEN PUBLIC LIBRARY
Shirley Arment, Library Director

- The library conducted a library card drive starting in August of 2019 with the goal of making 500 new cards. The goal of making 500 cards was met in 2 months.
- Library staff created kits to provide to families of new babies born in Aberdeen. The kits contain baby gifts with the Library’s logo attached, information on services and programs offered by the library and a certificate for a library card for the baby.
- Library staff did a test of new Saturday and Sunday hours during 2019 and determined based on use and community feedback that the Library will be open from 12-4 pm on Saturdays and Sundays through the winter of 2020 after which usage statistics will be reviewed.
- A social media strategy was developed to encourage deeper engagement with the community using the library Website, Facebook, Instagram, Pinterest, Snapchat, Twitter to publicize and promote the library and its activities.
- Library staff have developed new strategies to provide access to technology for teens and children which include computer coding programming and STEM (science, technology, engineering and math) related activities.
- Clearer more flexible signage was added to the Library including signage for the community rooms, the outdoor book drop, the non-fiction book section, the magazines and newspapers and the Information/Circulation desk.
- A logo was created for the library and has been incorporated into library materials and publicity.
- The Library staff has expanded homebound delivery and programming services for handicapped and senior citizens in the community. Over 1150 Outreach deliveries will be made to homebound patrons by library staff and volunteers in 2019.
WATER RECLAMATION PLANT
Peggi Badten, Superintendent

- For the year, we will have treated approximately 1.567 billion gallons of wastewater, removing approximately 96% of the solids and oxygen demanding pollutants and 99.7% of the ammonia. The biosolids application program applied nearly 3.5 million gallons (350 dry metric tons) of biosolids to 350 acres of farm ground.
- Performed over 1300 individual laboratory analyses for compliance and process control purposes.
- Successfully operated, maintained and remediated the facility during the sewer collapse and resulting flooding/high solids event that occurred during and after the April blizzard.
- Successfully completed EPA mandated laboratory proficiency testing. Testing parameters include pH, biochemical oxygen demand, ammonia, and total suspended solids.
- Reviewed current wastewater surcharge amounts for possible revision. No revision needed at this time.
- Inspected all industries in possession of a Wastewater Discharge Permit to ensure permit compliance.
- Replaced digester boiler and burner.
- Replaced streetlights with energy efficient LED bulbs.
- Completed soda ash DCS integration.
- Rebuilt three high lift centrifugal pumps.
- Maintenance employees attended classes on electrical safety and the operation and maintenance of variable frequency drives.

CITY ATTORNEY
Ron Wager, City Attorney

- Negotiated Fire Employees Union Contract: Served as a negotiations team member with the Human Resource Director to successfully negotiate a new collective bargaining agreement with Local 446 of the International Association of Firefighters for 2020.
Completed Recodification of Aberdeen City Code: Reviewed Code with recodification counsel and significantly revised the Code for purposes of a recodification in 2019. Anticipated this project would take at least a year and a half but was able to complete it in 2019.

Ordinances drafted and adopted: The year saw significant revisions to the Conflicts of Interest ordinance and to digital billboards. The City Attorney’s office worked extensively with stakeholders and council members in completing those major rewrites.

Board of Ethics: Assisted the Board of Ethics through its second full year and helped organize it procedures and conduct its meetings.

Development Agreements, forms and specific developers: Again worked with developers on three separate matters, all of which resulted in TIFs.

Involved in code ordinance and enforcement involving numerous animal control issues.

Completed adoption of an administrative appeals procedure for the City of Aberdeen in light of its Home Rule Charter.

Successfully resolved a tax assessment refund claim for the Parking District.

Worked to implement a Charter Revision Subcommittee and was involved in significant drafting for the proposed amendment for a charter revision.

Assisted and drafted significant revisions to emergency snow removal ordinance.

Partnered with Planning and Zoning Department to negotiate and repeal the Joint Zoning Jurisdiction with the county.

Supervised and enforced liquor license revocation.

Restaurant liquor license review was completed and a new resolution put in place for future licenses.

Worked with NSU on 15th Avenue Right of Way Vacation to include resolution and acceptance.

Drafted easement agreement for the Manor Park project by the Presentation Sisters and Avera Systems.

Established Abandoned Title procedure and assisted in readying impounded vehicles for sale.
PUBLIC WORKS & ENGINEERING
Robin Bobzien, Public Works Director and City Engineer

- Completed construction of 15th Ave SE & State Street utilities in coordination with NSU projects and construction of utilities and surfacing for Kline St NE.
- Coordinated with the SDDOT for the successful completion of the 3rd Ave SW bridge.
- Completed over ½ mile of Mill and Overlay projects.
- Completed railroad crossing installation on Kline Street and State Street.
- Completed railroad crossing median installations on Roosevelt St and 8th Ave NE.
- Completed Community Rating System recertification to allow for continued reduced flood insurance premiums.
- Submitted Railroad Quiet Zone petition to the Federal Rail Authority and BNSF for approval.
- Submitted 408 Levee modification documentation to the US Army Corps of Engineers for utility crossings.
- Street Department completed more than 240 blocks of the annual patch and seal program
- Pipe Department completed more than ½ mile of water main, sanitary sewer, and storm sewer.
- Traffic Control Department installed a new Pedestrian Signal System on S 5th St and 15th Ave SW.

CITY MANAGER, LYNN LANDER

- Prepared and assembled forty-eight manager’s reports, which highlight and explain city activities.
- Scheduled the orderly replacement of the Parks, Recreation, & Forestry Director.
- Identified upcoming sales tax changes concerning e-commerce sales and the custom act elimination of taxation on internet sales.
- Applied 75/25 city/school district funding split for an additional school resource officer.
- Arranged for the sale of the Old Federal Building and the old Alexander Mitchell Library to private sector ownership.
- Assisted in outlining upcoming revenue changes for the Aberdeen Parking District.
- Participated in specific efforts to determine actual water well capacity and identify new well water resources.
- Submitted for approval a balanced budget totaling $71 million dollars.
- Started preliminary work to update the city website.