

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, January 03, 2023 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, David Novstrup, and Mayor Travis Schaunaman. City Council Member Charlotte Liebelt was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, and Dave McNeil.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Schaunaman requested a motion to remove Item #5C1 from the Agenda – Consent Calendar – Advertisement for Bids on Kline Street Storm Improvements. Motion by Reinbold, second by Johnson to remove Item #5C1 from the Consent Calendar and approve the agenda as amended. Voice vote to approve, all present voting aye, motion carried.

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Motion by Reinbold, second by Rife to approve the minutes of the December 27, 2022 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Ronayne, second by Novstrup to approve the following items on the consent calendar:

SET MUNICIPAL ELECTION DATE – of June 6, 2023 as required by SDCL §9-13-1 for the following position vacancies: NE District-City Council member for a five-year term and SW District-City Council Member for a five-year term

SET HEARING DATE – of January 23, 2023 at 5:30 p.m. to consider Ordinance No. 23-01-01 revising the Kennel Definition in the Zoning Regulations of the City Code.

SET BID DATE – of January 17, 2023 at 2:00 p.m. for Bids on the Brown County 19 and 8th Avenue, NE Traffic Signal Improvements

2023 RENEWAL OF WINE LICENSES – ECCO LLC dba Engels Event Company, 209 South Main Street (RW-27989); MML Karisma LLC dba Karisma Boutique, 305 South Main Street (RW-21673); Aberdeen Store, LLC dba The Market On The Plaza, 506 South Main Street #4 (RW-27586)

LICENSE – Journeyman Plumber – Andrew Lampert

LOTTERY NOTICE – Hub City Soccer Club – receive and place on file

Voice vote to approve, all present voting aye, motion carried.

NEW BUSINESS

ORDINANCE NO. 23-01-02 REGARDING SIDEWALKS – FIRST READING

City Manager Joe Gaa presented Ordinance No. 23-01-02 amending the City Code regarding required sidewalks. Gaa said that the ordinance addresses the problem requiring construction of a sidewalk that will not connect to any other sidewalk. Gaa explained that the proposed ordinance amendment to Sec. 46-128(b) of the City Code will allow the Council to grant an extension of the sidewalk requirements if it finds that the sidewalk will not connect to another sidewalk within 5 years and is not a public necessity. Discussion followed. Motion by Ronayne, second by Reinbold to approve of the first reading of Ordinance No. 23-01-02 as presented. Roll call vote to approve, all present voting aye, motion carried.

ORDINANCE NO. 23-01-03 REGARDING THE DEFINITION OF “OWNER” – FIRST READING

City Attorney Ron Wager presented Ordinance No. 23-01-03 amending the City Code regarding the definition of “Owner”. Wager explained that the proposed amendment to the definition of “Owner” at Sec. 1-2 of the City Code clearly defines the categories of persons who may be considered lawful owners of property. Motion by Ronayne, second by Johnson to approve first reading of Ordinance No. 23-01-03 as presented. Roll call vote to approve, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Johnson, second by Novstrup to approve payment of the bills listed for January 3, 2023 and payroll for the period from December 18, 2022 through December 31, 2022.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Wells Fargo Bank of SD 4,155.75; Wellmark Blue Cross/Blue Shield 212,000.00; SD Dept. of Revenue 240.00; Wells Fargo Comm. 287,401.80; Paymentech, LLC 3,000.00; Elavon Merchant Services 250.00; Dean Dicket 25.00; Aberdeen Chamber of Commerce 15,000.00; RDO Equipment Co. 1,750.76; Linde Inc. 7,101.25; Dakota Doors Inc. 1,157.23; Chris & Dan’s Tarp & Canvas 470.88; NDSU Soil Testing Lab 15.00; Hawkins Inc. 54.90; Eddie’s Northside Sinclair 2,122.50; Flexible Pipe Tool Company 1,086.80; Jensen Rock & Sand Inc. 8,570.25; Graham Tire Co. 868.84; Direct Automation LLC 958.34; Auto Value Parts/Hedahls 821.37; Lawson Products Inc. 57.47; MAC’s Inc. 66.50; Sewer Duck Inc. 225.00; Dakota Supply Group 1,169.60; Midstates Group 200.50; SHARE Corp. 1,195.26; Crawford Trucks & Equipment 94.33; SD Dept. of Transportation 375.50; SD Government Finance Officer Assoc. 70.00; SD Municipal League

15,340.01; Stan Houston Equipment Inc. 99.90; Diesel Machinery Inc. 7,546.32; Fastenal Company 691.50; Harms Oil Company 26,340.87; HARR Motors 1,385.00; Energy Lab Inc. 103.70; Titan Access Productivity 508.06; Jarman's Water Systems 541.35; Cornerstone Career Learning 3,000.00; Quill Corp. 27.58; O'Reilly Auto Parts 115.94; Century Business Products 49.27; SESAC 553.00; Menards Inc. 273.95; SD Building Officials 65.00; Dakota Fluid Power Inc. 385.13; AT & T Cell 3,070.03; POMP's Tire Service 659.77; SD Assoc. Code Enforcement 75.00; Lou's Gloves Inc. 423.00; SDML Workers Compensation 330,458.00; JK Sales & Towing 1,917.50; Dakota Oil 443.75; Nick Berbos Real Estate, LP 134,838.35; North Central Rental/Leasing 14,100.00; Hercules Tow Ropes Inc. 1,517.58; Vollan Oil Co. 10,766.10; SD City Management Association 150.00; ARAMARK Uniform Services 139.33; Morrison Construction 21,807.00; Butler Machinery Co. 213.49; Geffdog Designs 328.00; Knight Towing 8,468.75; J Gross Equipment 848.03; Community Trans. Assn. America 650.00; Aberdeen Area Humane Society 5,400.00; G & R Controls Inc. 2,242.84; Diversified Inspection Inc. 352.62; Sign Solutions USA, LLC 101.28; MAC Tools/D & D Distributing 2,740.00; World Software Corp. 492.00; SD Retailers Assoc. 240.00; Core & Main LP 1,172.19; Henry Schein Inc. 1,673.65; Blackstrap Inc. 6,763.04; Runnings Supply Inc. 2,568.76; Interstate Battery 715.75; Engineering Perf Solutions 800.00; Central Salt 5,003.67; Thein Well 15,579.82.

Payroll for the period from December 18, 2022 through December 31, 2022 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 142,494.24; SD Retirement 89,985.24; Governing Body 3,435.71; City Manager 8,568.86; City Attorney 7,641.71; Finance 15,545.56, Weber, Teresa 20.67 hr; HR 8,204.82, Building 1,933.76; Computer 5,274.28; Planning/Zoning 15,081.99; Engineering 14,989.40; Police 156,228.50; Fire 134,603.75, Housing/Building 4,619.20, Smith, Brandon 26.47 hr; Street 43,595.99, Rohrbach, Jordan 20.17 hr; Traffic 8,113.08; Solid Waste 23,071.57; Transportation/Ride Line 18,299.13, Johnson, Aaron 18.73 hr; Library 28,059.99, Hallenbeck, Stacie 22.26 hr; Parks, Rec. & Forestry 92,491.76, Hoffman, Tyler 13.75 hr; Airport 21,286.00; Pipe 30,366.91; Water Treatment 20,216.02; Meter 1,939.70; Water Reclamation 21,003.06; Pump 8,561.61.

Roll call vote to approve, Ronayne abstaining on payment to Nick Berbos Real Estate, LP and voting aye on remainder of payments, Fouberg, Rife, Johnson, Reinbold, Langer, Novstrup, and Mayor Schaunaman voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa gave a review of recent snow removal in residential areas.

EXECUTIVE SESSION

Motion by Ronayne, second by Rife to move into executive session at 5:55 p.m. to discuss a personnel matter pursuant to SDCL §1-25-2(1). Voice vote to approve, all present voting aye, motion carried. Motion by Rife, second by Reinbold to move out of executive

session at 6:57 p.m. Voice vote to approve, all present voting aye, motion carried.

ADJOURNMENT

There being no further business, motion by Novstrup, second by Ronayne to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:57 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Finance Officer.