

## **MINUTES**

### **ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, January 23, 2023 at 5:30 p.m., regular meeting of the City Council.

#### **CALL TO ORDER**

##### **MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg by teleconference, Charlotte Liebelt, Josh Rife, Justin Reinbold, Tiffany Langer by teleconference, David Novstrup, and Mayor Travis Schaunaman. City Council Member Alan Johnson was absent.

City Staff present were Joe Gaa, Robin Bobzien, Brett Bill, Jordan McQuillen, and Dave McNeil.

##### **PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Motion by Reinbold, second by Rife to approve the agenda. Voice vote to approve, all present voting aye, motion carried.

#### **MINUTES**

Motion by Liebelt, second by Ronayne to approve the minutes of the January 17, 2023 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

#### **OPEN FORUM**

No one appeared in open forum to address the Council.

#### **CONSENT CALENDAR**

Motion by Reinbold, second by Ronayne to approve the following items on the consent calendar:

SET HEARING DATE – of February 6, 2023 at 5:30 p.m. – Transfer of Retail On-Sale Liquor License from 5-Star Management LLC dba 719 North Main Street to Aberdeen Catering Company LLC dba Engels Event Company, 209 South Main Street; Transfers of Retail On-Off Sale Wine and Cider License and Retail On-Off Sale Malt Beverage and SD Farm Wine License from ECCO LLC Engels Event Company, 209 South Main Street to Aberdeen Catering Company LLC dba Engels Event Company, 209 South Main Street  
SPECIAL ONE-DAY LIQUOR LICENSE – to 5-Star Management, LLC on February 3, 2023 at Engels Event Company, 209 South Main Street, for a Blum Wedding Reception  
LICENSES – Ambulance Driver – Chase Thomas; Ambulance Driver – Dave Losure; Ambulance Driver – Antony Martinez; Master Plumber – Chris Reif  
LOTTERY NOTICES – Disabled American Veterans Chapter 13; Yelduz Shriners – receive and place on file

REPORTS AND MINUTES FROM CITY BOARDS – Aberdeen Airport Board Meeting Minutes; Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes – receive and place on file

Voice vote to approve, all voting aye, motion carried.

**NEW BUSINESS**

**PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 23-01-01 AMENDING DEFINITION OF “KENNEL” IN CITY CODE**

Mayor Schaunaman opened a hearing on a possible first reading of proposed Ordinance No. 23-01-01 amending the definition of “Kennel” in Chapter 60 – Zoning of the City Code. Planning/Zoning Director Brett Bill explained that the ordinance amendment for the definition of “Kennel” at Sec. 60-1 makes it consistent with the prohibition against commercial animal breeding operations indicated in Sec. 8-43 of the City Code. Since there were no public comments received, Mayor Schaunaman closed the hearing. Motion by Rife, second by Novstrup to approve first reading of Ordinance No. 23-01-01 amending the definition of “Kennel” in Chapter 60 – Zoning. Roll call vote to approve, all present voting aye, motion carried.

**DECLARE WYLIE PARK CABINS SURPLUS PROPERTY TO SELL BY SEALED BIDS**

City Manager Joe Gaa requested approval to declare three Wylie Park Camping Cabins as surplus property and authorize the Parks, Recreation, and Forestry Board to sell the cabins by sealed bids. Motion by Ronayne, second by Reinbold to declare the three Wylie Park Camping Cabins as surplus property and authorize the Parks, Recreation and Forestry Board to sell the cabins by sealed bids. Roll call vote to approve, all present voting aye, motion carried.

**DECLARE 211 – 2<sup>ND</sup> AVENUE, SE SURPLUS PROPERTY AND DEMOLISH STRUCTURE**

City Manager Joe Gaa requested approval to declare the residential structure located at 211 – 2<sup>nd</sup> Avenue, SE as surplus property and to seek contracts to demolish the structure. Motion by Liebelt, second by Ronayne to declare the residential structure located at 211 – 2<sup>nd</sup> Avenue, SE as surplus property and authorize the demolition. Roll call vote to approve, all present voting aye, motion carried.

**RECOMMENDATION ON BIDS FOR BR. CO. HWY 19 AND 8<sup>TH</sup> AVENUE, NE TRAFFIC SIGNAL IMPROVEMENTS**

City Engineer Robin Bobzien explained the bids received for the Brown County Hwy. 19 and 8<sup>th</sup> Avenue, NE Traffic Signal Improvements Project and requested accepting the Bid with Alternate B from Ringgenberg Electric in the amount of \$255,878.90. Motion by Ronayne, second by Novstrup to award the Bid with Alternate B for the Brown County Hwy. 19 and 8<sup>th</sup> Avenue, NE Traffic Signal Improvements to Ringgenberg Electric in the amount

of \$255,878.90. Roll call vote to approve, all present voting aye, motion carried.

**REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

Motion by Ronayne, second by Rife to approve payment of the bills listed for January 23, 2023 and payroll for the period from January 15, 2023 through January 28, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: US Bank 36,975.81; US Bank Corp. Trust 41,981.76; Wellmark Blue Cross/Blue Shield 108,268.83; Vermeer High Plains 77,950.00; Hawkins Inc. 3,505.00; Direct Automation LLC 75.76; SD Redbook Fund 497.74; Lawson Products Inc. 1,206.15; Energy Labs Inc. 99.70; SD One Call 35.84; Century Business Products 70.00; Menards Inc. 41.69; Aqua Pure Inc. 325.00; Janway Company USA Inc. 459.00; Butler Machinery Co. 3,772.43; Geffdog Designs 763.75; Jefferson Partners LP 56.23; Linde Gas & Equipment Inc. 93.90; IMEG 8,250.00; Lynn Schmidt 1,100.00; Midwest Alarm Company 312.96; Aberdeen Chamber of Commerce 800.00; BMI 378.90; MARCo Technologies 66.00; RDO Equipment 1,021.37; Wastecorp Pumps LLC 1,875.95; Dakota Electronics 413.00; Cole Papers Inc. 812.40; Graham Tire Co. 861.16; Direct Automation 735.00; Auto Value Parts/Hedahls 208.09; Kesslers Inc. 84.00; Automatic Building Controls 240.00; Sewer Duck Inc. 200.00; Double A Plumbing LLC 289.28; SHARE Corp. 2,638.83; Crawford Trucks & Equipment 849.66; Keith Sharisky 492.67; Traf-O-Teria Inc. 856.38; Fastenal Company 186.25; Aberdeen Awards 6.00; Totally Tubular 16.19; Mattern Electric 115.31; Olson's Pest Technicians 400.00; Harms Oil Company 31,705.16; Dive Rescue International 77.37; Northern Truck Equipment 4,160.80; Dependable Sanitation 23,920.12; M & T Fire & Safety Inc. 766.80; Dakota Outdoors 164.49; Northern Valley Communications 3,109.85; SD Assn Rural Water Systems 1,200.00; Fire Safety First 43.00; Quill Corp. 130.16; Menards Inc. 591.70; Dezurik Inc. 556.51; Dakota Fluid Power Inc. 139.91; Killoran Trucking & Brokerage 14,349.38; Impact Janitorial 1,950.00; Pete Lien & Sons Inc. 16,620.55; NCL of Wisconsin 177.84; Matheson Tri-Gas Inc. 241.54; Rich Krokell 80.00; Locators & Supplies Inc. 203.38; General Traffic Controls Inc. 5,968.66; Dakota Oil 1,715.00; SD Transit Providers 150.00; Janway Company USA Inc. 689.84; Geffdog Designs 292.00; Abdn Area Humane Society 5,400.00; Kiesler Police Supply Inc. 4,860.00; NAPA Central 7.69; James Valley Coop 43.34; Blackstrap Inc. 8,966.13; Runnings Supply Inc. 1,051.46; Verizon Wireless 64.82; Sunset Law Enforcement 10,140.60; ODP Business Solutions LLC 635.95; Firehouse Innovations 8,120.00.

Payroll for the period from January 15, 2023 through January 28, 2023 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 141,477.39; SD Retirement 89,479.26; Governing Body 3,435.71; City Manager 8,537.41; City Attorney 7,653.85; Finance 15,381.73; HR 8,274.06, Building 1,933.78; Computer 5,277.08; Planning/Zoning 15,264.55; Engineering 15,010.25; Police 155,312.76; Fire

135,855.41, Housing/Building 6,736.80; Street 36,325.64, Traffic 8,037.60; Solid Waste 21,250.81; Transportation/Ride Line 20,468.55, Clark, Jacob 18.73 hr, Raymo, James 14.04 hr; Library 30,762.83; Parks, Rec & Forestry 102,882.47, Bauman, Brady 13.25 hr, Benoit, Owen 13.00 hr, Keller, Christine 18.00 hr, Airport 21,558.06, Gross, Tyler 16.29 hr; Pipe 27,777.00; Water Treatment 20,367.07; Meter 1,825.60; Water Reclamation 21,645.31; Pump 8,640.18. Roll call vote to approve, all voting aye, motion carried.

#### **CITY MANAGER'S REPORT**

City Manager Joe Gaa mentioned that there would be no Council Meeting on January 30, 2023 and announced that Megan Kukowski is the City's New Economic Development Manager.

Council Members Fouberg and Langer departed at 5:43 p.m.

#### **EXECUTIVE SESSION**

Motion by Rife, second by Reinbold to move into executive session at 5:44 p.m. to discuss a personnel matter pursuant to SDCL §1-25-2(1). Voice vote to approve, all present voting aye, motion carried. Motion by Liebelt, second by Novstrup to move out of executive session at 6:08 p.m. Voice vote to approve, all present voting aye, motion carried.

#### **ADJOURNMENT**

There being no further business, motion by Ronayne, second by Reinbold to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:08 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Finance Officer.