

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, February 6, 2023 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg, Charlotte Liebelt, Alan Johnson by teleconference, Justin Reinbold, David Novstrup, and Mayor Travis Schaunaman. City Council Members Josh Rife and Tiffany Langer were absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Dave McNeil, Bob Braun, Megan Kukowski, and Rich Krokkel.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

Council Member Rife joined the meeting by teleconference at 5:31 p.m.

APPROVAL OF AGENDA

Mayor Schaunaman requested a motion to remove Item G – Proposal for Water Treatment Plant SCADA System Upgrades under New Business from the agenda. Motion by Ronayne, second by Reinbold to remove Item G under New Business from the agenda and approve the agenda as amended. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Reinbold, second by Novstrup to approve the minutes of the January 23, 2023 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Liebelt, second by Ronayne to approve the following items on the consent calendar:

SET HEARING DATE – of February 21, 2023 at 5:30 p.m. for the following applications for alcoholic beverage licenses – New Retail On-Off Sale Wine and Cider License and New Retail On-Off Sale Malt Beverage and SD Farm Wine License for ACT2, Inc. dba Aberdeen Community Theatre, 417 South Main Street; Special One-Day Retail On-Sale Liquor License on April 28, 2023 for Northern State University Foundation dba APEX Events, LLC at NSU Bourbon and Brews Event, 1416 South State Street

SET HEARING DATE – of February 27, 2023 at 5:30 p.m. for a petition to rezone property described as Lots 11 – 15, Block 25, Roches East Side Addition except Hwy. in the SW¼,

Section 17, T123N, R63W of the 5th P.M., Aberdeen, Brown County, South Dakota (2401 – 3rd Avenue, SE) from (R-3) High Density Residential District to (C-1) Neighborhood Commercial District.

SET BID DATE – of February 21, 2023 at 2:00 p.m. for the following advertisements for bids – Annual Concrete Work (CONC-2023-3); Accessible Sidewalk Quadrant Improvements (CONC-2023-4); Street Maintenance Concrete Repair I (CONC-2023-1); Bituminous Oils; Asphaltic Concrete and Surfacing Repair Mix; Aggregates

LICENSE – Residential Building Contractor – Michael Buhl dba B Square Home Repair

Lottery Notice – Aberdeen Sertoma Club – receive and place on file

Voice vote to approve, all present voting aye, motion carried.

OLD BUSINESS

ORDINANCE NO. 23-01-01 AMENDING DEFINITION OF KENNEL – SECOND READING AND FINAL ADOPTION

Motion by Reinbold, second by Novstrup to approve second reading and final adoption of Ordinance No. 23-01-01 amending the definition of “Kennel” in Chapter 60 – Zoning of the City Code. Roll call vote to approve, all present voting aye, motion carried.

NEW BUSINESS

PUBLIC HEARING AND APPROVAL OF TRANSFERS OF WINE AND MALT BEVERAGE LICENSES TO ABERDEEN CATERING COMPANY

Mayor Schaunaman opened a hearing on applications for transfers of Retail On-Off Sale Wine and Cider License and Retail On-Off Sale Malt Beverage and SD Farm Wine License from ECCO LLC dba Engels Event Company, 209 South Main Street, to Aberdeen Catering Company LLC at Engels Event Company, 209 South Main Street. No public comments were received. Mayor Schaunaman closed the hearing and called for a vote. Motion by Ronayne, second by Liebelt to approve the transfers of Retail On-Off Sale Wine and Cider License and Retail On-Off Sale Malt Beverage and SD Farm Wine License from ECCO LLC to Aberdeen Catering Company LLC at 209 South Main Street. Voice vote to approve, all present voting aye, motion carried.

PUBLIC HEARING AND APPROVAL OF TRANSFER OF LIQUOR LICENSE TO ABERDEEN CATERING COMPANY

Mayor Schaunaman opened a hearing on an application for the transfer of Retail On-Sale Liquor License from 5-Star Management LLC at 719 North Main Street to Aberdeen Catering Company LLC at Engels Event Company, 209 South Main Street. Discussion followed. Mayor Schaunaman closed the hearing and called for a vote. Motion by Ronayne, second by Novstrup to approve the transfer of Retail On-Sale Liquor License from 5-Star Management LLC at 719 North Main Street to Aberdeen Catering Company LLC at 209 South Main Street. Voice vote to approve, all present voting aye, motion carried.

PUBLIC HEARING AND APPROVAL OF SPECIAL LIQUOR LICENSES FOR

ABERDEEN CHAMBER OF COMMERCE

Mayor Schaunaman opened a hearing on applications for Special One-Day Liquor Licenses for Aberdeen Area Chamber of Commerce's Business After Hours Events on February 9, 2023 at Dacotah Bank, 308 South Main Street, and on April 13, 2023 at Horizon Health Care, 506 South Wilson Street. No public comments were received. Mayor Schaunaman closed the hearing and called for a vote. Motion by Reinbold, second by Ronayne to approve Special One-Day Liquor Licenses for the Aberdeen Area Chamber of Commerce on February 9, 2023 at Dacotah Bank, 308 South Main Street, and on April 13, 2023 at Horizon Health Care, 506 South Wilson Street. Voice vote to approve, all present voting aye, motion carried.

AMENDMENT NO. 1 TO SD DOT SECTION 5311 CONTRACT FOR ABERDEEN RIDE LINE

Transportation Director Rich Krokkel requested approval to authorize the City Manager to sign Amendment No. 1 to SD DOT Section 5311 Contract No. 812101 with Aberdeen Ride Line to provide additional funding in the amount of \$89,208.14 for preventative maintenance and operation costs in FY2023. Motion by Johnson, second Novstrup to approve of Amendment No. 1 to SD DOT Section 5311 Contract No. 812101 with Aberdeen Ride Line to provide additional funding in the amount of \$89,208.14 for preventative maintenance and operation costs in FY2023. Roll call vote to approve, all present voting aye, motion carried.

REQUEST TO PURCHASE COMPUTERS

City Finance Officer Jordan McQuillen presented a request from the Computer Services Division for authorization to purchase 62 computers from Dell Technologies in the amount of \$62,406.24 to replace existing computers. Motion by Reinbold, second by Ronayne to approve of the purchase of 62 computers from Dell Technologies in the amount of \$62,406.24. Roll call vote to approve, all present voting aye, motion carried.

RECOMMENDATION TO REJECT BIDS FOR WATER TREATMENT PLANT PRETREATMENT BASIN IMPROVEMENTS PROJECT

Water Treatment Superintendent Bob Braun explained the bids received for the Water Treatment Plant Pretreatment Basin Improvements Project and recommended rejecting all bids to re-evaluate the project. Motion by Ronayne, second by Rife to reject all bids received for the Water Treatment Plant Pretreatment Basin Improvements Project. Voice vote to approve, all present voting aye, motion carried.

CHANGE ORDER AND PAYMENT FOR WATER TREATMENT DISINFECTION SYSTEM IMPROVEMENTS

Water Treatment Superintendent Bob Braun requested approval of Change Order No. 3 in the amount of \$16,081.49 and Payment No. 6 in the amount of \$94,300.00 to North Star Logistics LLC for work on the Water Treatment Disinfection System Improvements. Motion

by Ronayne, second by Reinbold to approve Change Order No. 3 in the amount of \$16,081.49 and Payment No. 6 in the amount of \$94,300.00 to North Star Logistics LLC for the Water Treatment Disinfection System Improvements. Roll call vote to approve, all present voting aye, motion carried.

CHANGE ORDER AND PAYMENT FOR NORTH DAKOTA STREET ROADWAY IMPROVEMENTS

City Engineer Robin Bobzien requested approval of Change Order No. 4 in the amount of \$5,225.95 and Payment No. 8 in the amount of \$5,173.69 to Reede Construction, Inc. for work on the North Dakota Street Roadway Improvements. Motion by Ronayne, second by Novstrup to approve Change Order No. 4 in the amount of \$5,225.95 and Payment No. 8 in the amount of \$5,173.69 to Reede Construction, Inc. for the North Dakota Street Roadway Improvements. Roll call to vote to approve, all present voting aye, motion carried.

REPORT ON FLOOD PLAIN MANAGEMENT

City Engineer Robin Bobzien provided the Council with an annual report on Flood Plain Management.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Ronayne, second by Novstrup to approve payment of the bills listed for February 6, 2023 and payroll for the period from January 29, 2023 through February 11, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Wellmark Blue Cross/Blue Shield 212,000.00; Northwestern Energy 150,000.00; Northern Electric 10,000.00; US Bank 68,817.53; Christie Stoudt 42.38; Ken Dohn 45.01; Kenna Bridwell 41.13; Erdmann Properties 59.54; Randy Weber 30.68; Maria Meyer 42.84; Jade Weideman 127.75; Blackburn Foundation Repair 150.00; Pam Martin 30.00; Ty Rinke 60.00; Aberdeen Chamber of Commerce 20.00; Justice Fire & Safety Inc. 287.42; MARCO Technologies LLC 432.52; Lighthouse Uniform Co. 4,999.05; RDO Equipment Co. 10,949.51; Brown County Treasurer 14.20; City Treasurer 70.00; J P Cooke Co. 98.74; Hawkins Inc. 3,689.98; Dakota Pump & Control 7,975.00; Eddie's Northside Sinclair 2,450.00; Cole Papers Inc. 2,508.62; Farm Power Mfg Inc. 336.13; Flexible Pipe Tool Company 47.20; Jensen Rock & Sand Inc. 11,913.75; Direct Automation LLC 891.48; Auto Value Parts/Hedahls 427.24; Heiman Inc. 404.00; MAC's Inc. 130.44; Dakota Supply Group 397.46; Midstates Group 690.40; SHARE Corp. 854.62; Sirchie Acquisition Company 288.21; Crawford Trucks & Equipment 2,885.84; Sodak Sports 159.99; SD Dept. of Transportation 2,945.53; Wright & Sudlow 180.00; Fastenal Company 177.75; Master Blaster 572.99; Metering & Technology Solutions 13,918.57; Harms Oil Company 35,847.70; Macqueen Emergency Group 1,138.70; HARR Motors 1,150.00; Sioux Valley Environmental 22,264.00; M & T Fire & Safety Inc. 142.03; Cartney Bearing Co. 18.20;

Shah Software Inc. 450.00; SD Dept. Health Lab 541.00; B & H Photo-Video 1,193.90; MOCIC 200.00; UNIVAR Solutions USA Inc. 4,991.48; Lien Transportation Co. 21,124.13; CNA Surety 50.00; Reede Construction Inc. 5,173.69; Civic Plus 1,400.00; Century Business Products 25.84; Menards Inc. 1,763.70; Convention Visitors Bureau 18,082.96; Dakota Fluid Power Inc. 329.27; Jeromy Thorstenson 100.00; Borns Group 5,367.62; Killoran Trucking & Brokerage 42,328.04; AT & T Cell 2,347.72; Pete Lien & Sons Inc. 16,695.68; Eric Paul 60.00; Matheson Tri-Gas Inc. 227.17; POMP's Tire Service 2,455.43; JK Sales & Towing 3,130.00; Dakota Transit Association 360.00; DLT Solutions Inc. 5,947.70; North Central Rental/Leasing 31,077.00; SDLTAP 750.00; Robin Hornseth 100.00; Vollan Oil Co. 31,327.74; ARAMARK Uniform Service 465.73; Brad Jung 35.00; Butler Machinery Co. 295.83; Geffdog Designs 2,043.45; Cooper Animal Clinic PC 64.60; Crescent Electric Supply 143.31; Knight Towing 7,910.00; North Star Logistics LLC 94,300.00; Linde Gas & Equipment Inc. 6,955.00; Guardian Life Ins. Co. 1,421.00; NAPA Central 298.82; Sansio Inc. 910.00; MAC Tools/ D & D Distributing 869.00; Pat Schlotte 100.00; Blackstrap Inc. 37,205.48; AGTEGRA Cooperative 1,976.56; Runnings Supply Inc. 114.21; Avera Education & Staffing 250.00; HR Green Inc. 1,030.25; Moore Sewing 10.00; Michael Bartz 64.75; Samuel Krier 60.00; Emory University 1,500.00; Dustin Schmiere 100.00; Aberdeen News 261.56; Sewer Duck Inc. 200.00; Shirley A. Jacobs 42,560.83; Butler Machinery Co. 843.89.

Payroll for the period from January 29, 2023 through February 11, 2023 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 139,347.45; SD Retirement 89,231.96; Governing Body 3,435.71; City Manager 9,918.17, Megan Kukowski 33.89 hr; City Attorney 7,787.51; Finance 15,460.71; HR 8,204.81, Building 1,933.77; Computer 5,296.83; Planning/Zoning 15,251.98; Engineering 14,989.40; Police 149,914.18, Joshua Rauenhorst 26.19 hr, Lionel Morningstar 26.19 hr, Kanuani Valencia Feliciano 26.19 hr, Melissa Ulber 26.19 hr, Alfanso Ocampo 26.19 hr; Fire 134,649.37, Housing/Building 6,736.80; Street 33,968.76, Traffic 7,982.90; Solid Waste 20,485.94, Donovan Kopetsky 18.73 hr; Transportation/Ride Line 21,409.40; Library 29,772.17, Benjamin Higgins 11.00 hr; Parks, Rec & Forestry 106,120.34, Crystal Cook 15.00 hr; Airport 19,515.94; Pipe 25,774.99; Water Treatment 21,369.79, Brandon Bertsch 21.72 hr; Meter 1,842.73; Water Reclamation 20,202.36; Pump 8,307.73.

Roll call vote to approve, Ronayne, Fouberg, Liebelt, Rife, Johnson, Reinbold, and Novstrup voting aye, Mayor Schaunaman abstaining on the payment to AGTEGRA and voting aye on remainder of the bill payments and the payroll, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa introduced Megan Kukowski, the City's Economic Development Manager, and gave employee recognitions to Dan Kaiser for 20 years of service in the Police Department and Darcy Schock for 20 years of service in the Fire Department.

ADJOURNMENT

There being no further business, motion by Reinbold, second by Ronayne to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:07 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Finance Officer.