

**MINUTES**

**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, February 7, 2022 at 5:30 p.m., regular meeting of the City Council.

**CALL TO ORDER**

**MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne, Mark Remily by teleconference, Dave Lunzman, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, Clint Rux, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Karl Alberts, Jay Tobin, Bob Braun, and Joel Weig.

**PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Motion by Rux, second by Lunzman to approve the agenda. Voice vote to approve, all voting aye, motion carried.

**MINUTES**

Motion by Reinbold, second by Johnson to approve the minutes of the January 24, 2022 City Council Meeting, as circulated. Voice vote to approve, all voting aye, motion carried.

**OPEN FORUM**

No one appeared in open forum to address the Council.

**CONSENT CALENDAR**

Motion by Johnson, second by Lunzman to approve the following items on the consent calendar:

SET BID DATE – of February 22, 2022 at 2:00 p.m. for the following advertisements for bids: Bituminous Oils; Aggregates; Asphaltic Concrete and Surfacing Repair Mix; Watermain & Sewer Pipe, Fittings & Accessories, Manhole Covers, Inlet Frames & Grates.

Voice vote to approve, all voting aye, motion carried.

**OLD BUSINESS**

**ORDINANCE NO. 22-01-02**

Motion by Rux, second by Reinbold to approve second reading and final adoption of Ordinance No. 22-01-02 to rezone certain property described as Lot 2, Randall First Subdivision and Lots 6 and 7, Block 1, North Addition (1516, 1522, and 1526 South Herret Street) from (R-2) Medium Density Residential District to (M) Municipal, State, and County Use District. Roll call vote to approve, all voting aye, motion carried.

**ORDINANCE NO. 22-01-03**

Motion by Johnson, second by Ronayne to approve second reading and final adoption

of Ordinance No. 22-01-03 to rezone certain property described as Lots 1 – 2 and the North 3' of Lot 3, Subdivision of the North 421.7' of Block 9, Simmon's First Addition (1217 and 1219 South Lincoln Street) from (R-2) Medium Density Residential District to (M) Municipal, State, and County Use District. Roll call vote to approve, all voting aye, motion carried.

**ORDINANCE NO. 22-01-04**

Motion by Rux, second by Rife to approve second reading and final adoption of Ordinance No. 22-01-04 to rezone certain property described as Lot 2, Johnson's Replat of Lots 5 – 6, Block 26, Thomas Addition and Lot 2, Johnson's First Replat of Johnson's Replat of Lots 5 – 6, Block 26, Thomas Addition (215 and 219 Twelfth Avenue, SE) from (C-1) Neighborhood Commercial District/(R-4) Special Density Residential District to (M) Municipal, State, and County Use District. Roll call vote to approve, all voting aye, motion carried.

**ORDINANCE NO. 22-01-05**

Motion by Reinbold, second by Rux to approve second reading and final adoption of Ordinance No. 22-01-05 to rezone certain property described as the Aberdeen Recreation Trail Addition (City Bike Trail between Third Avenue, NE and Twenty-Fourth Avenue, NE) from (R-2) Medium Density Residential District/(R-3) High Density Residential District/(R-5) Trailers, Trailer Parks and Planned Residential Area District/(C-2) Highway Commercial District/(A-2) Green Belt District to (M) Municipal, State, and County Use District and (A-2) Green Belt District. Roll call vote to approve, all voting aye, motion carried.

**NEW BUSINESS**

**HEARING ON SPECIAL LIQUOR LICENSE FOR ACT2, INC.**

Mayor Schaunaman opened a hearing on a request for a Special Five-Day Liquor License on February 9 – 13, 2022 for ACT2, Inc. dba Aberdeen Community Theatre, 415 South Main Street. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Rux to approve the issuance of a Special Five-Day Liquor License on February 9 – 13, 2022 for ACT2, Inc., 415 South Main Street. Roll call vote to approve, all voting aye, motion carried.

**PURCHASE COMPUTER DESKTOPS AND LAPTOPS FOR CITY DEPARTMENTS**

City Finance Officer Karl Alberts requested approval to purchase computer desktops and laptops from Dell Technologies in the amount of \$38,247.00 for City Departments. Motion by Ronayne, second by Johnson to approve the purchase of computer desktops and laptops from Dell Technologies in the amount of \$38,247.00. Roll call vote to approve, all voting aye, motion carried.

**RECOMMENDATION ON BIDS FOR WATER TREATMENT CHEMICALS – CARBON**

Water Treatment Superintendent Bob Braun requested approval to accept bids for

Water Treatment Chemicals-Activated Carbon from Atlas Carbon, LLC for \$.7400 lb. and Donau Carbon US LLC for \$.9370 lb. Motion by Rife, second by Langer to accept the bids from Atlas Carbon, LLC and Donau Carbon US LLC for the Water Treatment Chemicals-Activated Carbon. Roll call vote to approve, all voting aye, motion carried.

#### RECOMMENDATION ON BIDS FOR FLEET VEHICLES FOR CITY DEPARTMENTS

City Manager Joe Gaa explained the bids received for fleet vehicles for City Departments and recommended accepting the bids and the purchase of one Ford Expedition, two Ford Explorers, one Ford Ranger, and one Ford F-250 pickup from Pierson Ford at a total price of \$186,711.00. Motion by Ronayne, second by Rux to accept the bids and the purchase of the five fleet vehicles from Pierson Ford at a total price of \$186,711.00. Roll call vote to approve, all voting aye, motion carried.

#### AGREEMENT WITH STRYKER FOR AMBULANCE EQUIPMENT REPLACEMENT

Fire Chief Joel Weig requested approval to enter into an agreement with Stryker Sales, LLC for a ten-year comprehensive replacement plan and rental of Ambulance Emergency Medical Service (EMS) equipment for an annual payment of \$90,130.00. Weig said that Stryker would replace all of the current Ambulance EMS equipment with the newest equipment available between years three and five. The City has the option of purchasing the equipment at the end of the ten-year agreement for \$1.00. Motion by Ronayne, second by Rux to enter into an agreement with Stryker for a ten-year comprehensive replacement plan and rental of Ambulance Emergency Medical Service (EMS) equipment for an annual payment of \$90,130.00. Roll call vote to approve, all voting aye, motion carried.

#### AGREEMENT WITH HR GREEN FOR UPGRADES TO THE WATER TREATMENT PLANT GENERATOR

Water Treatment Superintendent Bob Braun requested approval to enter into an engineering services agreement with HR Green to design electrical system upgrades to the standby generator at the Water Treatment Plant at a cost of \$33,100.00. Motion by Johnson, second by Rux to enter into an agreement with HR Green to provide engineering services for improvements and repair of the standby generator at the Water Treatment Plant at a cost of \$33,100.00. Roll call vote to approve, all voting aye, motion carried.

#### LICENSE TO PERMIT FENCE ENCROACHMENT ON RIGHT-OF-WAY ABUTTING 2<sup>ND</sup> STREET OVERPASS

City Attorney Ron Wager explained that the manager from Dakota Oil approached the City with a request for a license to encroach upon the right-of-way for the property used by Dakota Oil abutting the 2<sup>nd</sup> Avenue Overpass. Wager said that fences would be constructed to limit access and reduce problems behind the properties and indicated that City staff supports this license encroachment request. Motion by Rux, second by Ronayne to approve the request by Real Estate Company 2, dba Dakota Oil, for a license for sections of fencing to encroach upon the right-of-way abutting Lot 1, Chow Mein Railroad Yard

Subdivision in Aberdeen, and the East 366 feet of Outlot 4, Howard & Hedger's Outlots, except Lot H-1, according to the plat thereof of record, Brown County, South Dakota, and to authorize the City Manager to execute the same. Roll call vote to approve, all voting aye, motion carried.

**CHANGE ORDER AND PAYMENT FOR MELGAARD ROAD AND LAWSON STREET TRAFFIC SIGNALS PROJECT**

City Engineer Robin Bobzien requested approval of Change Order #1 in the amount of \$11,050.05 and Payment Request #2 in the amount of \$143,277.89 to Ringgenberg Electric for work on the Melgaard Road and Lawson Street Traffic Signals Project. Motion by Rux, second by Langer to approve of Change Order #1 in the amount of \$11,050.05 and Payment #2 in the amount of \$143,277.89 to Ringgenberg Electric for work on the Traffic Signals Project. Roll call vote to approve, all voting aye, motion carried.

**REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

Motion by Lunzman, second by Reinbold to approve payment of the bills listed for February 7, 2022 and payroll for the period from January 30, 2022 through February 12, 2022.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: US Bank Corp. Trust 17,334.95; US Bank 64,383.75; Northwestern Energy 150,000.00; Northern Electric 25,000.00; Ringgenberg Electric 143,277.89; Midwest Alarm Company 312.96; Chris Scott 38.00; Aberdeen Chamber of Commerce 20.00; Aberdeen School Dist. 384.48; Jones & Bartlett 664.91; MARCO Technologies LLC 732.17; RDO Equipment Co. 4,918.80; Brown County Treasurer 161.69; Dakota Doors Inc. 714.28; NDSU Soil Testing Lab 30.00; Dakota Electronics 269.00; Eddie's Northside Sinclair 6,686.25; Cole Papers Inc. 1,479.49; Jensen Rock & Sand Inc. 6,749.85; Graham Tire Co. 115.02; Direct Automation LLC 508.38; Auto Value Parts/Hedahls 596.45; CASH-WA Distributing 118.80; House of Glass 413.97; NTOA 9,698.00; Ken's Alignment Auto Service 176.55; Kesslers Inc. 39.96; Lawson Products Inc. 307.10; Steven Lust Automotive 437.22; MAC's Inc. 16.99; RDO Equipment 848.00; Sewer Duck Inc. 527.50; Clubhouse Hotel & Suites 634.56; Farnams Genuine Parts 361.19; Dakota Supply Group 2,785.65; GRAYMONT LLC 16,442.36; Midstates Group 462.00; Schwan Welding & Boiler 769.00; SHARE Corp. 2,585.27; Sherwin-Williams Co. 207.05; Crawford Trucks & Equipment 2,244.31; SD Dept. of Transportation 706.57; SD Federal Property Agency 749.00; SD Municipal League 180.00; Keith Sharisky 160.00; Town & Country Lumber Inc. 1,811.97; American Planning Assn. 837.00; Harms Oil Company 25,912.58; MacQueen Emergency Group 81.05; Harms Heating and Cooling Inc. 3,689.68; Dependable Sanitation 54.00; Harr Motors 1,466.25; USA Blue Book 5,025.08; Energy Lab Inc. 70.00; SD Dept. Health Lab 440.00; Pierson Ford-Lincoln-Mercury 170.35; Goodway Technologies

Corp. 594.89; Jarman's Water Systems 1,462.50; Lien Transportation Co. 13,278.75; McMaster-Carr Supply Co. 284.93; James River Water 2.74; Fire Safety First 351.85; Kyburz-Carlson Construction 27,380.00; Menards Inc. 927.35; Emblem Enterprises Inc. 575.85; Aqua Pure Inc. 325.00; Dakota Fluid Power Inc. 436.15; Killoran Trucking & Brokerage 22,738.48; AT & T Cell 2,687.82; Kevin Bourdon 959.60; TNEMEC Company Inc. 345.96; ATCO International 268.54; Cartegraph 1,000.00; Matheson Tri-Gas Inc. 103.38; POMP's Tire Service 1,262.90; Van Diest Supply Co. 1,724.00; Building Sprinkler Inc. 550.00; Charles Anglin 35.20; Konica Minolta Premier Finance 126.85; Business Improvement District 1,024.02; JK Sales & Towing 3,491.25; North Central Rental/Leasing 14,239.75; MVTL Laboratories Inc. 465.25; Vollan Oil Co. 3,237.48; TAPCO 1,712.04; Aberdeen Chrysler Center 2,372.27; ARAMARK Uniform Service 594.83; Alex Air Apparatus Inc. 958.84; New Deal Deicing 11,278.43; GRAINGER 103.62; Geffdog Designs 928.98; Crescent Electric Supply 397.52; Midwest Pump & Tank 941.00; Lisa Fischer 38.00; Coast to Coast Solutions 961.43; LexisNexis Risk Solutions 150.00; Knight Towing 8,551.25; Diamond Dry Cleaning 23.00; Community Trans Assn America 650.00; Travis Schaunaman 172.60; Aberdeen Area Humane Society 5,400.00; G & R Controls Inc. 135.00; Operative IQ 575.00; Environmental Toxicity Control 1,400.00; Guardian Life Ins. Co. 1,192.85; United Parcel Service 83.26; John Baasch Auger Flighting 386.52; INPUT Ace 1,995.00; Jack McKiver 160.00; Northern Plains Psych. 60.00; Office Depot 198.35; Motion Picture LLC Corp. 356.62; Transource Truck & Equipment 386.23; Henry Schein Inc. 187.12; Blackstrap Inc. 38,154.35; Runnings Supply Inc. 554.31; Interstate Battery 417.85; William Brown 2,547.50; HR Green Inc. 3,164.65; Sunset Law Enforcement 1,554.72; Uniform Center 406.91; Alexander Malsom 60.00.

Payroll for the period from January 30, 2022 through February 12, 2022 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 134,032.04; SD Retirement 83,245.65; Governing Body 3,351.93; City Manager 8,364.06; City Attorney 7,461.38; Finance 16,045.79; HR 8,005.61, Building 1,887.37; Computer 5,140.46; Planning/Zoning 16,499.37; Engineering 14,526.20; Police 137,605.59; Fire 122,920.04, Housing/Building 7,233.75; Street 32,043.74, Traffic 6,070.61; Solid Waste 21,868.03; Transportation/Ride Line 21,011.51; Library 30,548.74; Parks, Rec & Forestry 101,885.14, Airport 16,998.37; Pipe 27,376.77; Water Treatment 19,667.10; Meter 1,797.52; Water Reclamation 21,606.16; Pump 7,888.04.

Roll call vote to approve, all voting aye, motion carried.

### **CITY MANAGER'S REPORT**

City Manager Joe Gaa mentioned that the next Council Meeting is on Tuesday, February 22, 2022, and gave employee recognition to Dennis Kornder for 20-years of service at the Water Treatment Plant.

### **EXECUTIVE SESSION**

Motion by Johnson, second by Reinbold to move into executive session to discuss a personnel matter, pursuant to SDCL §1-25-2(1). Voice vote to approve, all voting aye, motion carried. Motion by Rux, second by Ronayne to move out of executive session. Voice vote to approve, all voting aye, motion carried.

**ADJOURNMENT**

There being no further business, motion by Ronayne, second by Lunzman to adjourn the meeting. Voice vote to adjourn, all voting aye, motion carried. The meeting adjourned at 6:26 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Karl Alberts.