

PARK & RECREATION BOARD MEETING

Aberdeen Senior Center

February 5, 2023 – 12:00 NOON

President David Sandvig called the meeting to order at 12:20 pm.

Members Present: Jake Cramond, Doug Farrand, Kristan Morris, David Sandvig and Dewey Tullar.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by Jake Cramond. All present voting aye. Motion carried.

Financial Statements: January financials were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Doug Farrand made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Kristan Morris. All present voting aye. Motion carried.

Order of Business:

Award bids for Tree & Stump Removal within the Community: Aaron Kiesz presented the information to the board on the bids received. Recommending to accept the bid on Schedule A tree removal from Dakota Tree Service in the amount of \$53,225 and on Schedule B accepting the bid from Sperry Stump Removal in the amount of \$18,025. Doug Farrand made a motion to accept the bids from Dakota Tree Service for Tree Removal and Sperry Stump Removal for stump removal within the Community. The motion was seconded by Jake Cramond. All present voting aye. Motion carried. A copy of all bids received are on file in the Parks, Recreation & Forestry Office.

Request Authorization to Apply for a Recreation Trails Program (RTP) Grant for Trail Development in the Nature Park. Mark Hoven informed the board of the opportunity to apply for an RTP grant that would be used to further develop the trails in the Nature Park. Jake Cramond made a motion authorizing the department to apply for a Recreation Trails Program grant for trail development in the Nature Park. The motion was seconded by Kristan Morris. All present voting aye. Motion carried.

Request Authorization to Apply for a South Dakota Arts Council Grant for the Storybook Land Festival. Mark Hoven informed the board of the opportunity to apply for a grant from the South Dakota Arts Council that would be used for the Storybook Land Festival. Doug Farrand made a motion authorizing the department to apply for the grant from the SD Arts Council for the Storybook Land Festival. The motion was seconded by Jake Cramond. All present voting aye. Motion carried.

Request Authorization to Bid for Chemicals, Fertilizer and Grass Seed for the Department. Tyler Bierman informed the board that this is our annual order for chemicals, fertilizer and grass seed for the department. Doug Farrand made a motion to grant authorization to bid for chemicals, fertilizers and grass seed for the department. The motion was seconded by Kristan Morris. All present voting aye. Motion carried.

Consider Agreement with the Aberdeen Swim Club for the use of the Aberdeen Aquatic Center. Travis Lemer informed the board that this is the annual agreement with the swim club for the use of the facility. Kristan Morris made a motion to approve entering into an agreement with the Aberdeen Swim Club for the use of the facility. The motion was seconded by Jake Cramond. All present voting aye. Motion carried.

Consider Bids for the Sale of Surplus Cabins at Wylie Park: Mark Hoven presented the bids received to the board recommending accepting bids for cabin 1 to Glaesman Moving in the amount of \$3,250, cabin 2 to Chad Olson in the amount of \$3,300, and cabin 3 to Glaesman Moving in the amount of \$3,250. Jake Cramond made a motion to accept the bids for the cabins 1 and 3 to Glaesman Moving and Cabin 2 to Chad Olson. The motion was seconded by Doug Farrand. All present voting aye. Motion carried. A copy of all bids received are on file in the Aberdeen Parks, Recreation & Forestry Office.

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Update on the Uncorked Event held in Storybook Land. Kristan Morris informed the board on the how the Uncorked event went at Storybook Land in September 2022.

Adjournment: With no further regular business, Doug Ferrand made a motion to adjourn the meeting. Motion was seconded by Dewey Tullar. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:



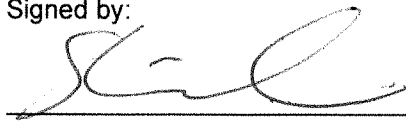
Doug Ferrand, Secretary



Wende Holzmann, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:



David Sandvig, President

03/08/2023
Date

Countersigned by:



Doug Ferrand, Secretary

03/08/2023
Date