

PARK & RECREATION BOARD MEETING

Eagles Nest

March 2, 2022 – 12:00 NOON

Vice President Tom Kuck called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Nick Gehrts, Tom Kuck, and Kristan Morris. Also present: Joe Gaa, City Manager.

Meeting Minutes: Nick Gehrts made a motion to accept the minutes. Motion seconded by Doug Farrand. All present voting aye. Motion carried.

Financial Statements: February financials were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Doug Farrand made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Kristan Morris. All present voting aye. Motion carried.

Order of Business:

Consider Resolution Number 2022-01 a Lease Agreement with the Hub City Softball Association to Operate the Players Field South Softball Complex Concession Stand for a Three-year (3) Period. Mark Hoven informed the board that this would be for the operation of the concession stand at Players Field South. Dewey Tullar for the Hub City Softball Association was also present to answer any question. Doug Farrand made a motion to approve the lease agreement with the Hub City Soccer Association. The motion was seconded by Nick Gehrts. The foregoing Resolution was adopted at a regular meeting of the Parks and Recreation Board on the 2nd day of March 2022.

Number of AYES – 4

Number of NAYS – 0

Consider Adoption of an Ice Usage Agreement with Aberdeen Hockey Association. Mark Hoven informed the board of the changes in the proposed usage agreement. Nick Gehrts made a motion to approve the usage agreement with the Aberdeen Hockey Association for use of the ice at the Odde Ice Arena. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Award Bids for Chemicals, Fertilizer and Grass Seed for the Department. Tyler Bierman presented information to the board on the bids received for the annual order. Bids are awarded on a per line-item basis. Doug Farrand made a motion to approve the bids. The motion was seconded by Kristan Morris. All present voting aye. Motion carried. A copy of all bids received are on file in the Parks and Recreation office.

Request Authorization to Apply for a Land and Water Conservation Grant for Playground Improvements. Mark Hoven informed the board of the opportunity to apply for a Land and Water Grant that could be used to assist with playground improvements. If received it would be a 2023 budget year project. Doug Farrand made a motion to authorize applying for a Land and Water Conservation Grant to be used for playground improvements. The motion was seconded by Nick Gehrts. All present voting aye. Motion carried.

Request Authorization to Request Bids to Convert the Holgate Pumphouse into a Restroom/Storage Facility. Mark Hoven presented information to the board on the state of the current pumphouse and the need to convert the facility. Nick Gehrts made a motion to approve request bids for the conversion of the Holgate pumphouse into a restroom/storage facility. The motion was seconded by Doug Farrand. All present voting aye. Motion carried.

Adjournment: With no further regular business, Nick Gehrts made a motion to adjourn the meeting. Motion was seconded by Doug Farrand. All present voting aye. Motion carried. Meeting adjourned.

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Submitted by:


Doug Farrand, Secretary



Wende Holzmann, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:



David Sandvig, President

4-6-22
Date

Countersigned by:

Doug Farrand, Secretary

Date