

MINUTES

ABERDEEN CITY COUNCIL WORK SESSION

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, March 27, 2023 at 4:30 p.m., work session for the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg, Charlotte Liebelt, Alan Johnson, Tiffany Langer, David Novstrup, and Mayor Travis Schaunaman. City Council Members Josh Rife and Justin Reinbold were absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Dave McNeil, Paula Nelson, Joel Weig, and Jordan McQuillen.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

DISCUSSION

Discussion was held on a proposed ordinance to allow golf carts to be operated on city streets, a proposed ordinance related to abandoned structures, and a downtown traffic study prepared by HDR.

ADJOURNMENT

There being no further business, motion by Novstrup, second by Johnson to adjourn the work session. Voice vote to adjourn, all present voting aye, motion carried.

Prepared by Amanda Kamphuis for the Finance Office.

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, March 27, 2023 at 5:30 p.m., work session for the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg, Charlotte Liebelt, Alan Johnson, Tiffany Langer, David Novstrup, and Mayor Travis Schaunaman. City Council Members Josh Rife and Justin Reinbold were absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Dave McNeil, Bob Braun, and Joel Weig.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Fouberg, second by Novstrup to approve the agenda. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Fouberg, second by Ronayne to approve the minutes of the March 20, 2023 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Johnson, second by Novstrup to approve the following items on the consent calendar:

NOMINATING PETITION – submitted by Rob Ronayne for position of City Council Member – NE District for a five-year term – receive and place on file

LICENSES – Residential Building Contractor – Leao Israel; Taxi Cab Driver – Ciara Ochotorena

PLATS – 1) Sacred Heart Catholic Cemetery Northwest Addition to the City of Aberdeen in the N½ of Section 18, T123N, R63W of the 5th P.M., Brown County, South Dakota (125 and 220 Lancelot Drive N); 2) Hoelsing Consolidation Subdivision to the City of Aberdeen in the NE¼ of Section 19, T123N, R63W of the 5th P.M., Brown County, South Dakota (2115 and 2121 14th Avenue SE)

REQUEST FOR STREET USE – NSU St. Thomas Aquinas Newman Center 5K on April 1, 2023, a 30 location route within the City of Aberdeen

LOTTERY NOTICE – Aberdeen Area Child Protection Team – receive and place on file

LEASE AGREEMENT – Assignment of Private Area Hanger #16 Lease Agreement from Aberdeen Professionals, Inc. to Jeffrey Stohr

REPORTS AND MINUTES FROM BOARDS – Aberdeen Airport Board Meeting Minutes; Aberdeen City Planning Commission Meeting Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustee's Meeting Minutes – receive and place on file

Voice vote to approve, all present voting aye with Ronayne abstaining, motion carried.

OLD BUSINESS**NEW BUSINESS**

PUBLIC HEARING AND APPROVAL OF RESOLUTION NO. 23-03-04R FOR ANNEXATION

Mayor Schaunaman opened a hearing on a Petition for Voluntary Annexation for a 1.98 acre parcel of land located adjacent to the north lot line of Lot 1, Erickson-Teigen Addition, a.k.a 115 Brown County 19 South. City Planning & Zoning Director Brett Bill stated the Petitioner is requesting this annexation in order to replat the property into two lots and then rezone to utilize it for commercial development. Adam Altman was present. Mayor Schaunaman closed the hearing and called for a vote. Motion by Johnson, second by

Ronayne to approve the Resolution No. 23-03-04R. Roll call vote to approve, all present voting aye, number of ayes 7, number of nays 0, members abstaining 0, motion carried.

PUBLIC HEARING ON PETITION FOR ANNEXATION

Mayor Schaunaman opened a hearing on a Petition of Voluntary Annexation for one 3.6 acre lot and a 3.8 acre lot adjacent to the east side of Roosevelt Street North just south of 8th Avenue NE, a.k.a. 2520 – 8th Avenue NE and 578 North Roosevelt Street. City Attorney Ron Wager stated Stacy Gossman has requested to voluntarily annex two vacant lots for the purpose of allowing future development with no plans submitted with the petition. Each petitioned lot is the licensed premise for separate Retail On-Sale Liquor Licenses issued by Brown County. Annexation of the two lots would transfer jurisdiction of the two licenses from Brown County to the City of Aberdeen. Present and providing comment at the hearing were Stacy Gossman and Nate Kessler. Motion by Ronayne, second by Liebelt to deny the Resolution No. 23-03-05R. Discussion was held with questions from council members to Mr. Gossman and Mr. Kessler. Motion by Langer, second by Ronayne to continue the hearing and table the vote on the main motion to the regular meeting on April 17, 2023. Roll call vote, all present voting aye, motion carried.

PUBLIC HEARING AND APPROVAL OF RESOLUTION 23-03-07R FOR ANNEXATION

Mayor Schaunaman opened a hearing on a Petition of Voluntary Annexation for a 0.13 acre Highway Lot located at the southeast corner of the intersection of 8th Avenue NE and Roosevelt Street North. City Planning & Zoning Director Brett Bill said this platted right-of-way lot is owned by the City and this request is for the purpose of cleaning things up. Discussions were held. Mayor Schaunaman closed the hearing and called for a vote. Motion by Ronayne second by Liebelt to approve the Resolution No. 23-03-07R for annexation. Roll call vote to approve, all present voting aye, number of ayes 7, number of nays 0, members abstaining 0, motion carried.

PUBLIC HEARING AND APPROVAL OF SPECIAL ONE-DAY RETAIL ON-SALE MALT BEVERAGE LICENSE FOR THE ABERDEEN AMATEUR HOCKEY ASSOCIATION

Mayor Schaunaman opened a hearing on a Special One-Day Retail On-Sale Malt Beverage License on March 31, 2023 for the Aberdeen Amateur Hockey Association for North Dakota Country Fest at Aberdeen Civic Arena, 203 South Washington Street, including a request for a Community Event Permit. No public comments were received. Mayor Schaunaman closed the hearing and called for a vote. Motion by Fouberg second by Novstrup to approve a Special One-Day Retail On-Sale Malt Beverage License on March 31, 2023 for the Aberdeen Amateur Hockey Association for North Dakota Country Fest at Aberdeen Civic Arena, 203 South Washington Street. Roll call vote to approve, all present voting aye, motion carried.

APPROVAL OF LICENSE TO PERMIT SIGN ENCROACHMENT OVERHANGING RIGHT-OF-WAY

City Attorney Ron Wager presented a request for possible approval of a license to permit sign encroachment overhanging right-of-way abutting 719 Main Street North. Discussion was held. Motion by Johnson second by Ronayne to approve a license to permit sign encroachment overhanging right-of-way abutting 719 Main Street North. Roll call vote to approve, all present voting aye, motion carried.

RECOMMENDATION ON BIDS FOR THREE CITY FLEET VEHICLES

City Manager Joe Gaa requested approval to award the bids received for the purchase of three fleet vehicles: one 2023 F-350 Pickup from Pierson Ford at a price of \$50,200; and two 2023 Dodge Durango PPVs from Aberdeen Chrysler at a price of \$38,648/each. Motion by Johnson, second by Liebelt to award the bids for purchase of one 2023 F-350 Pickup from Pierson Ford for \$50,200; and two 2023 Dodge Durango PPVs from Aberdeen Chrysler for \$38,648 per unit. Roll call vote to approve, all present voting aye, motion carried.

RECOMMENDATION ON BID FOR RODENT AND PIGEON CONTROL SERVICES

City Engineer Robin Bobzien requested approval to award bid received from Tim Reed for Rodent and Pigeon Control Services: Striped gopher at \$25 each; Pocket gopher at \$50 each; and \$549 per month for pigeon control. Motion by Ronayne, second by Novstrup to award the bid for the Rodent and Pigeon Control to Tim Reed. Roll call vote to approve, all present voting aye, motion carried.

RECOMMENDATION ON BID FOR SOUTH DAKOTA STREET ROADWAY IMPROVEMENTS

City Engineer Robin Bobzien requested approval to award bid received for the South Dakota Street Roadway Improvements for a portion of South Dakota Street from Railroad Ave to 6th Ave from Reede Construction in the amount of \$2,637,276.20. Motion by Ronayne, second by Novstrup to award the bid for the South Dakota Street Roadway Improvements to Reede Construction in the amount of \$2,637,276.20 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

RECOMMENDATION ON BID FOR PRETREATMENT BASIN IMPROVEMENTS.

City Water Treatment Superintendent Bob Braun requested approval to award bid received for the Pretreatment Basin Improvements from Northern Plains Contracting in the amount of \$209,600.00. Motion by Johnson, second by Liebelt to award the bid for the Pretreatment Basin Improvements to Northern Plains Contracting in the amount of \$209,600.00 and authorize the City Manager and Finance Officer to sign the necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Liebelt, second by Novstrup to approve payment of the bills listed for March 27, 2023 and payroll for the period from March 12, 2023 through March 25, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Eva Steen 26.18; Derrick Molash 48.69; Jo Ann Berbos 62.84; Gage Dixon 75.23; David Betting 58.25; Wells Fargo 287,356.86; US Bank 41,981.76; Wellmark BCBS 212,000.00; Dale Flihs 100.00; Leola Ambulance 996.00; Aberdeen Chamber of Commerce 26,020.00; Rhodes Anderson Agency 50.00; RDO Equipment Co. 424.82; Cole Papers Inc. 281.88; Direct Automatic LLC 976.33; Nelson Sales & Service LLC 29.64; Ken's Alignment Auto Service 2,164.00; Mac's Inc. 237.69; Dakota Supply Group 1,122.33; Crawford Trucks & Equipment 35.76; Town & Country Lumber Inc. 4.97; Dependable Sanitation 170.00; Harr Motors 185.00; SD Department Health Lab \$110.00; Bierschbach Equipment 717.04; Northern Valley Communications 79.98; Kirk's Auto 1,323.68; Quill Corporation 103.16; Federal Express Corp 16.93; SD Secretary of State 30.00; Menards Inc. 31.66; SD Sheriff's Association 115.00; Pomp's Tire Service 323.34; Galls Inc. 418.89; Aberdeen Downtown Association 20,000.00; Vollan Oil Co. 1,638.52; Butler Machinery Co. 660.28; GRAINGER 409.76; Coast to Coast Solutions 910.36; Harlow's Bus Sales Inc. 81.45; Aberdeen Area Humane Society 5,400.00; Kiesler Police Supply Inc. 1,026.00; NAPA Central 270.25; James Valley Coop Telephone Co. 43.34; Runnings Supply Inc. 432.73; ODP Business Solutions LLC 200.92; Mechanical Seal Repair 941.00.

Payroll for the period from March 12, 2023 through March 25, 2023 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 156,088.30; SD Retirement 90,064.22; Governing Body 3,435.71; City Manager 8,568.87; City Attorney 7,161.76; Finance 17,480.92; HR 8,204.83, Building 1,933.76; Computer 5,305.82; Planning/Zoning 15,418.67; Engineering 14,992.88; Police 161,957.02; Fire 127,287.02; Housing/Building 6,736.80; Street 37,387.49, Traffic 8,252.48; Solid Waste 25,157.91; Transportation/Ride Line 19,524.18; Nelson, Craig 14.04 hr, Ackerman, Melanie 19.68 hr; Library 28,633.11; Economic Development 2,711.20; Parks, Rec & Forestry 97,820.65; Airport 19,575.93, Steven Heimann 16.29; Pipe 30,382.55; Water Treatment 23,799.03; Meter 1,965.38; Water Reclamation 22,650.66; Pump 8,152.04. Roll call vote to approve, all present voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa reported the South Dakota Public Assurance Alliance (SDPAA) Gold Award was presented to the Aberdeen Fire Department. City of Aberdeen March Milestone Awards: Emily Ellingson – 5 years; Darren Cleveland – 10 years; Kyle Fadness – 15 years.

Representative Carl Perry provided an update from the 2023 Legislative Session.

EXECUTIVE SESSION

Motion by Novstrup, second by Johnson to move into executive session at 6:24 p.m. to discuss contract negotiations pursuant to SDCL §1-25-2(4). Voice vote to approve, all present voting aye, motion carried.

Motion by Ronayne, second by Novstrup to move out of executive session at 6:34 p.m. Voice vote to approve, all present voting aye, motion carried.

ADJOURNMENT

There being no further business, motion by Fouberg, second by Liebelt to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:34 p.m.

Prepared by Amanda Kamphuis for the Finance Office. /s/ Jordan McQuillen, Finance Officer