

MINUTES**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, April 3, 2023 at 5:30 p.m., regular meeting for the City Council.

CALL TO ORDER**MEETING ROLL CALL**

Present at roll call were City Council Members Erin Fouberg, Charlotte Liebelt, Josh Rife, Alan Johnson by teleconference, Justin Reinbold, Tiffany Langer by teleconference, David Novstrup, and Mayor Travis Schaunaman. City Council Member Rob Ronayne was absent. City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Dave McNeil, Mark Hoven, Joel Weig, and Jordan McQuillen.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Reinbold, second by Liebelt to approve the agenda with the amendments to add bills for Northwestern Energy 150,000.00; Northern Electric 10,000.00; Nextiva 11,951.24; and a corrected New Business Resolution No. 23-03-06R. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Novstrup, second by Rife to approve the minutes of the March 27, 2023 City Council Meeting, as circulated and amended March 6, 2023 Minutes for the payroll period from February 26, 2023 through March 11, 2023 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 150,377.35; SD Retirement 91,810.10; Governing Body 3,435.71; City Manager 8,568.87; City Attorney 7,453.37; Finance 15,456.99, Kamphuis, Amanda 25.18/hr.; HR 8,204.80; Building 1,933.76; Computer 5,296.83; Planning/Zoning 15,408.88, Phillips, Benjamin 23.97/hr.; Engineering 15,093.65; Police 153,653.20; Fire 129,734.35; Housing/Building 6,736.80; Street 52,806.14, Traffic 10,065.31; Solid Waste 24,863.97; Transportation/Ride Line 20,776.97; Library 28,766.36; Economic Development 2,406.19; Parks, Rec & Forestry 102,348.07, DeVries, Joshua 20.67/hr.; Airport 27,843.30; Pipe 32,553.48; Water Treatment 20,152.70; Meter 2,039.55; Water Reclamation 21,155.12, Koch, Timothy 21.72/hr.; Pump 8,312.42.

Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Reinbold, second by Liebelt to approve the following items on the consent calendar:

SET HEARING DATE OF APRIL 24, 2023 – Petition to Rezone Property described as

lots 1&2, Steele's Quarter First Addition to the City of Aberdeen, in the NW¼ of the SW¼ of Sec. 16, T123N, R63W of the 5th P.M., Aberdeen, Brown County, South Dakota (115 Brown County 19 South) from (I-2) District to (C-2) District

LICENSE – Special Limited Plumbing – Andrew Jacobsen

COMMUNITY EVENT PERMIT - For Yelduz Shrine Circus on April 6 – 8, 2023 at the Aberdeen Civic Arena, 203 Washington Street South, pending Fire Department's Issuance of a Fireworks Permit

LOTTERY NOTICES – Receive and place on file: Hub City Soccer Club; Bethlehem Lutheran Church Pre-Kindergarten

OLD BUSINESS

NEW BUSINESS

RESOLUTION NO. 23-03-06R AUTHORIZING THE PARKS, RECREATION, AND FORESTRY DEPARTMENT TO APPLY FOR A LAND AND WATER CONSERVATION GRANT FOR A FITNESS AREA AT KUHNERT ARBORETUM

Parks, Recreation and Forestry Director Mark Hoven requested approval of Resolution 23-03-06R authorizing the Parks, Recreation and Forestry Department to apply for a Land and Water Conservation grant for a fitness area at Kuhnbert Arboretum. Motion by Rife, second by Reinbold to approve Resolution No. 23-03-06R as presented. Roll call vote to approve, all voting aye, number of ayes 8, number of nays 0, members abstaining 0, motion carried.

RESOLUTION NO. 23-03-06R

**RESOLUTION TO APPROVE SUBMITTING A GRANT APPLICATION
TO THE LAND AND WATER CONSERVATION FUND
TO CONSTRUCT A FITNESS AREA AT KUHNERT ARBORETUM
IN ABERDEEN, SD**

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to aid in financing the acquisition and/or construction of specific public outdoor recreation projects; and

WHEREAS, the City of Aberdeen has plans to construct a Fitness Area at Kuhnert Arboretum; and,

WHEREAS, Fitness Area construction is an acceptable use under the grant requirements; and,

WHEREAS, approved LWCF grants must be supported by at least a 50% local match. This grant request would total \$182,000 for the construction of the Fitness Area at Kuhnert Arboretum. The City share would be \$91,000 and is included in the 2024 Parks, Recreation & Forestry budget request; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City of Aberdeen

approves submitting an LWCF grant application to construct a Fitness Area at Kuhnert Arboretum and agrees to providing the necessary local matching funds.

FURTHERMORE, the City Manager is authorized to sign and submit the grant application.

The foregoing Resolution was considered at a regular meeting of the City Council on the 3rd day of April, 2023, and upon Roll Call vote the Resolution was adopted.

RESOLUTION NO. 23-04-01R DECLARING FIREARMS AND BOWS AS SURPLUS PROPERTY AND PROVIDES FOR TRADE IN ON NEW ITEMS

City Attorney Ron Wager and Aberdeen Chief of Police Dave McNeil requested this Resolution declares firearms and bows as surplus property and provides for trade in on new items. Discussions held. Motion by Reinbold, second by Novstrup to approve Resolution No. 23-04-01R as presented. Roll call vote to approve, all voting aye, number of ayes 8, number of nays 0, members abstaining 0, motion carried.

RESOLUTION NO. 23-04-01R

RESOLUTION DECLARING SURPLUS PROPERTY

BE IT HEREBY RESOLVED by the Aberdeen City Council that the following described property is declared surplus property and may be disposed of in accordance with SDCL § 23A-37-13, said property is described as follows:

Description	Tag No.	Incident No.
Charter Arr rms .38 Serial #104848	19AP0269	19AP01389
Ruger 9mm Serial #318-56-006	19AP0272	19AP01389
Marlin .22 Serial #Mr10968F	19AP0273	19AP01389
SKS rifle Serial #580362	19AP0273	19AP01389
Mossberg 535 Serial #AT097181	19AP2591	19AP25062
Ruger 10-22 Serial #82801226	20AP0652	20AP05862
Rock Island 1911 Tacll Serial #RIA2097317	20AP0852	20AP07700
H&K PK380 Serial #PK016894	20AP1189	20AP10460
Remington Mod597 Serial #B2719496	20AP1190	20AP10460
Savage Mk ll Serial #380732	20AP1191	20AP10460
Smith & Wesson M&P Serial #TH69655	20AP1224	20AP10537
Ruger American 243 Serial #691-81279	20AP1196	20AP10573

Taurus Millenium G2 Serial #TJR43719	20AP2928	20AP23091
Benelli Ultralight 12GA Serial #M878539S15	20AP3140	20AP24575
Glock 26 Serial #BFUK345	21AP0031	21AP00138
Glock 17 Serial #AAKW243	21AP0161	21AP00801
S&W M&P Shield Serial #RJC3990	21AP0162	21AP00801
Glock 10 mm Serial #BFDW897	21AP0175	21AP00801
Hi-point Serial #P1288518	21AP0461	21AP03777
Glock 9mm Serial #PF940V2	21AP0598	21AP05027
Taurus 9mm Serial #ABE607379	21AP0699	21AP05938
Colt .22 Serial #BPO19882	21AP1319	21AP11147
Taurus G2C 9mm Serial #ACC681292	21AP1327	21AP11260
Taurus G3 Serial #ABC430161	21AP1515	21AP12923
Springfield XD 9mm Serial #BY51821	21AP1849	21AP16543
Mossberg Serial #V0536422	22AP0252	22AP03293
Ruger .Prescott .380 Serial #41-091374	22AP0067	22AP01182
Steyer .40 Serial #3056957	22AP1835	22AP22394
Parker Rapter XP	20AP0653	20AP05862
Browning Backdraft 80 Serial #401160357	21AP2699	21AP25665
Alpine Frontier	21AP2700	21AP25665

BE IT FURTHER RESOLVED that the Chief of Police may trade this surplus property to any licensed firearms dealer as allowed by law. The foregoing Resolution was adopted at a regular meeting of the Aberdeen City Council on the 3rd day of April, 2023.

PUBLIC HEARING AND APPROVAL OF A NEW RETAIL ON-OFF SALE MALT BEVERAGE & SD FARM WINE LICENSE FOR LUIS TEJEDA DBA PICANTE BURRITO EXPRESS AT 20 6TH AVE SW.

Mayor Schaunaman opened a hearing on a new Retail On-Off Sale Malt Beverage & SD Farm Wine License for Luis Tejeda d/b/a Picante Burrito Express at 20 6th Ave SW. No public comments were received. Mayor Schaunaman closed the hearing and called for

a vote. Motion by Rife, second by Reinbold to approve a new Retail On-Off Sale Malt Beverage & SD Farm Wine License to Luis Tejeda d/b/a Picante Burrito Express at 20 6th Ave SW. Roll call vote to approve, all present voting aye, motion carried.

PUBLIC HEARING AND APPROVAL OF A SPECIAL ONE-DAY RETAIL ON-SALE LIQUOR LICENSE ON APRIL 28, 2023 FOR NSU FOUNDATION DBA APEX EVENTS LLC AT NSU BOURBON AND BREWS, 620 15TH AVE SE.

Mayor Schaunaman opened a hearing on a Special One-Day Retail On-Sale Liquor License on April 28, 2023 for NSU Foundation d/b/a APEX Events, LLC at NSU Bourbons and Brews at 620 15th Ave SE. No public comments were received. Mayor Schaunaman closed the hearing and called for a vote. Motion by Novstrup, second by Rife to approve a Special One-Day Retail On-Sale Liquor License on April 28, 2023 for NSU Foundation d/b/a APEX Events, LLC at NSU Bourbons and Brews at 620 15th Ave SE. Roll call vote to approve, all present voting aye with Fouberg abstaining, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Johnson, second by Liebelt to approve payment of the bills listed for April 3, 2023 and payroll for the period from March 26, 2023 through April 8, 2023. Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Marco Technologies, LLC 321.54; RDO Equipment 7,696.93; Dahme Construction 8,436.16; Lang's TV & Appliance 1,659.98; Don's Builders Hardware 138.00; Eddie's Northside Sinclair 5,486.25; Performance Oil 726.89; Jensen Rock & Sand, Inc. 7,895.25; Direct Automation, LLC 2,508.09; Auto Value Parts/Hedahls 825.95; Nelson Sales & Service, LLC 8,395.00; Kesslers, Inc. 101.12; Mattern Diesel Service 556.35; Dakota Supply Group 63.12; Midstates Group 274.50; Safety Service, Inc. 304.50; Share Corp \$1,675.03; Crawford Trucks & Equipment 1,857.19; Stan Houston Equipment, Inc. 513.89; Great Northern Environmental 2,295.10; Dan Waldman 48.00; Harms Oil Company 25,276.61; Macqueen Emergency Group 29,957.85; Harr Motors 2,747.50; Joe Fitz 48.00; Aberdeen Community Theatre 9,500.00; Sioux Valley Environmental 22,264.00; Cartney Bearing Co. 12.87; SD Department Health Lab 350.00; Justine Charles 200.00; Rick's Heating/Air Conditioning 3,285.72; Jarman's Water Systems 1,732.60; Luke Nelson 196.00; Lien Transportation Co. 17,504.25; McMaster-Carr Supply Co. 306.42; Quill Corporation 78.65; Kory Pickrel 224.00; Menards, Inc. 1,069.14; Convention Visitors Bureau 19,425.56; Dakota Fluid Power, Inc. 569.92; Borns Group 5,967.83; Killoran Trucking & Brokerage 11,217.22; AT&T Cell 1,677.34; Dan Kaiser 224.00; Double D Body Shop 4,034.05; IAFC 1,315.00; Matheson Tri-Gas, Inc. 627.18; Pomp's Tire Service 299.95; General Traffic Controls, Inc. 307.00; Galls, Inc. 522.62; JK Sales & Towing 5,480.00; Advance Auto Parts 27.59; North Central Rental/Leasing 22,222.00; Vollan Oil, Co. 11,254.13; Aramark Uniform SVC 313.74; Butler Machinery, Co. 7,044.61; GRAINGER 54.75; Geffdog Designs 38.00;

Cooper Animal Clinic 231.54; Crescent Electric Supply 337.64; Knight Towing 15,075.00; J Gross Equipment 4,789.28; Diamond Dry Cleaning 35.69; Linde Gas & Equipment, Inc. 6,932.25; Taylor Healthcare Products 441.85; Guardian Life Ins. Co. 1,548.28; NAPA Central 179.42; Sansio, Inc. 956.00; Aberdeen BMX 20,000.00; Target Solutions 5,996.00; Henry Schein, Inc. 165.50; Blackstrap, Inc. 49,541.16; Runnings Supply, Inc. 278.97; Interstate Battery Arlington 277.90; ODP Business Solutions, LLC 318.46;

Payroll for the period from March 26, 2023 through April 8, 2023 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 147,653.38; SD Retirement 92,407.42; Governing Body 3,435.71; City Manager 8,562.57; City Attorney 7,568.80; Finance 17,542.56; HR 8,223.70, Building 1,933.74; Computer 5,319.38; Planning/Zoning 16,917.75; Engineering 15,107.55; Police 148,573.50; Fire 129,398.07; Housing/Building 6,736.80; Street 52,698.23, Traffic 10,005.29; Solid Waste 27,201.13, Sanchez Ortiz, Angel 17.00/hr.; Transportation/Ride Line 19,147.33; Library 27,781.73, Hanson, Aaron 11.00/hr.; Economic Development 2,711.20; Parks, Rec & Forestry 94,413.09, Clemens, Kylie 13.25/hr., Frank, Melina 14.00/hr., Robinson, Hunter 13.00/hr., Mewes, Morgan 13.25/hr., Beardsley, Kyle 20.67/hr.; Airport 23,869.42; Pipe 31,084.30; Water Treatment 19,449.94; Meter 1,894.06; Water Reclamation 23,191.13; Pump 8,910.99. Roll call vote to approve, all present voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa discussed emergency response for the recent snow event and preparation for the upcoming snow event. A meeting was held with the emergency staff including Police, Fire, Public Works, Brown County Emergency Management, and the Sheriff's Department for preparation to the upcoming snow event and put out a Public Notice as follows:

The National Weather Service has issued a Blizzard Warning for areas of Northeast South Dakota, including Aberdeen. Snow is expected to begin late Monday night and continue through Wednesday evening. Total snow accumulations of 12-20" are expected as well as persistent winds with gusts of 50-60mph. This storm will make travel dangerous, and likely impossible, during the peak of the storm on Tuesday and Wednesday. In anticipation of the storm, the City of Aberdeen is making the following plans:

1. A No-Travel Advisory for Brown County, including Aberdeen, is likely. During a No-Travel Advisory, everyone should stay off the roads unless travel is absolutely necessary. If the predicted snowfall accumulations occur, even the most capable 4-wheel drive vehicles will face challenges.

2. If the impacts of the storm are as predicted, City Offices will be closed on Tuesday, April 4th and Wednesday, April 5th.

3. If a No-Travel Advisory is issued, public safety personnel will face many challenges and will only be able to respond to extreme emergencies.

4. Stuck vehicles that are blocking roadways may be towed and impounded.

5. Once the snow has stopped falling Public Works crews will begin snow removal throughout the City. Given the forecasted amounts, completing this process will take longer than normally expected. Please be patient and keep cars off the street. More detailed plowing notices will be issued as available.

Robin Bobzien discussed Spring flooding preparations and drainage preparations for residences.

ADJOURNMENT

There being no further business, motion by Reinbold, second by Novstrup to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 5:57 p.m.

Prepared by Amanda Kamphuis for the Finance Office. /s/ Jordan McQuillen, Finance Officer