

PARK & RECREATION BOARD MEETING

Eagles Nest

June 7, 2023 – 12:00 NOON

Vice President Tarah Heupel called the meeting to order at 12:00 pm.

Members Present: Doug Farrand, Tarah Heupel, Jake Cramond, and Kristan Morris. Also present was Joe Gaa, City Manager, and Charlotte Liebelt, City Liaison.

Open Forum: No one came forward in the open forum to address the board.

Meeting Minutes: Doug Farrand made a motion to accept the minutes. Motion seconded by Jake Cramond. All present voting aye. Motion carried.

Financial Statements: May financials were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Doug Farrand made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Jake Cramond. All present voting aye. Motion carried.

Order of Business:

Presentation of the 2024 Budget: Mark Hoven presented and reviewed the proposed 2024 budget.

Request Authorization to Purchase Backhoe for the Cemetery Division form Sourcewell Cooperative Purchasing Agreement: Ryan Smith presented information to the board on the backhoe and the need to replace aging equipment. Doug Farrand made a motion authorizing the purchase of a backhoe for the Cemetery from the Sourcewell Cooperative Purchasing Agreement. The motion was seconded by Kristan Morris. All present voting aye. Motion carried.

Request Authorization to Apply for the 2023 Mosquito Grant from the South Dakota Department of Health: Tyler Bierman informed the board on the opportunity to apply for the grant funds. Doug Farrand made a motion authorizing the department to apply for the 2023 Mosquito Grant from the South Dakota Department of Health. The motion was seconded by Jake Cramond. All present voting aye. Motion carried.

Presentation on Mosquito Control Efforts: Tyler Bierman presented information to the board on this season's mosquito control efforts.

Recognition of David Eckert's 40 years of Service to the Department: Thank you David for your 40 years of service to the Parks and Recreation Department.

Recognition of Nick Gehrt's 5 years of Service on the Parks and Recreation Board: Thank you Nick for your 5 years of service and dedication to the Parks, Recreation and Forestry Board and department.

Adjournment: With no further regular business, Jake Cramond made a motion to adjourn the meeting. Motion was seconded by Kristan Morris. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:



Doug Farrand, Secretary

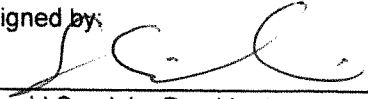


Wende Holzkamm, Office Manager

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Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by:

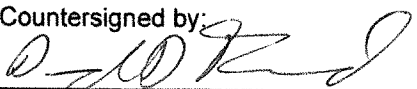


David Sandvig, President

7-12-23

Date

Countersigned by:



Doug Farrand, Secretary

Date