

## **MINUTES**

### **ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, July 10, 2023 at 5:30 p.m., regular meeting of the City Council.

#### **CALL TO ORDER**

##### **MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg, Charlotte Liebelt, Josh Rife via teleconference, Alan Johnson, Justin Reinbold, Tiffany Langer, David Novstrup, and Mayor Travis Schaunaman.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Joel Weig, Ken Hubbart, and Jordan McQuillen.

##### **PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Motion by Fouberg, second by Novstrup to approve the agenda and add Executive Session regarding personnel to the end. Voice vote to approve, all voting aye, motion carried.

#### **MINUTES**

Motion by Reinbold, second by Liebelt to approve the minutes of the June 26, 2023 City Council Meeting, as circulated, the amended April 3, 2023 Minutes bills: US Bank 1,32,632.50; Elavon 250.00; Paymentech LLC 3,000.00; UPS 500.00; US Bank 70,110.11; the amended May 15, 2023 Minutes bills: CenturyLink 15,247.00; Benefit Resource LLC 348.50; SD Dept of Revenue 17,796.03; Elavon 500.00; Paymentech LLC 6,000.00; UPS 1,000.00; the amended May 22, 2023 Minutes bills: US Bank 132,662.50; US Bank 33,818.75; US Bank 47,831.25; the amended June 5, 2023 Minutes bills: SD Public Assuance 506,509.15; Benefit Resource LLC 348.50; Reed Fund 14,226.91; Wellmark BCBS 265,000.00; Northwestern Energy 150,000.00; Northern Electric 10,000.00; US Bank 69,483.75; and the amended June 20, 2023 Minutes bills: UPS 500.00; Elavon 250.00; Paymentech LLC 3,000.00; SD Dept of Revenue 20,015.50; CenturyLink 15,456.50. Voice vote to approve, all voting aye, motion carried.

#### **OPEN FORUM**

Julie Johnson spoke in support of Housing Infrastructure Grants and Resolutions.

#### **CONSENT CALENDAR**

Motion by Reinbold, second by Novstrup to approve the following items on the consent calendar:

DESIGNATION OF OFFICIAL DEPOSITORIES – Area Federal Credit Union, Cortrust Bank, Dacotah Bank, Great Plains Banks, First Interstate Bank, Plains Commerce Bank, SD Public Funds Investment Trust, US Bank, Wells Fargo Bank

DESIGNATION OF OFFICIAL NEWSPAPER – American News

SET HEARING DATE – of July 24, 2023 at 5:30 P.M. for transfer of Retail On-Sale Liquor License from City Lights Bar and Event Center, LLC, 316 Second Street South to Jordan Torrence dba City Lights, 316 Second Street South

SET BID DATE – of July 25, 2023 at 2:00 P.M.- One 2024 Truck Mounted High Pressure Hydraulic Sewer Cleaner

COMMUNITY EVENT PERMIT – for Just Enough 4 Today Basketball Tournament on August 26, 2023 at Washington Street Gym, 401 Washington Street North

LICENSES – Residential Contractors – Nicholas Huber and Matt Wollman; Solicitors – Aiva Juste and Sanija Jansone

Voice vote to approve, all voting aye with Fouberg abstaining to designation of official depositories and Ronayne abstaining to Plains Commerce Bank, motion carried.

### **OLD BUSINESS**

SECOND READING AND FINAL ADOPTION OF ORDINANCE NO. 23-06-01 TO REZONE PROPERTY DESCRIBED AS 315 SIXTH AVENUE SW

Motion by Johnson, second by Ronayne to approve second reading and final adoption of Ordinance No. 23-06-01 to rezone property described as Lot 7 and the East ½ of Lot 8, Block 25 Second Addition, NW ¼ of Section 24, T123N, R64W of the 5th P.M., Brown County, South Dakota (315 Sixth Avenue SW) from (C-3/R-4) Central Business District/Special Density Residential District to (R-3) High Density Residential District. Roll call vote to approve, all voting aye, motion carried.

### **NEW BUSINESS**

ELECTION OF DEPUTY MAYOR

Mayor Schaunaman opened the floor for nominations for the Deputy Mayor position for a one-year term from July 10, 2023 to the first meeting in July of 2024. Motion by Ronayne, second by Langer to nominate and re-elect Alan Johnson for Deputy Mayor. Motion by Ronayne, second by Langer to cease nominations for Deputy Mayor. Voice vote to cease nominations, all voting aye, motion carried. Voice vote to nominate and re-elect Alan Johnson for Deputy Mayor, all voting aye, motion carried.

CITY COUNCIL LIAISONS TO VARIOUS BOARDS AND COMMISSIONS

Mayor Schaunaman opened the discussion on the assignment of liaisons to various city boards and designation of representatives for other boards and commissions. Motion by Ronayne, second by Novstrup to remove 911 Communications Council and to approve the assignments of liaisons to the various boards and commissions as follows: Johnson to the Airport Board, Fouberg and Langer to BID #1 (Downtown Alliance), Reinbold and Novstrup to the BID #2 (Hotel Alliance), Langer and Novstrup to the Convention & Visitors Bureau (CVB), Ronayne and Fouberg to the Library Board, and Rife and Liebelt to the Parks, Recreation and Forestry Board. Roll call vote to approve, all voting aye, motion carried.

**FIRST READING OF ORDINANCE NO. 23-07-01 REGARDING SNOW REMOVAL**

City Attorney Ron Wager explained the purpose of this ordinance is to amend the Aberdeen City Code regarding interferences with snow removal operations. The revisions would include allowing a clearer explanation to when someone's actions are hindering or impeding snow removal operations and contract towing services, express the parking violation during snow removal operations, and clarifying persons who improvidently venture outdoors, and vehicles become stuck where snow removal operations are occurring. City Attorney Ron Wager requests approval of first reading of Ordinance No. 23-07-01. Discussions held. Motion by Ronayne, second by Johnson to approve first reading of Ordinance No. 23-07-01 amending the Aberdeen City Code regarding snow removal as presented. Roll call vote to approve, all voting aye, motion carried.

**RESOLUTION NO. 23-07-01R CREATING TAX INCREMENT FINANCING DISTRICT NO. 40 TO REDEVELOP AND REPURPOSE 4J COMMONS REDEVELOPMENT**

City Manager Joe Gaa requests approval of Resolution No. 23-07-01R creating Tax Increment Financing District No. 40 and establishing terms and conditions for the tax increment district. Discussion held. Motion by Ronayne, second by Langer to approve Resolution No. 23-07-01R creating TIF No. 40 to include a 20 year term with a 5 year hold of ownership. Roll call vote to approve, all voting aye, motion carried.

**RESOLUTION NO. 23-07-01R****RESOLUTION CREATING****TAX INCREMENT FINANCING DISTRICT NUMBER 40**

**WHEREAS**, a public hearing was held before the Planning Commission of the City of Aberdeen, South Dakota, on June 20, 2023, at 6:00 p.m., in Council Chambers in the Municipal Building, 123 South Lincoln Street, Aberdeen, South Dakota, pursuant to notice of such hearing, for the purpose of considering the creation of Tax Increment Financing District Number 40 (hereafter the "District") and its proposed boundaries, such public hearing also being the time and place for its regular meeting; and

**WHEREAS**, the Planning Commission at such regular meeting did establish the boundaries of the District and did recommend the City Council of the City of Aberdeen, South Dakota, create the District; and

**WHEREAS**, the Planning Commission at such regular meeting did recommend to the City Council that it approve and adopt the Project Plan; and

**WHEREAS**, such action by the Planning Commission was done in accordance with SDCL Chapter 11-9 at a regular meeting of the said Planning Commission after notice properly given and after due hearing and being appropriately and properly advised.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Aberdeen, South Dakota, as follows:

1. *District Necessity.* Pursuant to SDCL §11-9-4, the City Council hereby

declares the necessity to form the District in the City of Aberdeen as such district contains property not less than 25% by area of which is blighted because of faulty layout deterioration, lack of attention and general unrepaired and unattended normal wear and tear and lack of usage in relationship to size, adequacy, accessibility, and usefulness in that such area significantly and substantially impairs or arrests the solid growth of that area of the City and constitutes an economic liability in its general present condition and use and that further, the improvement of the area is likely to enhance significantly the value of substantially all other real property within the area and immediately adjacent thereto, and if such district is created that there is likelihood that the district will stimulate and develop the general economic welfare and prosperity of the state and the City through the promotion and advancement of rental housing development in the district enhancing the area and improving the tax base of the City of Aberdeen.

2. *District Boundaries.* The boundaries of the District shall be and the same are hereby designated as:

**LOTS 7 THROUGH 12, BLOCK 14, EXCEPT THE WEST 15 FEET OF EACH OF SAID LOTS, SULLIVAN AND EASTON'S ADDITION TO ABERDEEN, BROWN COUNTY, SOUTH DAKOTA, ACCORDING TO THE PLAT THEREOF;**

**LOTS 1 THROUGH 24, BLOCK 3, CORRECTED PLAT OF THE HIGHLANDS OF ABERDEEN, BROWN COUNTY, SOUTH DAKOTA, ACCORDING TO THE PLAT THEREOF;**

**LOTS 7 THROUGH 12, BLOCK 13, EXCEPT THE WEST 15 FEET OF EACH OF SAID LOTS, SULLIVAN AND EASTON'S ADDITION TO ABERDEEN, BROWN COUNTY, SOUTH DAKOTA, ACCORDING TO THE PLAT THEREOF;**

**LOT 1 OF ELKGROVE ADDITION TO THE CITY OF ABERDEEN, BROWN COUNTY, SOUTH DAKOTA, ACCORDING TO THE PLAT THEREOF; AND**

**LOT 1 OF PARKLAND ADDITION TO THE CITY OF ABERDEEN, BROWN COUNTY, SOUTH DAKOTA, ACCORDING TO THE PLAT THEREOF.**

3. *Creation and Conditions.* The District is hereby created with an effective date of July 10, 2023, and upon the following conditions:

(a) *Term of District.* The term of the District shall be twenty (20) years from the date of the creation of the District, therefore, positive tax increments may not be allocated to the City longer than twenty (20) years after the calendar year of creation of the District.

(b) *Payment of Project Costs.*

- (1) Project costs in the amount of \$4,751,118, plus interest computed at 8% per year, are eligible for reimbursement by the City from positive tax increments.
  - (2) No project cost incurred after five (5) years following the creation of the District may be paid from positive tax increments unless an amendment to the Project Plan is adopted.
  - (3) All outstanding indebtedness for project costs financed by Plaza Rentals, LLP (the Owner and Developer of land which has been designated the "4J Commons Redevelopment"), and their successors and assigns, shall be paid or retired, and all tax increment bonds shall mature, no later than the term of the District.
  - (4) Reimbursement of Developer's project costs or payments to holders of indebtedness issued to pay project costs shall be made solely from the special fund for the District created under SDCL § 11-9-31. Each bond or instrument of indebtedness shall contain such recitals as are necessary to show that the bond or instrument is only so payable and that the bond or instrument does not constitute a general indebtedness of the City or a charge against its general taxing power.
  - (5) City, unless otherwise instructed by Developer in writing or by the bond agreement, in its sole discretion may prioritize payments from the special fund to one lender or bondholder over any other and may allocate payments among lenders or bondholders on other than a pro rata basis.
- (c) *Sale or Transfer to Terminate District.* Developer may neither sell, or transfer a controlling ownership interest in, Developer nor sell, or transfer title to, or sell or transfer a controlling ownership in, the property described in the Project Plan at any time before the expiration of five (5) years from the date of creation of the District without providing for termination of the District as follows:
- (1) For project costs financed by Developer, Developer shall pay or retire all outstanding debt for project costs to any holder of such indebtedness; or
  - (2) For project costs for which tax increment bonds were issued, Developer shall remit to the City sufficient funds for City to redeem the bonds in whole.
- (d) *Waiver of discretionary formula.* Developer may waive all or a portion of the discretionary formula of all of the assessed valuation for tax purposes

for the five (5) tax years following construction of the improvements identified in the Project Plan.

- (e) *No Remittance Upon Default.* No Tax Increment Revenues for reimbursement of eligible project costs will be remitted by the City to Developer or to holders of indebtedness issued to pay for project costs if Developer is in default of the Tax Increment Financing District Number 40 Development Agreement as fully-executed by and between Developer and the City of Aberdeen (hereafter the “Development Agreement”).

4. *District Name.* The District shall be named and designated as “Tax Increment Financing District Number 40, City of Aberdeen, South Dakota.”

5. *Project Plan.* Except as otherwise amended by this Resolution, the Project Plan submitted by Developer shall be and the same is hereby approved and adopted. Such plan is feasible and in conformity with the master plan of the City of Aberdeen, South Dakota, a municipal corporation of the State of South Dakota.

6. *Development Agreement.* The Development Agreement shall specify the conditions for development of the owner’s property in the District and for financing and payment of the project costs. The Development Agreement when fully-executed shall be expressly incorporated herein and adopted by reference. The Development Agreement may be amended from time to time by mutual agreement of the parties.

7. *Aggregate Valuation.* The aggregate assessed valuation of the taxable property in the District plus the tax increment base of all other existing tax increment financing districts does not exceed 10% of the total assessed value of taxable property in the City of Aberdeen, South Dakota.

8. *General Conditions for Termination of District.* The District shall terminate upon the earliest date of any of the following occurrences:

- a. Positive tax increments are no longer allocable to the District;
- b. The Council, by resolution, dissolves the District, after payment or provision for payment of all project costs, grants, and all tax increment bonds of the District; or
- c. Developer is in default of the Development Agreement and fails to cure such default within the time specified therein.

9. *Execution of Documents.* The City Manager and Finance Officer are authorized to execute those documents necessary to create and certify Tax Increment Financing District Number 40 as of the effective date of creation of the District. The City Manager is authorized to finalize the execution of the Development Agreement and to enter into such amendments thereto from time to time as the City Manager determines to be in the best interests of the City of Aberdeen.

10. *Acceptance by Developer.* Developer may accept this Resolution by

executing and acknowledging the same within 20 days of the date of adoption of this Resolution. Upon timely acceptance of this Resolution, Developer shall be bound by all terms and conditions contained herein. If Developer timely accepts this Resolution, it shall become effective 20 days after the completed publication, unless the referendum is invoked.

11. *Severability.* The provisions of this Resolution are severable. If any provision of this Resolution or the application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application.

The foregoing Resolution was considered at a regular meeting of the Aberdeen City Council on the 10<sup>th</sup> day of July, 2023, and upon Roll Call vote the Resolution was adopted. Number of AYES: 9, Number of NAYS: 0, Members abstaining: 0

/s/ Travis Schaunaman, Mayor ATTEST /s/ Jordan McQuillen, Finance Officer

RESOLUTION NO. 23-07-02R, RESOLUTION NO. 23-07-03R, AND RESOLUTION NO. 23-07-04R SEEKING A HOUSING INFRASTRUCTURE FINANCING GRANT FROM THE SOUTH DAKOTA HOUSING DEVELOPMENT AUTHORITY

Mayor Schaunaman explained the three Resolutions (23-07-02R, 23-07-03R, 23-07-04) are for developers S&S Rentals, LLC, Reif Project, and Homes Are Possible, Inc. to seek a housing infrastructure financing grant from the South Dakota Housing Development Authority. Motion by Reinbold, second by Johnson to approve Resolution No. 23-07-02R, Resolution No. 23-07-03R, and Resolution No. 23-07-04R as presented. Roll call vote to approve, all voting aye, motion carried.

**RESOLUTION NO. 23-07-02R**

**RESOLUTION FOR DEVELOPER SEEKING  
HOUSING INFRASTRUCTURE FINANCING GRANT**

**WHEREAS**, S & S Rental, LLC (the “Developer”), intends to construct within the city limits a housing development for a project known as “West Edge Housing Development” (the “project”); and

**WHEREAS**, Developer intends to apply for a housing development infrastructure financing grant from the South Dakota Housing Development Authority and requires a resolution from the City of Aberdeen (1) affirming the project public infrastructure plans meet the requirements of the municipality, the project will be approved, and the infrastructure will be maintained going forward, and (2) noting that the municipality has adequate water supply available and the water treatment capacity to support the added infrastructure and additional usage.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City of Aberdeen as follows that:

1. Developer shared preliminary plans for the public infrastructure of the

project as prepared by Helms Engineers, 416 Production Street North, Aberdeen, South Dakota, 57401, and such plans meet the requirements of the City of Aberdeen, subject to compliance with the City of Aberdeen Development Agreement requirements and local ordinances; and

2. After proper construction of the proposed public infrastructure for such project, and upon the formal dedication and acceptance of such infrastructure, the public infrastructure will be owned and maintained by the City of Aberdeen; and

3. The City of Aberdeen confirms it has adequate water supply, water treatment facilities, and wastewater treatment facilities available to support this public infrastructure project.

The foregoing Resolution was considered at a regular meeting of the City Council on the 10<sup>th</sup> day of July, 2023, and upon Roll Call vote the Resolution was adopted.

Number of AYES: 9 Number of NAYS: 0 Members abstaining: 0

/s/ Travis Schaunaman, Mayor ATTEST: /s/ Jordan McQuillen, Finance Officer

**RESOLUTION NO. 23-07-03R**

**RESOLUTION FOR DEVELOPER SEEKING  
HOUSING INFRASTRUCTURE FINANCING GRANT**

**WHEREAS**, Reif Project Services, LLC (the “Developer”), intends to construct within the city limits a housing development for a project known as “Pine Haven Estates Development” (the “project”); and

**WHEREAS**, Developer intends to apply for a housing development infrastructure financing grant from the South Dakota Housing Development Authority and requires a resolution from the City of Aberdeen (1) affirming the project public infrastructure plans meet the requirements of the municipality, the project will be approved, and the infrastructure will be maintained going forward, and (2) noting that the municipality has adequate water supply available and the water treatment capacity to support the added infrastructure and additional usage.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City of Aberdeen as follows that:

1. Developer shared preliminary plans for the public infrastructure of the project as prepared by Helms Engineers, 416 Production Street North, Aberdeen, South Dakota, 57401, and such plans meet the requirements of the City of Aberdeen, subject to compliance with the City of Aberdeen Development Agreement requirements and local ordinances; and

2. After proper construction of the proposed public infrastructure for such project, and upon the formal dedication and acceptance of such infrastructure, the public infrastructure will be owned and maintained by the City of Aberdeen; and

3. The City of Aberdeen confirms it has adequate water supply, water



treatment facilities, and wastewater treatment facilities available to support this public infrastructure project.

The foregoing Resolution was considered at a regular meeting of the City Council on the 10<sup>th</sup> day of July, 2023, and upon Roll Call vote the Resolution was adopted.

Number of AYES: 9 Number of NAYS: 0 Members abstaining: 0

/s/ Travis Schaunaman, Mayor ATTEST: Jordan McQuillen, Finance Officer

**RESOLUTION NO. 23-07-04R**

**RESOLUTION FOR DEVELOPER SEEKING  
HOUSING INFRASTRUCTURE FINANCING GRANT**

**WHEREAS**, Homes Are Possible, Inc (the “Developer”), intends to construct within the city limits a housing development for a project known as “HAPI 2<sup>nd</sup> North Subdivision” (the “project”); and

**WHEREAS**, Developer intends to apply for a housing development infrastructure financing grant from the South Dakota Housing Development Authority and requires a resolution from the City of Aberdeen (1) affirming the project public infrastructure plans meet the requirements of the municipality, the project will be approved, and the infrastructure will be maintained going forward, and (2) noting that the municipality has adequate water supply available and the water treatment capacity to support the added infrastructure and additional usage.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City of Aberdeen as follows that:

1. Developer shared preliminary plans for the public infrastructure of the project as prepared by Helms Engineers, 416 Production Street North, Aberdeen, South Dakota, 57401, and such plans meet the requirements of the City of Aberdeen, subject to compliance with the City of Aberdeen Development Agreement requirements and local ordinances; and

2. After proper construction of the proposed public infrastructure for such project, and upon the formal dedication and acceptance of such infrastructure, the public infrastructure will be owned and maintained by the City of Aberdeen; and

3. The City of Aberdeen confirms it has adequate water supply, water treatment facilities, and wastewater treatment facilities available to support this public infrastructure project.

The foregoing Resolution was considered at a regular meeting of the City Council on the 10<sup>th</sup> day of July, 2023, and upon Roll Call vote the Resolution was adopted.

Number of AYES: 9 Number of NAYS: 0 Members abstaining: 0

/s/ Travis Schaunaman, Mayor ATTEST: /s/ Jordan McQuillen, Finance Officer

**CHANGE ORDER/PAYMENT FOR THE STREET MAINTENANCE CONCRETE  
REPAIR PROJECT**

City Engineer Robin Bobzien requested approval of Change Order No. 1, a decrease in the contract amount of (-\$59,323.25) and approval of Payment No. 1 in the amount of \$293,363.33 to Wright & Sudlow, Inc. for work on the Street Maintenance Concrete Repair Project. Discussion followed. Motion by Johnson, second by Liebelt to approve Change Order No. 1 in the amount of (-\$59,323.25) and Payment No. 1 in the amount of \$293,363.33 to Wright & Sudlow, Inc. for work on the project. Roll call vote to approve, all voting aye, motion carried.

**PAYMENT FOR THE ROOSEVELT STREET SOUTH SANITARY SEWER IMPROVEMENTS PROJECT**

City Engineer Robin Bobzien requested approval of Payment No. 4 in the amount of \$399,424.79 to Dahme Construction for work on the Roosevelt Street South Sanitary Sewer Improvements Project. Discussion held. Motion by Ronayne, second by Reinbold to approve Payment No. 4 in the amount of \$399,424.79 to Dahme Construction for work on the project. Roll call vote to approve, all voting aye, motion carried.

**CHANGE ORDER/PAYMENT FOR THE DAKOTA STREET SOUTH ROADWAY IMPROVEMENTS PROJECT**

City Engineer Robin Bobzien requested approval for Change Order No. 1, a decrease in the contract amount of (-\$17,866.00) and Payment No. 2 in the amount of \$385,768.04 to Reede Construction for work on the Dakota Street South Roadway Improvements Project. Discussion held. Motion by Liebelt, second by Ronayne to approve Change Order No. 1 in the amount of (-\$17,866.00) and Payment No. 2 in the amount of \$385,768.04 to Reede Construction for work on the project. Roll call vote to approve, all voting aye, motion carried.

**CHANGE ORDER/PAYMENT FOR THE ACCESSIBLE QUADRANT REPLACEMENT PROJECT**

City Engineer Robin Bobzien requested approval for Change Order No. 1, a decrease in the contract amount of (-\$100,981.99) and Payment No. 2 in the amount of \$107,796.23 to CWF Masonry & Construction for work on the Accessible Quadrant Replacement Project. Discussion held. Motion by Johnson, second by Reinbold to approve Change Order No. 1 in the amount of (-\$100,981.99) and Payment No. 2 in the amount of \$107,796.23 to CWF Masonry & Construction for work on the project. Roll call vote to approve, all voting aye, motion carried.

**REVIEW AND APPROVAL OF CLAIMS**

Motion by Liebelt, second by Johnson to approve payment of the bills listed for July 10, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: UPS 500.00; Paymentech LLC 3,000.00; Elavon 250.00; SD

Dept of Revenue 35,650.88; Wellmark BCBS 4,738.55; Benefit Resource LLC 344.40; US Bank 41,981.76; Wells Fargo 287,311.83; Jerome Schmitz 231.75, Aberdeen Chamber of Comme 28,000.00, Aberdeen School District 2,275.00, Helms & Associates 5,739.45, Marco Technologies LLC 395.21, RDO Equipment Co 12.05, Brown County Treasurer 10.00, Idexx Distribution Inc 228.33, Linde Inc 7,257.25, Dahme Construction 399,424.79, Hawkins Inc 2,563.60, Dakota Electronics 1,840.00, Dakota Pump & Control 2,505.11, Cole Papers Inc 319.78, Farm Power MFG Inc 365.30, Flexible Pipe Tools 1,675.90, Jensen Rock & Sand Inc 83,151.02, Patty Holm 108.44, Hach Co 1,658.25, Direct Automation LLC 655.00, Auto Value Parts/Hedahls 1,243.63, Ken's Alignment 256.55, Kesslers Inc 94.93, CDW Government Inc 124.42, Lawson Products Inc 338.81, Mac's Inc 10.07, GFOA 62.50, B&B Contracting 34,387.82, Dakota Supply Group 126.46, Mark Miller 66.00, Safety Service Inc 208.16, Share Corp 1,709.98, Crawford Trucks & Equip 2,070.71, Stan Houston Equipment 2,533.07, Town & Country Lumber Inc 125.00, Wright & Sudlow 293,363.33, Spaans Babcock Inc 1,875.00, Fastenal Company 630.94, Totally Tubular MFG 1,056.48, Dakota Pump Inc 5,470.16, Harms Oil Company 27,540.92, Tony Bisbee 66.00, Tanner Jondahl 66.00, Pressure Washer Central 6,830.60, Sioux Valley Environmental 11,132.00, M & T Fire & Safety Inc 355.66, Cartney Bearing Co 41.48, Energy Laboratories Inc 146.48, Sd Department Health 662.00, Justine Charles 14.00, B&H Photo-Video 1,168.73, Us Postal Service 354.00, Pierson Ford-Lincoln-Merc 598.56, Jarman's Water Systems 568.05, Northern Valley Communications 4,237.62, MTI Distributing 139.54, Lien Transportation Co 278.25, Reede Construction Inc 385,768.04, Fire Safety First 142.00, Century Business Products 109.98, Menards Inc 714.33, Bound Tree Medical LLC 4,122.70, Convention Visitors Burea 27,279.28, Dakota Fluid Power Inc 1,411.85, Borns Group 1,449.23, Killoran Trucking & Broke 28,991.49, At & T Cell 1,853.57, Pete Lien & Sons Inc 31,221.60, Asphalt Zipper 1,264.33, Tyler Technologies 6,060.62, Ferguson Waterworks #2516 1,419.00, Atco International 677.00, Matheson Tri-Gas Inc 227.70, Pomp's Tire Service 1,151.10, L&T Lawn Care Llc 337.50, Premier Specialty Vehicle 5,880.55, Abdn Downtown Assoc 22,117.58, Thermo Fisher Scientific 186.95, Aberdeen Chrysler Center 294.45, Midcontinent Communications 1,998.00, Aramark Uniform Svc 201.93, United States Treasury 1,107.00, Brad Jung 66.00, Applied Concepts Inc 205.00, Butler Machinery Co 1,056.21, Grainger 51.24, Geffdog Designs 392.00, A-1 Sanitation 8,303.30, Napa Central 596.11, Sign Solutions USA, LLC 136.47, Midland Scientific Inc 411.26, Cwf Masonry & Constructio 107,796.23, Atlas Carbon LLC 37,057.50, Transource Truck & Equipment 47.98, Runnings Supply Inc #14 320.33, Ultimate Graphics 1,135.00, Interstate Battery Arling 346.90, HR Green Inc 4,528.47, Expetec Of Aberdeen 279.00, Frontier Precision Inc 1,253.48, Randy Means & Associates 149.95, Canine Country Club 114.55, Cathy McNickle 28.00.

Roll call vote to approve, all voting aye with Ronayne abstaining to B&B Contracting and

Mayor Schaunaman abstaining to Totally Tubular, motion carried.

### **CITY MANAGER'S REPORT**

City Manager Joe Gaa stated South Roosevelt Street is open, gave an update on paving efforts on Milwaukee Avenue, and explained a water maintenance project at the Water Treatment Plant regarding our water filtration system happening. Residents were asked to restrict watering to every other day between the hours of 7:00 P.M. and 7:00 A.M

City Finance Officer Jordan McQuillen explained that utility customers in the southeast part of town received two bills this month due to a billing error and asked for those users to remit payment on the billing reflecting May – June 2023 stating “reprint of July billing.”

City Manager Joe Gaa updated the status of the Water Treatment Plant and its staff.

### **EXECUTIVE SESSION**

Motion by Reinbold, second by Novstrup to move into executive session at 6:22 p.m. to discuss personnel matters pursuant to SDCL §1-25-2(1). Voice vote to approve, all voting aye, motion carried. Motion by Ronayne, second by Reinbold to move out of executive session at 6:38 p.m. Voice vote to approve, all voting aye, motion carried. Council returned to open session.

### **OTHER BUSINESS**

Motion by Fouberg, second by Novstrup to establish a Council subcommittee consisting of Johnson, Ronayne, Langer, and Fouberg to recommend a performance review process for the three officials appointed by the Council after consultation with such appointed officials and the human resource director. Voice vote to approve, all voting aye, motion carried.

### **ADJOURNMENT**

There being no further business, motion by Johnson, second by Reinbold to adjourn the meeting. Voice vote to adjourn, all voting aye, motion carried. The meeting adjourned at 6:40 p.m.

Prepared by Amanda Kamphuis for the Finance Office. /s/ Jordan McQuillen, Finance Officer