

PARK & RECREATION BOARD MEETING

Alumni Room

July 12, 2023 – 12:00 NOON

President David Sandvig called the meeting to order at 12:00 pm.

Members Present: Taylor Armstrong, Jake Cramond, Doug Farrand, Tarah Heupel, Kristan Morris, David Sandvig and Dewey Tullar. Also present was Charlotte Liebelt, City Liaison and Joe Gaa, City Manager.

Open Forum: No one came forward in the open forum to address the board.

Meeting Minutes: Jake Cramond made a motion to accept the minutes. Motion seconded by Tara Heupel. All present voting aye. Motion carried.

Financial Statements: June financials were reviewed.

Bills: Bills received in the past month and merchant card processing fees for next month were reviewed. Such audited bills and fees for services, supplies, repairs, and maintenance for the Park, Recreation and Forestry Department will be included in the department bills approved hereafter by the City Council and set forth in the minutes of the City Council.

Kristan Morris made a motion to approve payment of all bills presented, to approve merchant card processing fees for next month, and to authorize the President and Secretary to issue a requisition for a warrant upon the Finance Officer to spend Park and Recreation monies for payment of such bills and fees. Motion seconded by Doug Farrand. All present voting aye. Motion carried.

Order of Business:

Welcome Taylor Armstrong to the Park, Recreation & Forestry Board.

Election of Officers: Doug Farrand made a motion to cast a unanimous ballot to re-elect all current board members to their current positions. The motion was seconded by Jake Cramond. All present voting aye. Motion carried.

Fee Reduction for Stage Rental at Arboretum: Aaron Keisz requested that the fee be reduced to \$250 for events in the Arboretum. A discussion was held. Doug Farrand made a motion to reduce the Arboretum fee to \$250. The motion was seconded by Dewey Tullar. All present voting aye. Motion carried.


Report on Current Projects within the System: Mark informed the board of the status of the current projects and upcoming projects for this year.

Adjournment: With no further regular business, Dewey Tullar made a motion to adjourn the meeting. Motion was seconded by Kristan Morris. All present voting aye. Motion carried. Meeting adjourned.

Submitted by:




Doug Farrand, Secretary




Wende Holzkamm, Office Manager

Requisition for warrant upon the Finance Officer, pursuant to Aberdeen City Code, Sec. 36-29, for payment of bills and fees as set forth in the above Minutes:

Signed by: 

David Sandvig, President

8-2-2023
Date

Countersigned by: 

Doug Farrand, Secretary

8-2-2023
Date