

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, August 21, 2023 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Erin Fouberg, Charlotte Liebelt, Josh Rife, Alan Johnson, Justin Reinbold, David Novstrup, and Mayor Travis Schaunaman. City Council Members Rob Ronayne and Tiffany Langer were absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Joel Weig, Rich Krokkel, Dave McNeil, and Jordan McQuillen.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Johnson, second by Rife to approve the agenda. Voice vote to approve, all present voting aye, motion carried.

Council Member Tiffany Langer joined the meeting at 5:31 p.m.

MINUTES

Motion by Reinbold, second by Liebelt to approve the minutes of the August 7, 2023, City Council Meeting and August 14, 2023, City Council Work Session, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Novstrup, second by Liebelt to approve the following items on the consent calendar:

SET HEARING DATE – of September 5, 2023 at 5:30 P.M. for Special One-Day Retail On-Sale Liquor Licenses for Aberdeen Area Chamber of Commerce’s Business After Hours on September 14, 2023 – Schwan Financial Group, 401 South Vivian Street; October 12, 2023 – Aberdeen Civic Area, 203 South Washington Street; and November 9, 2023 – Conklin Clinic, 2120 Eighth Avenue NE

SET HEARING DATE – of September 18, 2023 at 5:30 P.M. – Petition to Vacate Public Right-Of-Way described as the 10 feet wide public alley R.O.W. commencing at the East side of Second Street North public R.O.W. and continuing 349.85 feet East adjacent to Lots 1 & 2, Chow Main Railroad Yard Subdivision and Outlot 4, Howard & Hedger’s Outlots, then expanding to a 30 feet wide public alley R.O.W. and continuing East 144.6 feet adjacent to Lot 2, Chow Main Railroad Yard Subdivision and Outlot 3, Howard & Hedger’s Outlots in the SW¼ of Section 13, T123N, R64W of the 5th P.M., Brown County, South Dakota (109,

15 & 117 First Avenue NE and 9 Main Street North)

COMMUNITY EVENT PERMIT/PERMIT TO SERVE ALCOHOLIC BEVERAGES – for Fallout Creative Community for South Dakota Film Festival on September 15 & 16, 2023 at 218 Main Street South

REQUEST FOR STREET USE – (1) Twenty-Second Avenue NE between Dakota Street North and State Street North for block party on September 2, 2023; (2) Kline Street North to Jay Street North to Twelfth Avenue NE to Dakota Street North for Roncalli Homecoming Parade on September 8, 2023; (3) Fifteenth Avenue from North Fifth Street to Dakota Street North for Roncalli Marching Band Festival on September 27, 2023; (4) One block of Second Avenue NE between Kline Street North and Arch Street North for St. Mary’s Fall Festival and Dinner on October 14 & 15, 2023; (5) Kline Street North from Twelfth Avenue NE to Fourteenth Avenue NE for block party on August 27, 2023

LICENSE – Residential Building Contractor – Jesse Holmes/Holmestead Handyman and Construction, LLC

LOTTERY NOTICES – Sacred Heart Church and Aberdeen Family YMCA – receive and place on file

PROCLAMATION – U.S. Small Business Administration 70th Anniversary on July 30, 2023

Voice vote to approve, all present voting aye, motion carried.

NEW BUSINESS

PUBLIC HEARING AND APPROVAL OF TRANSFERS OF RETAIL ON-OFF SALE MALT BEVERAGE & SD FARM WINE LICENSE AND PACKAGE OFF-SALE LIQUOR LICENSE

Mayor Schaunaman opened a hearing on the applications of the transfer of Retail On-Off Sale Malt Beverage & SD Farm Wine License and Package Off-Sale Liquor License from E-Z Stop Food Mart, Inc. dba E-Z Stop Food Mart, 421 Roosevelt Street North to EZ Stop, LLC dba E-Z Stop, 421 Roosevelt Street North. Mayor Schaunaman closed the hearing and called for a vote. Motion by Rife, second by Reinbold to approve the transfers of Retail On-Off Sale Malt Beverage & SD Farm Wine License and Package Off-Sale Liquor License to EZ Stop, LLC. Voice vote to approve, all present voting aye, motion carried.

PUBLIC HEARING AND APPROVAL OF SPECIAL ONE-DAY RETAIL ON-SALE LIQUOR LICENSE

Mayor Schaunaman opened a hearing on the application for Special One-Day Retail On-Sale Liquor License for the Aberdeen Sertoma Club Storybook Land Uncorked on September 7, 2023, at Storybook Land, 2306 Twenty-Fourth Avenue NW. Mayor Schaunaman closed the hearing and called for a vote. Motion by Langer, second by Liebelt to approve the Special One-Day Retail On-Sale Liquor License for the Aberdeen Sertoma Club Storybook Land Uncorked on September 7, 2023. Voice vote to approval, all voting aye, motion carried.

FIRST READING OF ORDINANCE NO. 23-08-02 SUPPLEMENTING THE 2023 BUDGET FOR VARIOUS PARKS, RECREATION, AND FORESTRY DEPARTMENT ACTIVITIES

City Finance Officer Jordan McQuillen requested approval of first reading of Ordinance No. 23-08-02 Supplementing the 2023 Budget or Various Parks, Recreation, and Forestry Department Activities. Discussion was held. Motion by Johnson, second by Reinbold to approve Ordinance 23-08-02 Supplementing the 2023 Budget for Various Parks, Recreation, and Forestry Department Activities. Roll call vote to approve, all present voting aye, motion carried.

APPOINTMENT OF HEIDI FIEDLER TO THE BOARD OF ETHICS

Motion by Fouberg, second by Reinbold to approve the appointment of Heidi Fiedler to the Board of Ethics. Voice vote to approve, all present voting aye, motion carried.

PERMISSION TO ACCEPT THE 2024 EDWARD BYREN MEMORIAL JUSTICE ASSISTANCE GRANT

Police Chief Dave McNeil requested permission to accept the 2024 Edward Byren Memorial Justice Assistance Grant Award in the amount of \$11,984.00. Discussion was held regarding ballistic vests. Motion by Reinbold, second by Rife to approve permission to accept the 2024 Edward Byrne Memorial Justice Assistance Grant. Roll call vote to approve, all present voting aye, motion carried.

AGREEMENT FOR BRIDGE IMPROVEMENT GRANT FUNDS FOR THE TENTH AVENUE SE BRIDGE

City Engineer Robin Bobzien requested approval of agreement for the Bridge Improvement Grant Funds for the Tenth Avenue SE Bridge. Motion by Johnson, second by Novstrup to approve the agreement for the Bridge Improvement Grant Funds for the Tenth Avenue SE Bridge. Roll call vote to approve, all present voting aye, motion carried.

CHANGE ORDER/PAYMENT FOR SOUTH DAKOTA STREET ROADWAY IMPROVEMENTS

City Engineer Robin Bobzien requested approval of Change Order No. 2, a decrease in the contract amount of (-\$27,808.00), and approval of Payment No. 3 in the amount of \$384,192.94 to Reede Construction for work on the South Dakota Street Roadway Improvements Project. Discussion was held. Motion by Rife, second by Novstrup to approve the Change Order No. 2 in the amount of (-\$27,808.00), and Payment No. 3 in the amount of \$384,192.94 to Reede Construction for work on the project. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT FOR PURCHASE OF A 2023 FORD TRANSIT BUS

Transportation Director Rich Krokkel requested approval of payment to Harlow's Bus Service in the amount of \$15,092.00 for the purchase of a 2023 Ford Transit Bus through SD DOT Grant. Motion by Johnson, second by Novstrup to approve payment in the amount of

\$15,092.00 to Harlow's Bus Service. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT FOR PURCHASE OF A 2023 E450 FORD TRANSIT BUS

Transportation Director Rich Krokkel requested approval of payment to Harlow's Bus Service in the amount of \$26,301.31 for the purchase of a 2023 E450 Ford Transit Bus through SD DOT Grant. Discussion was held. Motion by Liebelt, second by Reinbold to approve payment in the amount of \$26,301.31 to Harlow's Bus Service. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT FOR PURCHASE OF A 2012 DODGE GRAND CARAVAN

Transportation Director Rich Krokkel requested approval of payment to Volunteers of American, Dakotas in the amount of \$999.00 for the purchase of a 2012 Dodge Grand Caravan. Discussion was held. Motion by Rife, second by Johnson to approve payment in the amount of \$999.00 to Volunteers of American, Dakota. Roll call vote to approve, all present voting aye, motion carried.

ACCEPTANCE OF RESIGNATION OF CITY MANAGER JOE GAA

City Manager Joe Gaa requested approval of the acceptance of resignation of his position as City Manager effective September 8, 2023. Motion by Novstrup, second by Reinbold to accept resignation of City Manager Joe Gaa. Voice vote to approve, all voting aye, motion carried. Amend vote to a roll call vote to approve, all voting aye with Langer voting nay, motion carried.

REVIEW AND APPROVAL OF CLAIMS

Motion by Rife, second by Novstrup to approve payment of the bills listed for August 21, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Clayton Grueneich 35.00, Midwest Alarm Company 682.26, Aberdeen Chamber of Commerce 20.00, Lisa Osman 304.00, Artz Equipment Co 1,832.74, Helms & Associates 7,759.57, Marco Technologies LLC 202.07, Tessman Company 385.00, RDO Equipment Co 5,550.50, Brown County Landfill 18,359.00, Brown County Treasurer 53.40, Linde Inc 8,034.25, Aberdeen News 1,090.72, Dakota Doors Inc 526.45, Northern Plains Animal Health 68.35, Chris & Dan's Tarp & Canvas 24.00, Leidholt Electric LLC 6,398.04, Hawkins Inc 3,675.00, Dakota Electronics 8,305.95, Don's Builders Hardware 107.70, Performance 827.26, Cole Papers 631.14, Jensen Rock 152,838.15, Graham Tire 690.47, Farm & Home 470.75, South Brown 800.00, Direct Automation LLC 10,891.59, Auto Value Parts/Hedahls 843.84, Heiman Inc 190.41, Cash-Wa Distributing 6,626.09, House of Glass Inc 11,029.16, R & R Products Inc 405.05, Inman Irrigation 2,793.52, Kesslers Inc 55.00, Steven Lust Automotive 118.42, M-B Companies Inc 552.48, Mac's Inc 156.39, Nb Golf LLC 2,046.38, Sewer Duck Inc 587.50, Sanford Health

Occupation 3,318.00, CenturyLink 923.11, Dakota Supply Group 783.92, Graymont (Wi) LLC 9,286.78, Midstates Group 3,933.05, Safety Service Inc 700.64, Avera St Luke's Hospital 1,301.97, Share Corp 1,126.37, Fay's Refrigeration LLC 2,953.35, Sherwin-Williams Co 362.60, Gary's Auto Body & Access 700.00, Crawford Trucks & Equip 772.55, Sd Municipal League 1,000.00, Stan Houston Equipment In 798.76, Joseph Peterson 224.00, Town & Country Lumber Inc 2,323.22, Melledy Rostad 284.00, Western Area Power Adm 10,012.94, Wright & Sudlow 22,570.15, Julie Aitchison 256.00, Diesel Machinery Inc 3,298.18, Baker & Taylor Inc 200.75, Mission MGMT Information 1,690.09, Fastenal Company 221.88, Great Northern Environment 249.10, Aberdeen Awards 7.00, Airside Solutions Inc 3,552.86, Plumbing & Heating Wholes 685.09, Mattern Electric 646.95, Badger Meter Inc 583.14, Olson's Pest Technicians 400.00, Joel Carda 210.00, Alex Tiede 209.00, Alicia Peterson 256.00, Macqueen Emergency Group 2,454.86, James Beilke 176.00, Leah Carda 110.00, Lucas Galvin 209.00, Jackson Rott 162.00, Sd Department 191.00, Masyn Schutter 165.00, Jessemy Sharp 198.00, Dependable Sanitation 6,185.07, Sarah Suko 256.00, Center Point Large Print 165.39, Doug Beyers 1,200.00, Aberdeen Community Theater 7,875.00, Pressure Washer Central 82.40, Kris Konickson 256.00, Fordham Signs 434.00, Wisp Services LLC 46.05, Sioux Valley Environmental 9,998.00, Pepsi - Cola 7,956.89, Jason's Truck & Auto Body 2,444.47, Troy Denelsbeck 134.00, M & T Fire & Safety Inc 501.05, Cartney Bearing Co 17.51, Coca-Cola Bottling Co 718.50, Energy Laboratories Inc 115.65, Pauer Sound & Music Inc 215.00, Titan Access Productivity 1,648.06, Hub City Radio 5,052.05, Executive Management 142.45, David A Vilhauer 690.00, Jim Panerio 48.00, Pierson Ford-Lincoln-Merc 630.45, Pro Hydro-Testing 453.00, West Payment Center 383.74, Uline 260.29, Jenny Gross 208.00, Sd Department Of Revenue 375.00, Virginia Lewis 304.00, Dakota Broadcasting LLC 1,050.00, Jarman's Water Systems 443.70, Livestock Specialist Inc 190.55, Northern Valley Communications 508.45, MTI Distributing 2,422.83, Kirk's Auto 2,261.49, Quest Development, LLC 8,756.48, McMaster-Carr Supply Co 198.55, The Lifeguard Store Inc 5,546.32, Kimberly Carda 160.00, Reede Construction Inc 384,192.94, Towing Plus 250.00, Joye Ward 256.00, South Dakota One Call 434.56, Ace Refrigeration 601.80, Ken's Superfair Foods 14,153.98, Volunteers Of America - D 999.00, John Davis 150.00, Century Business Products 981.19, West River Beverage Inc 1,959.00, Menards Inc 4,645.60, Dale Fiedler 30.00, Bound Tree Medical LLC 3,427.44, Fallout Creative Community 275.00, Overdrive 803.13, Sd Pilots 25.00, Aqua Pure 41,934.00, Convention Visitors Bureau 54,303.18, Dakota Fluid Power Inc 299.55, Midwest Mini Melts 9,212.00, Forum Communications Co 287.50, Sargent County Teller 285.00, Borns Group 9,491.89, Killoran Trucking & Broke 44,096.10, Sara Weischedel 64.00, Impact Janitorial 2,080.25, John Patzlaff 256.00, Jeremy Schutter 317.00, NCL of Wisconsin 884.26, Ferguson Waterworks #2516 30,155.61, Recreation Supply Co 605.60, David's Lawn & Snow 80.00, Granite Works 4,555.00, Matheson Tri-Gas Inc

483.41, Gardner Locksmith 160.00, SDN Communications 3,810.00, Bradley Sharp 36.00, Gretchen Sharp 224.00, Pomp's Tire Service 1,388.31, L&T Lawn Care LLC 412.50, Lew's Fireworks Inc 15,000.00, My Turn Playsystems 3,600.00, Mv Sport-Mv Corp Inc 3,861.96, Van Diest Supply Co 4,400.00, Locators & Supplies Inc 93.90, Dakota Tree Company LLC 3,965.00, Galls Inc 67.16, Kelly Wieser 238.00, Austin Nath 488.52, Barcodes Inc 117.06, Ingram Library Services 2,037.40, Vollan Oil Co 10,694.68, Rivards Turf & Forage 245.00, Janway Company USA Inc 373.60, Cody He Crow 132.00, Molly Royals 275.00, Jan Riggins 49.47, Plunkett's Pest Control 346.84, Midwest Tape 554.60, Sue Gates 256.00, Midcontinent Communications 752.76, Aramark Uniform Svc 2,132.47, Isaac Seaton 250.00, Brown County Weed & 125.72, Area Iv Senior Nutrition 270.00, Butler Machinery Co 45.17, Grainger 1,083.54, Sanitation Products Inc 4,984.38, Geffdog Designs 1,240.00, Jefferson Partners LP 358.83, Bowers Tree Service 500.00, Crescent Electric Supply 32.05, Arctic Glacier USA Inc 1,953.52, Sakura Eggena 125.00, JGE Inc 935.77, Associated Supply Co Inc 4,920.60, Wendy Thorson 121.00, Hope Kline 24.00, Tanner Schabot-Shultis 208.00, Angela Sharp 228.00, Jessica Stucke 48.00, Linde Gas & Equip Inc 584.67, G & R Controls Inc 423.80, Mega Construction Inc 26,630.49, Tri-State Water Inc 72.00, Iia Lifting Services Inc 421.04, Domino's Pizza 53.44, Kanopy, Inc 133.00, Napa Central 709.13, James Valley Coop Tele Co 41.70, Efraimson Electric Inc 28,157.93, Iheartmedia 300.00, Aberdak Club 165.00, CWF Masonry & Construction 43,697.63, Jebro Inc 271,352.06, Mac Tools/D&D Distributing 1,989.00, Jump Zone Inflatables 980.00, Gelling's Auto Service 62.79, Haar Plumbing & Heating, 1,656.74, Titles Of Dakota 500.00, Autozone 543.42, Jonathon Murdy 3,638.85, Agtegra Cooperative 184.35, Runnings Supply Inc #14 4,177.97, Interstate Battery Arling 1,416.65, Jon Murdy-Reim Expense 281.00, Triplec Pros Window Clean 1,241.00, Armand Advertising LLC 1,606.82, Dacotah Paper Co 59.60, Verizon Wireless 64.79, Anna Moser 62.84, Language Line Services 425.71, IMEG 5,644.59, Ethan Boekelheide 103.00, Axton Johnson 165.00, Sophie Olson 217.00, Travis Sharp 165.00, Elizabeth Shultis 150.00, Sadie Vanderwal 80.00, Jakob Walden 156.00, Winter Heim 125.00, Paige Veskrna 150.00, Mason Ligon 176.00, Jennifer Barkmeier 60.00, Wolf Bronze LLC 205.00, Connections Inc Eap 397.30, Robert Talmage 50.25, Pavement Stencil Co 272.00, Gary's Engine & Repair In 87.03, Consolidated Ready Mix In 21,024.00, Platinum Auto Spa 24.00, Magic Joe 550.00, Classy Cakes 576.00, Stan Shelnutt II 100.00, Motion Industries Inc 64.54, Minnetonka Police Department 50.00, Curtis & Loretta 300.00, Isaiah Sharp 80.00, Ashton Ormand 150.00, Carlee Johnson 90.00, Aaron Hanson 125.00, Tia Swiontek 212.99, D. Brick Designs 2,650.00, Duncan Co 2,204.78, AmeriCrane & Hoist 7,800.51, Pump Products 1,410.77, The Tuesday Agency 9,000.00, Dakota Data Shred 266.20, Eden Barkmeier 250.00, CenturyLink 11,515.26, Dependable Sanitation 32,126.08, Paymentech LLC 1,232.27, SD Dept of Revenue 43,295.20, Benefit Resource LLC 344.40, Adams, Ray 28.75, Lewis, Shawnmarie 6.91, MES RE LLC 45.51, Haar, Rory 32.09,

Rivera, Astrid Martinez 23.76, Sampson, David 43.46, Platinum Properties 44.68, Vosika, Corey 22.44, Remy, Tyson 19.09, Sampson, Jeremy 42.98, Nutting, William 35.62, Aragon Duffy, Desiree 37.11.

Roll call vote to approve, all present voting aye with Mayor Schaunaman abstaining, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa stated HKG will present on the space analysis regarding the public works building at the August 28, 2023, City Council Meeting.

Mayor Schaunaman acknowledged the Boy Scouts who attended the meeting.

EXECUTIVE SESSION

Motion by Rife, second by Reinbold to move into executive session at 5:56 p.m. to discuss personnel matters pursuant to SDCL §1-25-2(1). Voice vote to approve, all present voting aye, motion carried.

City Council Member Ronayne joined the meeting via teleconference at 6:10 p.m.

Motion by Novstrup, second by Reinbold to move out of executive session at 7:18 p.m. Voice vote to approve, all present voting aye, motion carried. Council returned to open session.

OTHER BUSINESS

Motion by Johnson, second by Reinbold to hold a special meeting of the City Council at 3:00 p.m. on Monday, August 28, 2023, for executive session matters. Voice vote to approve, all present voting aye, motion carried.

ADJOURNMENT

There being no further business, motion by Ronayne, second by Langer to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 7:20 p.m.

Prepared by Amanda Kamphuis for the Finance Office. /s/ Jordan McQuillen, Finance Officer