

## **MINUTES**

### **ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, August 22, 2022 at 5:30 p.m., regular meeting of the City Council.

#### **CALL TO ORDER**

##### **MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne by teleconference, Erin Fouberg, Charlotte Liebelt, Josh Rife, Alan Johnson, Justin Reinbold, David Novstrup, and Mayor Travis Schaunaman. City Council Member Tiffany Langer was absent.

City Staff present were Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Dave McNeil, Peggi Badten, and Joel Weig.

##### **PLEDGE OF ALLEGIANCE**

Mayor Schaunaman led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Motion by Liebelt, second by Reinbold to approve of the agenda. Voice vote to approve, all present voting aye, motion carried.

#### **MINUTES**

Motion by Johnson, second by Ronayne to approve the minutes of the August 8 and August 15, 2022 City Council Meetings, as circulated. Voice vote to approve, all present voting aye, motion carried.

#### **OPEN FORUM**

No one appeared in open forum to address the Council.

#### **CONSENT CALENDAR**

Motion by Reinbold, second by Rife to approve the following items on the consent calendar:

LICENSE – Home Day Care – Tori Duncan

PLATS – 1) Eisenbeisz First Addition to the City of Aberdeen in the SW¼ of Sec. 24, T123N, R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota (1311 South Main Street); 2) IKE Enterprises First Addition to the City of Aberdeen in the NE¼ of Sec. 19, T123N, R63W of the 5<sup>th</sup> P.M., Brown County, South Dakota (1812 – 6<sup>th</sup> Avenue, SE and 610 South Rock Street; 3) Refuge Retreats Third Addition to the City of Aberdeen in the NE¼ of Sec. 18, T123N, R63W of the 5<sup>th</sup> P.M., Brown County, South Dakota (1717, 1719, 1721, 1723, 1725, and 1727 Arthurs Court)

REQUESTS FOR STREET USE – 1) 15<sup>th</sup> Avenue from North 5<sup>th</sup> Street to North Dakota Street for Roncalli Marching Band Festival on September 28, 2022; 2) 22<sup>nd</sup> Avenue between North State Street and North Dakota Street for a Neighborhood Block Party on September 3, 2022

REPORTS AND MINUTES FROM CITY BOARDS – Aberdeen Airport Board Meeting

Minutes; Board of Zoning Adjustment Meeting Minutes; K.O. Lee Aberdeen Public Library Board of Trustees Meeting Minutes; Park & Recreation Board Meeting Minutes – receive and place on file

Voice vote to approve, all present voting aye, motion carried.

### **OLD BUSINESS**

#### **ORDINANCE NO. 22-08-01 – SECOND READING AND FINAL ADOPTION**

Motion by Rife, second by Reinbold to approve second reading and final adoption of Ordinance No. 22-08-01 supplementing the 2022 Budget for various Parks, Recreation, and Forestry Department activities. Roll call vote to approve, all present voting aye, motion carried.

### **NEW BUSINESS**

#### **PUBLIC HEARING AND APPROVAL OF TRANSFERS OF MALT BEVERAGE AND WINE LICENSES FOR APEX EVENTS, LLC**

Mayor Schaunaman opened a hearing on a request for transfers of Retail On-Off Sale Malt Beverage & SD Farm Wine and Retail On-Off Sale Wine & Cider Licenses from APEX Events, LLC at NSU Barnett Center, 1302 South State Street, to all NSU Athletic Facilities, 1416 South State Street. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Novstrup to approve of the transfers of Retail On-Off Sale Malt Beverage & SD Farm Wine and Retail On-Off Sale Wine & Cider Licenses for APEX Events, LLC from 1302 South State Street to 1416 South State Street. Roll call vote to approve, all present voting aye, motion carried.

#### **PUBLIC HEARING AND APPROVAL OF SPECIAL LIQUOR LICENSE AND COMMUNITY EVENT PERMIT FOR ABERDEEN SERTOMA CLUB**

Mayor Schaunaman opened a hearing on a request for a Special One-Day Retail On-Sale Liquor License for the Aberdeen Sertoma Club's Uncorked at Storybook Land Event on September 8, 2022 at Wylie Park and a request for a Community Event Permit for the same. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Reinbold, second by Fouberg to approve of the issuance of a Special One-Day Retail On-Sale Liquor License and a Community Event Permit to Aberdeen Sertoma Club for their Uncorked at Storybook Land Event on September 8, 2022 at Wylie Park. Roll call vote to approve, all present voting aye, motion carried.

#### **CHANGE ORDER/PAYMENT FOR SOLIDS DEWATERING PROJECT AT WATER RECLAMATION FACILITY**

Water Reclamation Superintendent Peggi Badten requested approval of Change Order #2 in the amount of \$8,344.00 for additional work by Swanberg Construction on the Solids Dewatering Project at the Water Reclamation Facility. Motion by Johnson, second by Ronayne to approve of Change Order #2 in the amount of \$8,344.00 for work by Swanberg Construction on the Water Reclamation Solids Dewatering Project. Roll call vote to approve,

all present voting aye, motion carried.

**RECOMMENDATION ON BIDS FOR STREET MAINTENANCE CONCRETE REPAIR II PROJECT**

City Engineer Robin Bobzien recommended awarding the bid for the Street Maintenance Concrete Repair II Project to CWF Masonry & Construction in the amount of \$262,213.49. Motion by Ronayne, second by Rife to award the bid for the Street Maintenance Concrete Repair II Project to CWF Masonry & Construction in the amount of \$262,213.49 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

**RECOMMENDATION ON BIDS FOR OLD HIGHWAY 281 OVERLAY IMPROVEMENS**

City Engineer Robin Bobzien recommended awarding the bid for the Old Highway 281 Overlay Improvements Project to Jensen Rock & Sand in the amount of \$491,657.69. Motion by Johnson, second by Liebelt to award the bid for the Old Highway 281 Overlay Improvements Project to Jensen Rock & Sand in the amount of \$491,657.69 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

**CHANGE ORDER/PAYMENT FOR ACCESSIBLE QUADRANT IMPROVEMENTS**

City Engineer Robin Bobzien requested approval of Change Order #3 in the amount of \$18,289.63 and Payment #3 in the amount of \$57,259.04 to CWF Masonry & Construction for work on the Accessible Quadrant Improvements Project. Motion by Reinbold, second by Rife to approve of Change Order #3 in the amount of \$18,289.63 and Payment #3 in the amount of \$57,259.04 to CWF Masonry & Construction for work on the Accessible Quadrant Improvements Project. Roll call vote to approve, all present voting aye, motion carried.

**PAYMENT FOR KLINE STREET STORM SEWER PROJECT**

City Engineer Robin Bobzien requested approval of Payment #1 in the amount of \$180,136.48 to B & B Contracting, Inc. for work on the Kline Street Storm Sewer Project. Motion by Johnson, second by Ronayne to approve of Payment #1 in the amount of \$180,136.48 to B & B Contracting, Inc. for work on the Kline Street Storm Sewer Project. Roll call vote to approve, all present voting aye, motion carried.

**CHANGE ORDER/PAYMENT FOR NORTH DAKOTA STREET ROADWAY IMPROVEMENTS PROJECT**

City Engineer Robin Bobzien requested approval of Change Order #1 in the amount of \$178,270.40 and Payment #2 in the amount of \$307,434.68 to Reede Construction for work on the North Dakota Street Roadway Improvements Project. Motion by Ronayne, second by Reinbold to approve of Change Order #1 in the amount of \$178,270.40 and

Payment #2 in the amount of \$307,434.68 to Reede Construction for work on the North Dakota Street Roadway Improvements Project. Roll call vote to approve, all present voting aye, motion carried.

**REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

Motion by Rife, second by Ronayne to approve payment of the bills listed for August 22, 2022 and payroll for the period from August 14, 2022 through August 27, 2022.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Sheryl Erickson 249.92; Chris Schilken 45.71; Diane Hoffer 44.21; Marsha Johnson 55.04; Joanne Deloy 57.72; Adriann Frankenhoff 30.44; T & S Investments LLC 37.94; Josa Epp 40.41; Illa Reeve 188.96; T & S Investments LLC 41.46; Tucker Krueger 39.85; Wellmark Blue Cross/Blue Shield 8,505.05; US Bank 91.91; Northwestern Energy 150,000.00; Northern Electric 10,000.00; Aberdeen Chamber of Commerce 20.00; RDO Equipment Co. 1,108.17; Brown County Landfill 1,623.34; Aberdeen News 1,194.49; City Treasurer 120.00; Lang's TV & Appliance 60.00; Flexible Pipe Tool Company 238.15; Direct Automation LLC 2,572.08; Auto Value Parts/Hedahls 133.88; Ken's Alignment Auto Service 176.55; Kesslers Inc. 292.05; Steven Lust Automotive 170.07; B & B Contracting 180,136.48; Schwan Welding & Boiler 101.00; Wright & Sudlow 112.50; Aberdeen Area Arts Council 2,619.00; Fastenal Company 31.37; Target Specialty Products 5,667.50; Dependable Sanitation 23,949.28; Aberdeen Community Theatre 10,000.00; Northeast Mental Health Center 180.00; West Payment Center 366.81; Streicher's Inc. 636.99; Northern Valley Communications 568.55; Kirk's Auto 2,823.83; Reede Construction Inc. 307,434.68; DETCO 995.68; Century Business Products 501.23; Menards Inc. 183.81; Convention Visitors Bureau 31,150.28; Dakota Fluid Power Inc. 114.21; Redlinger Bros Plumbing & Heating 2,879.00; BORN'S Group 5,342.33; Killoran Trucking & Brokerage 7,445.87; Dan Kaiser 280.00; POMP's Tire Service 914.80; Michael Law 280.00; Dakota Oil 89.24; Advance Auto Parts 174.99; DURR Universal Inc. 1,202.33; Best Western Ramkota 303.00; ARAMARK Uniform Services 381.96; Morrison Construction 20,136.06; US Bank Corp. 600.00; Butler Machinery Co. 210.41; GRAINGER 530.35; Geffdog Designs 232.13; Midwest Pump & Tank 129.27; Aberdeen Area Humane Society 5,400.00; North Star Logistics LLC 161,000.00; Linde Gas & Equipment Inc. 86.38; United Parcel Service 36.00; NAPA Central 5.69; James Valley Coop Telephone Co. 43.27; Northern Plains Psych. 195.00; CWF Masonry & Construction 57,259.04; MAC Tools/D & D Distributing 35.67; Quest Hospitality Suppliers 918.32; Stephanie Sorensen PHD 650.00; AGTEGRA Cooperative 161.82; Shannon Chemical Corp. 14,960.00; Runnings Supply Inc. 281.07; Custom Installation Solution 194.50; Verizon Wireless 64.82; ODP Business Solutions LLC 224.72; STEP Saver Inc. 4,900.00; Wyatt Bill 120.00; Amy Heinz 100.00; Gary's Engine & Repair Inc. 153.22.

Payroll for the period from August 14, 2022 through August 27, 2022 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 147,500.53; SD Retirement 86,218.79; Governing Body 3,351.93; City Manager 8,357.92; City Attorney 7,603.59; Finance 15,271.72; HR 8,005.62, Building 1,887.39; Computer 5,122.22; Planning/Zoning 16,509.71; Engineering 14,787.20; Police 146,718.27; Fire 127,528.54, Housing/Building 7,233.75; Street 34,686.50; Traffic 9,214.50; Solid Waste 24,916.42; Transportation/Ride Line 19,564.13; Library 28,241.29, Debra Fast Horse 11.00 hr; Parks, Rec. & Forestry 144,599.13, Brigitte Weisberger 20.75 hr, Terrina Barnes 18.25 hr, Jennifer Ring 18.75 hr, Kristine Orr 18.75 hr, Jessica Hollingsworth 17.00 hr, Gwyn Fischbach 18.75 hr, Ashton Dennert 18.75 hr, India Klipfel 18.75 hr, Samantha Fletcher 17.75 hr, Alison Andreasen 17.00 hr, Marilyn Davis 17.75 hr, Tia Swiontek 17.00 hr, Kennedy Dinger 18.75 hr, Robin O'Neill 18.75 hr, Morgan Dannen 15.00 hr; Airport 19,654.56; Pipe 29,665.33; Water Treatment 20,398.84; Meter 1,780.80; Water Reclamation 21,880.09; Pump 9,124.86. Roll call vote to approve, all present voting aye, motion carried.

**ADJOURNMENT**

There being no further business, motion by Fouberg, second by Liebelt to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 5:47 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Finance Officer.