

MINUTES**ABERDEEN CITY COUNCIL MEETING**

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, September 6, 2022 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER**MEETING ROLL CALL**

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg, Charlotte Liebelt, Josh Rife by teleconference, Alan Johnson, Tiffany Langer, David Novstrup, and Mayor Travis Schaunaman. City Council Member Justin Reinbold was absent.

City Staff present were Joe Gaa, Ron Wager, Robin Bobzien, Brett Bill, Jordan McQuillen, Joel Weig, Rich Krokkel, and Peggi Badten.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Novstrup, second by Fouberg to approve of the agenda. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Johnson, second by Novstrup to approve the minutes of the August 22, 2022 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Ronayne, second by Liebelt to approve the following items on the consent calendar:

SET BID DATE – of September 20, 2022 at 2:00 p.m. – Bids for 2022-2023 Snow Removal Services

SET HEARING DATE – of September 19, 2022 at 5:30 p.m. – Applications for alcoholic beverage licenses - Special One-Day Retail On-Sale Liquor License on September 22, 2022 for Aberdeen Downtown Associations’s Wine Walk at various business locations along South Main Street from 6th Avenue to Railroad Avenue; Special Five-Day Retail On-Sale Liquor License on September 21 – 25, 2022 for ACT2, Inc. dba Aberdeen Community Theatre, 417 South Main Street; Special One-Day Retail On-Sale Liquor Licenses for Aberdeen Area Chamber of Commerce’s Business After Hours Events – October 13, 2022 at Aberdeen Civic Arena, 203 South Washington Street, and November 10, 2022 at Montgomery’s, 3502 – 7th Avenue, SE; Special One-Day Retail On-Sale Liquor License on December 3, 2022 for Avera St. Luke’s Foundation dba Deck the Halls Event at Avera

Human Performance Center, 815 – 1st Avenue, SE

SET HEARING DATE – of September 26, 2022 at 5:30 p.m. for the following petitions to rezone certain property – Rezone property described as Lot 1, Howard & Hedger First Rearrangement of Lots 11 – 12, Block 4, North Aberdeen Addition (110 – 2nd Avenue, NE) from (C-3) Central Business District to (R-3) High Density Residential District; Rezone property described as proposed Lot 1, Blum First Addition (1801 Eisenhower Circle) from (R-2) Medium Density Residential District/(R-4) Special Density Residential District to (C-1) Neighborhood Commercial District

PLAT – Lee Park Storage First Subdivision to the City of Aberdeen in the SW¼ of Sec. 11, T123N, R64W of the 5th P.M., Brown County, South Dakota (1021 Olive Drive and 1016 – 5th Avenue, NW)

COMMUNITY EVENT PERMIT – for the Tony Portra and Bryan Delzer Party on September 10, 2022 at 3011 – 8th Avenue, NE

COMMUNITY EVENT PERMIT – for Dacotah Prairie Museum’s Harvest Stroll/Fall Festival on September 24, 2022 at 1st Avenue, SE between Market and Main Streets

COMMUNITY EVENT PERMIT AND PERMIT TO SERVE ALCOHOLIC BEVERAGES ON CITY PROPERTY – for Fallout Creative Community’s SD Filmfest VIP After Party on September 16, 17, and 18, 2022 in the alley behind 218 South Main Street to 3rd Avenue

REQUESTS FOR STREET USE – 1) Alley between 5th Avenue, SE and 6th Avenue, SE west of First United Methodist Church, 502 South Lincoln Street, on September 11, 2022 for their Fall Kick Off Sunday Event; 2) 5th Avenue, SW at South 2nd Street on October 28, 29, and 30, 2022 for Tommy’s Express Car Wash’s Halloween Tunnel of Terror Event; 3) North Kline Street to North Jay Street to 12th Avenue, NE to North Dakota Street on September 16, 2022 for Roncalli Catholic School’s Homecoming Parade; 4) South 3rd Street from 13th Avenue to 16th Avenue on September 16, 2022 for Simmons Middle School’s Homecoming Parade

LOTTERY NOTICE – Dacotah Prairie Museum – receive and place on file

LICENSES – Taxi Cab Driver – Heather Walley; Residential Building Contractor – Reece Meister dba RAM Renovations

Voice vote to approve, all present voting aye, motion carried.

NEW BUSINESS

PUBLIC HEARING AND FIRST READING OF 2023 APPROPRIATIONS ORDINANCE
NO. 22-09-01

Mayor Schaunaman opened the hearing on the discussion of the proposed 2023 City Budget. City Manager Joe Gaa presented Appropriations Ordinance No. 22-09-01 to provide for the funding of projects and services in the year 2023 at a budgeted amount of \$84,781,490.00. No public comments were received so Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Johnson to approve first reading of the 2023

Appropriations Ordinance No. 22-09-01. Roll call vote to approve, all present voting aye, motion carried.

LICENSE TO PERMIT SIGN ENCROACHMENT UPON RIGHT-OF-WAY

City Attorney Ron Wager presented a request by Jay and Daline Gellhaus for a license to permit sign encroachment overhanging right-of-way abutting 902 South Main Street. Wager informed the Council that approval of the license would be subject to the requesters applying for and obtaining required variances from the Board of Zoning Adjustment. Wager affirmed that the Board's action would be independent of the Council's and that, if either the Council or the Board denies the requested action, the new sign will not be allowed. Motion by Ronayne, second by Johnson to approve the request by Jay and Daline Gellhaus for a license for a commercial sign to overhang and encroach upon the right-of-way abutting the North 80 Feet of the West 4 Feet of Lot 15, and the North 80 Feet of Lot 16, Block 53, Second Addition to Aberdeen (902 South Main Street) and to authorize the City Manager to execute the same. Roll call vote to approve, all present voting aye, motion carried.

FAA GRANT APPLICATION FOR DESIGN RUNWAY 13/31 REHABILITATION AND LIGHTING IMPROVEMENTS

Transportation Director Rich Krokkel requested approval to authorize the City Manager to sign the Federal Aviation Administration Grant application for Design Runway 13/31 Rehabilitation and Lighting Improvements and for preparation of documented CATEX for AIP Project #3-46-0001-48-2022. Motion by Johnson, second by Ronayne to approve and authorize the City Manager to sign all required documents to proceed with the grant application, execution of the Grant Award and Offer from the Federal Aviation Administration and State Agreement with DOT Aeronautics for the Design Runway 13/31 Rehabilitation and Lighting Improvements, and preparation of documented CATEX. Roll call vote to approve, all present voting aye, motion carried.

SD DOT SECTION 5310 PREVENTATIVE MAINTENANCE CONTRACT AMENDMENT FOR RIDE LINE

Transportation Director Rich Krokkel requested approval to authorize the City Manager to sign the SD Department of Transportation Section 5310 Preventative Maintenance Contract No. 812024 Amendment for an agreement extension from September 30, 2022 to September 30, 2023. Motion by Ronayne, second by Johnson to authorize the City Manager to sign the SD DOT Section 5310 Preventative Maintenance Contract No. 812024 Amendment for an agreement extension to September 30, 2023 for Aberdeen Ride Line. Roll call vote to approve, all present voting aye, motion carried.

ENGINEERING SERVICES AGREEMENT WITH BANNER ASSOCIATES, INC. FOR WATER RECLAMATION FACILITY EXPANSION PROJECT

City Manager Joe Gaa requested approval of a Professional Engineering Services

Agreement with Banner Associates, Inc. for the 2022 Water Reclamation Facility Expansion Project. Gaa said that the base amount of the contract is \$5,403,300.00 for design, bidding, and construction administration and \$1,560,700.00 is included for on-site engineering services during the construction phase. Motion by Ronayne, second by Rife to approve the Professional Engineering Services Agreement with Banner Associates, Inc. for the design, bidding, and construction of the Water Reclamation Facility Improvements and authorize the City Manager to execute the same. Roll call vote to approve, all present voting aye, motion carried.

PURCHASE OF 2022 FORD PICKUP FROM PIERSON FORD

City Manager Joe Gaa requested authorization to purchase a 2022 Ford F-150 Pickup from Pierson Ford for \$41,790.00 as part of the fleet vehicle purchases. Motion by Ronayne, second by Liebelt to approve the purchase of a 2022 Ford F-150 Pickup from Pierson Ford for \$41,790.00. Roll call vote to approve, all present voting aye, motion carried.

BIDS FOR 2022-2023 ROADWAY DEICING SALT FOR PUBLIC WORKS DEPARTMENT

City Engineer Robin Bobzien requested approval to award the bid for 2000 tons of Roadway Deicing Salt at \$87.90 per ton to Blackstrap Inc. in the amount of \$175,800.00. Motion by Johnson, second by Novstrup to award the bid for the 2000 tons of Roadway Deicing Salt to Blackstrap Inc. in the amount of \$175,800.00 and authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

BIDS FOR REFUSE COLLECTION UNIT FOR PUBLIC WORKS-SOLID WASTE DEPARTMENT

City Engineer Robin Bobzien requested approval to award the bids for the one Refuse Collection Unit for the Public Works Department as follows – Bid Item #1 Cab/Chassis to Crawford Trucks & Equipment in the amount of \$101,650.00; Bid Item #2 Refuse Packer Body to Olympic Sales in the amount of \$82,490.00; Bid for 2015 Freightliner as trade-in allowance to Truck Centers in the amount of \$48,000.00, and declare 2015 Freightliner surplus property to be released to Truck Centers when the new unit is delivered. Motion by Johnson, second by Liebelt to award the bids for the Refuse Collection Unit to Crawford Trucks & Equipment and Olympic Sales, to declare a 2015 Freightliner surplus property to be sold to Truck Centers as recommended, and to authorize the City Manager and Finance Officer to sign all necessary documents after approval by the City Attorney. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT REQUEST FOR NORTH DAKOTA STREET ROADWAY IMPROVEMENTS

City Engineer Robin Bobzien requested approval of Payment #3 in the amount of \$927,117.00 to Reede Construction for work on the North Dakota Street Roadway

Improvements Project. Motion by Ronayne, second by Novstrup to approve Payment #3 in the amount of \$927,117.00 to Reede Construction for work on the North Dakota Street Roadway Improvements. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT REQUEST FOR SOUTH ROOSEVELT STREET SANITARY SEWER IMPROVEMENTS

City Engineer Robin Bobzien requested approval of Payment #1 in the amount of \$212,131.41 to Dahme Construction, Inc. for work on the South Roosevelt Street Sanitary Sewer Improvements Project. Motion by Johnson, second by Ronayne to approve Payment #1 in the amount of \$212,131.41 to Dahme Construction, Inc. for work on the South Roosevelt Street Sanitary Sewer Improvements. Roll call vote to approve, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS AND PAYROLL

Motion by Fouberg, second by Novstrup to approve payment of the bills listed for September 6, 2022 and payroll for the period from August 28, 2022 through September 10, 2022.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: JN Real Estate Holdings LLC 23.23; Jacob Lang 39.90; Ruixin Lin 20.48; Pa Dah 41.59; James Reuschlein 25.04; Cory Gollnick 298.13; Don Hamlin 77.14; Illa Reeve 34.80; Rose Marie Hawk 66.06; Christy Wolff 85.74; Kevin First 140.80; Tucker Krueger 39.85; Corneal LLC 107.45; Rhonda Walters 64.32; Reed Fund 6,562.60; US Bank 52,384.13; Wellmark Blue Cross/Blue Shield 215,000.00; Barbara Wacholz 200.00; American News 234.00; Aberdeen Chamber of Commerce 27,500.00; Aberdeen Development Corp. 3,095.52; MARCO Technologies LLC 471.05; RDO Equipment Co. 2,139.10; Brown County Treasurer 48.40; Linde Inc. 8,836.00; Dahme Construction 212,131.41; Hawkins Inc. 6,932.50; Vosika Fencing 1,788.80; Eddie's Northside Sinclair 28.00; Quality Welding Inc. 97.29; Performance Oil & Lubricant 339.04; Cole Papers Inc. 2,928.45; Jensen Rock & Sand Inc. 54,096.94; Direct Automation LLC 273.33; Auto Value Parts/Hedahls 610.28; Ken's Alignment Auto Service 353.10; Lawson Products Inc. 529.98; MAC's Inc. 86.52; Nathan Sturgeon 260.00; Dakota Supply Group 2,834.54; Graymont LLC 35,849.69; Midstates Group 174.00; Safety Service Inc. 53.85; SHARE Corp. 1,792.34; Sherwin-Williams Co. 138.58; Crawford Trucks & Equipment 1,340.02; SD Municipal League 630.00; Stan Houston Equipment Inc. 1,405.56; Weismantel Rent All 190.00; Wright & Sudlow 180.00; Fastenal Company 101.99; Banner Associates Inc. 1,830.00; Harms Oil Company 36,559.61; Tim Reed 1,750.00; Dependable Sanitation 54.00; Truck Center Companies Inc. 34,134.00; Swanberg Construction 147,010.00; M & T Fire & Safety Inc. 3,948.45; USA Blue Book 5,014.47; Cartney Bearing Co. 37.40; Energy Laboratories Inc. 99.70; SD Dept. Health Lab 502.00; Automationdirect.com Inc. 784.50; B & H Photo-Video

2,269.81; Climate Control 666.00; Pierson Ford-Lincoln-Mercury 47,831.83; Barton Heating & A/C Inc. 203.98; Jarman's Water Systems 425.33; HDR Engineering Inc. 3,736.79; Reede Construction Inc. 927,117.00; OTIS Elevator Company 2,370.60; SD One Call 348.32; Quill Corp. 91.55; Federal Express Corp. 50.30; Ray O'Herron Inc. 292.12; Claims Associates Inc. 250.00; O'Reilly Auto Parts 129.71; Flint Hills Resources LP 169,014.37; Century Business Products 540.60; Menards Inc. 726.38; Dakota Fluid Power Inc. 102.09; EZ-Liner 404.36; AT & T Cell 2,188.78; NCL of Wisconsin 412.45; Schmidt Construction Inc. 336.73; 3M 3,995.02; SD Dept. of Public Safety 2,340.00; ATCO International 1,416.90; Matheson Tri-Gas Inc. 173.62; POMP's Tire Service 1,482.10; L & T Lawn Care LLC 275.00; Dakota Oil 897.00; Karlen Specialties 4,846.95; Austin Nath 260.00; Pro Ag Supply Inc. 853.00; ARAMARK Uniform Service 262.52; GRAINGER 46.77; Sanitation Products Inc. 330.29; Sanitation Products Inc. 62,228.00; Crescent Electric Supply 318.03; Country Concrete/Landscaping 924.00; Brant Winter 260.00; Coast to Coast Solutions 966.66; LexisNexis Risk Solutions 150.00; Stryker Sales Corp. 930.75; G & R Controls Inc. 659.14; Guardian Life Ins. Co. 1,301.98; Kiesler Police Supply Inc. 1,868.00; United Parcel Service 635.86; Swanson Electric 330.61; NAPA Central 47.61; Becky Kuch 300.00; Sansio Inc. 910.00; Stuart Donaldson 280.00; MAC Tools/D & D Distributing 45.00; Brett Ledebor 260.00; Gelling's Auto Service 391.26; Core & Main LP 42,041.73; Quest Hospitality Suppliers 553.56; AGTEGRA Cooperative 23.95; Shannon Chemical Corp. 16,772.60; Runnings Supply Inc. 820.38; Interstate Battery 115.95; Custom Installation Solutions 873.75; Triplec Pros Window Cleaning 260.00; HR Green Inc. 4,137.34; ODP Business Solutions LLC 536.11; Moore Sewing 5.00; Engineering Perf Solutions 400.00; Language Line Services 623.13; IMEG 35,650.00; AEDSuperStore 2,975.15; Paul Butler Presentations 5,944.13.

Payroll for the period from August 28, 2022 through September 10, 2022 and city share of social security, old age & survivor's insurance, retirement, health and life insurance: EFTPS 142,018.70; SD Retirement 86,539.47; Governing Body 3,351.93; City Manager 8,364.06; City Attorney 7,431.75; Finance 15,158.77; HR 8,005.61, Building 1,887.36; Computer 5,119.72; Planning/Zoning 16,499.35; Engineering 14,695.70; Police 147,735.16; Fire 128,174.03, Housing/Building 7,233.75; Street 33,534.47; Traffic 7,852.72; Solid Waste 22,346.83; Transportation/Ride Line 19,969.80; Library 27,949.23, Elliott, Trinity 11.00 hr, Mullis, Jill 14.00 hr; Parks, Rec & Forestry 114,863.77, Lang, Alyson 13.00 hr, Mehlhaff, Katelyn 13.00 hr, Zimmerman, Madeline 12.50 hr; Airport 19,389.92; Pipe 28,077.94; Water Treatment 21,256.00; Meter 1,869.86; Water Reclamation 23,015.58; Pump 9,297.56. Roll call vote to approve, Ronayne abstaining on payments to Climate Control and Vosika Fencing and voting aye on remainder of payments, Fouberg, Liebelt, Rife, Johnson, Langer, Novstrup, and Mayor Schaunaman voting aye, motion carried.

CITY MANAGER'S REPORT

City Manager Joe Gaa recognized the following city employees for years of service: 5 years - Ethan Traster with the Police Department and Nick Eilts with the Parks & Recreation Department; 10 years – Wende Holzkamm with the Parks & Recreation Department; 15 years – Mike Bunke with the Police Department; 20 years – Matt Leidholdt with the Fire Department; 25 years – Brad Ziegler with the Police Department; 30 years – Dave McNeil with the Police Department.

ADJOURNMENT

There being no further business, motion by Johnson, second by Liebelt to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:04 p.m.

Prepared by Mary Campton for the Finance Office. /s/ Jordan McQuillen, Finance Officer.