

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, September 18, 2023 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne, Erin Fouberg, Charlotte Liebelt, Josh Rife, Justin Reinbold, Tiffany Langer via teleconference, David Novstrup, and Mayor Travis Schaunaman. Council Member Alan Johnson was absent.

City Staff present were Robin Bobzien, Ron Wager, Stuart Nelson, Eric Miller, Joel Weig, Rich Krokkel, Dave McNeil, Ken Hubbard, and Jordan McQuillen.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Reinbold, second by Ronayne to approve the agenda with item 7B removed at the request of Interim Community Development Director. Voice vote to approve, all present voting aye, motion carried.

MINUTES

Motion by Liebelt, second by Rife to approve the minutes of the September 5, 2023 City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

Representative Carl Perry discussed Constitution Day.

CONSENT CALENDAR

Motion by Rife, second by Novstrup to approve the following items on the consent calendar:

SET HEARING DATE – of October 2, 2023 at 5:30 p.m. – Petition to rezone property described as Lots 466 & 467, Morning Heights Subdivision in the NE¼ of Sec. 19-T123N-R63W of the 5th P.M., Brown County, South Dakota (616 Rock Street South)

REQUEST FOR TEMPORARY VARIANCE – from Residential Noise Ordinance for low light training at the City firearms range

COMMUNITY EVENT PERMITS – (1) Northern State University Steps for Shep on October 7, 2023 at East Melgaard Road, City Bike Path, and Eighth Avenue; (2) Northern State University 2023 Gypsy Days Parade on October 7, 2023 on Main Street; (3) Revive Day Spa Annual Customer Appreciation on October 2, 2023 at 301 Main Street South; (4) New Life Downtown Church on the Plaza on October 8, 2023 at 506 Main Street South

LOTTERY NOTICE – St. Mary's Church – receive and place on file

PROCLAMATION – Honoring South Dakota Right to Life's 52nd Annual State

Convention on September 23, 2023

Voice vote to approve, all present voting aye, motion carried.

OLD BUSINESS

SECOND READING AND FINAL ADOPTION OF ORDINANCE NO. 23-09-01, 2024 APPROPRIATIONS ORDINANCE

City Manager Robin Bobzien recommended approval of Ordinance No. 23-09-01, 2024 Appropriations Ordinance. Discussion was held. Motion by Ronayne, second by Reinbold to approve second reading and final adoption of Ordinance No. 23-09-01 as presented. Roll call vote to approve, all present voting aye, motion carried.

NEW BUSINESS

PUBLIC HEARING ON 2024 – 2028 CAPITAL IMPROVEMENT PLAN AND APPROVAL OF RESOLUTION NO. 23-09-01R

Mayor Schaunaman opened the hearing on the 2024 – 2028 Capital Improvement Plan. City Manager Robin Bobzien discussed the two-way Main Street topic and recommended approval of Resolution No. 23-09-01R adopting the five-year Capital Improvement Plan. Discussion was held. No public comments were received. Mayor Schaunaman closed the hearing. Motion by Ronayne, second by Novstrup to approve Resolution No. 23-09-01R as presented. Roll call vote to approve, all present voting aye, motion carried.

SURPLUS OF ABANDONED BICYCLES TO STEPUP MINISTRIES

Police Chief Dave McNeil requested approval of the surplus of five abandoned bicycles to be donated to Stepup Ministries. Motion by Rife, second by Reinbold to approve the surplus of five abandoned bicycles to be donated to Stepup Ministries. Voice vote to approve, all present voting aye, motion carried.

CONSENT TO APPOINTMENT OF WATER RECLAMATION SUPERINTENDENT AND PUBLIC WORKS DIRECTOR/CITY ENGINEER

City Manager Robin Bobzien requested consent to the appointment of Amanda Fischer as Water Reclamation Superintendent and Stuart Nelson as Public Works Director/City Engineer. Motion by Reinbold, second by Novstrup to appoint Amanda Fischer as Water Reclamation Superintendent and Stuart Nelson as Public Works Director/City Engineer. Voice vote to approve, all present voting aye, motion carried.

RECOMMENDATION ON BID FOR CHIP SPREADER UNIT

City Engineer Stuart Nelson requested approval to award bid received from Transource for chip spreader unit in the amount of \$355,900.00 and trade-in of current chip seal spreader unit in the amount of \$8,000.00. Discussion was held. Motion by Liebelt, second by Novstrup to approve the request to award bid for chip spreader unit to Transource. Roll call vote to approve, all present voting aye, motion carried.

CHANGE ORDER/PAYMENT FOR MILL & OVERLAY IMPROVEMENTS

City Engineer Stuart Nelson requested approval of Change Order No. 1, an increase in the contract amount of \$140,903.09, and approve of Payment No. 1 in the amount of \$449,596.50 to Jensen Rock & Sand, Inc. for work on the Mill & Overlay Improvements Project. Motion by Reinbold, second by Liebelt to approve Change Order No. 1 in the amount of \$140,903.09 and Payment No. 1 in the amount of \$449,596.50 to Jensen Rock & Sand, Inc. for work on the project. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT REQUESTS FOR PUBLIC WORKS PROJECTS

City Engineer Stuart Nelson requested approval of the following payments for work on Public Works Projects: Payment No. 2 – TRAFFIC-2023-1 Brown County 19/Eighth Avenue NE Signal Improvements to Ringgenberg Electric in the amount of \$83,746.11; Payment No. 4 – ST-2023-1 South Dakota Street Roadway Improvements to Reede Construction in the amount of \$1,003,032.00. Motion by Rife, second by Novstrup to approve payment requests for work on Public Works Projects as presented. Roll call vote to approve, all present voting aye, motion carried.

NON-FEDERAL REIMBURSABLE AGREEMENT BETWEEN THE FAA FLIGHT PROGRAM OPERATIONS AND THE CITY OF ABERDEEN/KABR

Transportation Director Rich Krokkel requested approval of non-federal reimbursable agreement between the FAA Flight Program Operations and the City of Aberdeen/KABR. Motion by Ronayne, second by Reinbold to approve the non-federal reimbursable agreement between FAA Flight Program Operations and the City of Aberdeen/KABR. Roll call vote to approve, all present voting aye, motion carried.

FAA AIP GRANT APPLICATION FOR GA APRON RECONSTRUCTION PROJECT, PH. II

Transportation Director Rich Krokkel requested approval of FAA AIP Grant Application for GA Apron Reconstruction Project, Phase II and authorize City Manager to sign. Motion by Ronayne, second by Liebelt to approve and authorize City Manager to sign the FAA AIP Grant Application. Roll call vote to approve, all present voting aye, motion carried.

FAA BIL GRANT APPLICATION FOR REPLACEMENT OF FRICTION TESTING EQUIPMENT

Transportation Director Rich Krokkel requested approval of FAA BIL Grant Application for Replacement of Friction Testing Equipment and authorize City Manger to sign. Motion by Rife, second by Reinbold to approve and authorize City Manger to sign the FAA BIL Grant Application. Roll call vote to approve, all present voting aye, motion carried.

PAYMENT REQUESTS FOR AIRPORT IMPROVEMENT PROJECTS

Transportation Rich Krokkel requested approval of the following payment for work on Airport Improvement Projects: Payment No. 6 - 3-46-0001-49-2023 Runway 13/31 Rehab & Lighting Improvements – Helms & Associates in the amount of \$58,012.97; Payment

No. 19 – 3-46-0001-47-2022 GA Apron Reconstruction, Ph. 1 – Helms & Associates in the amount of \$40,027.27; Payment No. 4 – 3-46-0001-47-2022 GA Apron Reconstruction, Ph. 1 – Sharpe Enterprise in the amount of \$836,270.88; Payment Inv. 2250 – 3-46-0001-47-2022 GA Apron Reconstruction – Aaron Swan & Associates in the amount of \$10,668.00; Payment No. 2B – 3-46-0001-49-2023 Runway 13/31 Rehab & Lighting Improvements/Schedule B – Efraimson Electric in the amount of \$106,597.94; Payment Inv. 2249 – 3-46-0001-49-2023 Runway 13/31 Rehab & Lighting Improvements – Aaron Swan & Associates In the amount of \$16,184.50; Payment No. 3A – 3-46-0001-50-2023 Runway 13/31 Rehab & Lighting Improvements/Schedule A – Reede Construction, Inc. in the amount of \$1,003,899.60; Payment No. 3A – 3-46-0001-49-2023 Runway 13/31 Rehab & Lighting Improvements/Schedule A1/A2 – Reede Construction in the amount of \$3,528.00. Discussion was held. Motion by Ronayne, second by Novstrup to approve and authorize City Manager to sign the eight payment requests for work on Airport Improvement Projects as presented. Roll call vote to approve, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS

Motion by Reinbold, second by Ronayne to approve payment of the bills listed for September 18, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of the following approved bills: Anna Ahlberg 200.00, Cade Young 200.00, Mackenzie Weig 200.00, Morgan Sumption 200.00, Morgan Smith 200.00, Taylor Schwartz 200.00, Samuel Schultz 200.00, Ray Ochsner 122.80, Sophia Losure 200.00, Brooke Haaland 200.00, Addysen Edwards 200.00, Katelynn Dallmann 200.00, Brett Lauinger 660.00, Midwest Alarm Company 389.13, Ty Reinke 392.00, Chris Scott 404.00, Aberdeen School District 45,972.27, Lisa Osman 120.00, Artz Equipment Co 586.18, Helms & Associates 124,599.82, Marco Technologies LLC 395.74, RBL Designs 480.00, RDO Equipment Co 2,630.12, Brown County Landfill 21,922.10, Brown County Treasurer 53.40, Linde Inc 7,182.50, Aberdeen News 750.59, Dakota Doors Incorporated 469.32, Northern Plains Animal He 200.58, Hawkins Inc 4,419.00, Dakota Electronics 11,693.97, Dakota Pump & Control 916.20, Vosika Fencing 4,187.00, Don's Builders Hardware 207.00, One Source 57.00, Quality Welding Inc 314.32, Cole Papers Inc 4,390.83, Farm Power MFG Inc 69.28, Jensen Rock & Sand Inc-Mo 486,133.59, Graham Tire Co 689.46, Patty Holm 133.19, Direct Automation Llc 921.67, Auto Value Parts/Hedahls 3,138.21, Cash-Wa Distributing 5,366.30, House Of Glass Inc 11,311.02, Nelson Sales & Service LLC 931.72, Jacobs Construction 651.82, Kesslers Inc 47.38, Steven Lust Automotive 152.37, M-B Companies Inc 9,902.86, McDonald Supply Co 38.18, Mac's Inc 1,083.70, Nb Golf LLC 1,024.27, Sewer Duck Inc 450.00, Fire & Police Selection 1,377.75, Aaron Swan & Assoc

26,852.50, CenturyLink 2,720.01, Pantorium 16.00, Dakota Supply Group 2,058.45, Graymont (Wi) LLC 9,572.14, Midstates Group 6,336.68, Aberdeen Catholic Schools 425.00, Ringgenberg Electric Inc 87,041.11, Rockmount Research & Allo 165.74, Safety Service Inc 283.50, Avera St Luke's Hospital 9,830.25, Light & Siren 232.09, Schwan Electric Inc 321.26, Share Corp 3,665.41, Mobridge Tribune 40.60, Sherwin-Williams Co 444.27, Crawford Trucks & Equip 20,355.41, Stan Houston Equipment In 1,227.20, Joseph Peterson 110.00, Town & Country Lumber 208.71, Melledy Rostad 48.00, Weismantel Rent All 645.00, Western Area Power Adm 9,595.78, Wright & Sudlow 4,931.25, Julie Aitchison 120.00, Aberdeen Lawn Care 288.00, Diesel Machinery Inc 848.18, Baker & Taylor Inc 172.21, Gale/Cengage Learning 190.33, Spx Flow Technology 69,501.93, Mission Mgmt Information 1,280.09, Fastenal Company 260.07, Totally Tubular MFG 90.10, Banner Associates Inc 838,674.54, ADAPCO Inc 2,225.04, Angerhofer Concrete Products 94.00, Gametime 986.32, Plumbing & Heating Wholes 201.18, Badger Meter Inc 583.56, Joel Carda 75.00, Harms Oil Company 61,306.95, Alex Tiede 95.00, Alicia Peterson 120.00, Macqueen Emergency Group 307.50, Ladner Electric 26,722.37, James Beilke 95.00, Leah Carda 55.00, Justin Desens 170.00, Tim Reed 4,599.00, Lucas Galvin 95.00, Alexa Husby 88.00, Sophia Madsen 132.00, Jackson Rott 22.00, Sd Department Of 154.00, Masyn Schutter 55.00, Jessemy Sharp 95.00, Dependable Sanitation 37,897.58, Sarah Suko 120.00, Center Point Large Print 167.19, Western States Fire Prote 415.00, Doug Beyers 1,000.00, Justin Steiger 112.90, Pressure Washer Central 776.12, Sd Sportscene 250.00, James Torbert 256.00, Hard Deck Aviation LLC 1,000.00, Kris Konickson 120.00, Pepsi - Cola 827.62, Newsbank Inc 4,764.00, Cemcast Pipe & Precast 5,538.00, Troy Denelsbeck 180.00, USA Blue Book 10,745.63, Cartney Bearing Co 528.62, Niche Academy 2,100.00, Electric Pump 49,275.38, Alex Heyd 180.00, Pauer Sound & 1,011.24, Titan Access Productivity 2,745.77, Hub City Radio 3,552.06, Executive Management 164.77, Jim Panerio 80.00, Climate Control 6,794.50, Beacon Athletics 900.00, Pierson Ford-Lincoln-Merc 1,972.98, West Payment Center 383.74, Parkview Nursery Inc 1,920.40, Traffic Control Corp 330.00, Jenny Gross 80.00, Virginia Lewis 120.00, Dakota Broadcasting LLC 1,554.00, Univar Solutions USA Inc 4,991.48, Mariah Mougey 252.00, Vermont Systems Inc 8,040.00, Northern Valley Communications 594.40, MTI Distributing 2,532.03, Kirk's Auto 2,492.69, Mike Hluchy 392.00, Dakota Fence Co 4,625.00, McMaster-Carr Supply Co 203.49, Kimberly Carda 80.00, Reede Construction Inc 2,010,459.60, Otis Elevator Company 2,853.40, Fire Safety First 887.00, Joye Ward 120.00, Ace Refrigeration 1,384.14, Quill Corporation 370.98, Federal Express Corp 16.93, Ken's Superfair Foods 8,734.45, Sertoma Club 50.25, John Davis 25.00, Century Business Products 974.69, Jerome Letcher 5,500.00, Menards Inc 6,779.80, Julie Borr 288.00, Bound Tree Medical LLC 2,021.12, Overdrive Inc 940.90, Aqua Pure Inc 350.00, Convention Visitors Bureau 71,116.93, Dakota Fluid Power Inc 73.50, McQuillen

Creative Group 680.54, Midwest Mini Melts 3,666.00, Forum Communications Co 143.75, Sargent County Teller 138.60, Borns Group 8,552.56, FP Mailing Solutions 428.00, Killoran Trucking & Broke 14,173.74, Sara Weischedel 80.00, Impact Janitorial 2,664.40, At & T Cell 535.31, John Patzlaff 110.00, Jeremy Schutter 80.00, Dakota Restoration&Cleani 350.00, Double D Body Shop 178.79, Confluence 2,288.91, Ferguson Waterworks #2516 1,319.28, Recreation Supply Co 605.60, David's Lawn & Snow 40.00, Atco International 677.00, NSU Finance & Adminis 250.00, Hunter Schlotman 196.00, Reed-Joseph International 281.00, Matheson Tri-Gas Inc 246.62, Airborne Vector Control 36,115.00, Gardner Locksmith 100.00, Gretchen Sharp 110.00, Pomp's Tire Service 564.78, L&T Lawn Care LLC 337.50, Clubcar Connect 864.00, Simplot Grower Solutions 80.00, Jeff Neal 102.00, Dakota Tree Company LLC 4,250.00, Camby's Pass Inc 1,970.28, Axon Enterprise Inc 1,398.10, Galls Inc 442.14, Premier Specialty 110.42, Dakota Oil 1,659.05, Stephanie Raap 424.00, Starr Chief Eagle 900.00, Kelly Wieser 80.00, Sharpe Enterprises 836,270.88, Advance Auto Parts 2.09, Ingram Library 4,435.57, Vollan Oil Co 18,244.84, Rivards Turf & 3,325.86, Cody He Crow 30.00, Kaitlynn Loos 202.00, Molly Royals 20.00, Plunkett's Pest 403.93, Midwest Tape 746.70, Sue Gates 120.00, Derksen Floors 4,950.00, Brick's Tv & Appliance 101.18, Midcontinent Communications 145.42, Aramark Uniform Svc 2,885.11, Northern Lake Service Inc 1,025.00, Butler Machinery Co 1,614.51, Grainger 906.86, Alex Harper 37.50, Geffdog Designs 1,691.66, Jefferson Partners LP 1,017.36, The Library Store 122.52, Cooper Animal Clinic P.C. 57.36, Crescent Electric Supply 1,793.05, Ban-Koe Systems Inc 1,715.00, Arctic Glacier USA Inc 872.48, Value Line Publishing LLC 2,400.00, Midwest Pump & Tank 1,649.49, Innovative Interfaces Inc 28,538.15, JGE Inc 6,630.29, Associated Supply Co Inc 4,089.72, Wendy Thorson 55.00, Rude Transportation Co 367.68, Scott Glodt 281.00, Diamond Dry Cleaning 7.59, Tanner Schabot-Shultis 28.00, Angela Sharp 100.00, Linde Gas & Equip Inc 344.36, G & R Controls Inc 510.00, Eitan Group North America 700.51, Guardian Life Ins Co 1,432.72, Tri-State Water Inc 164.75, Domino's Pizza 192.55, Wylie Meadows Llc 796.22, Kanopy, Inc 109.00, Napa Central 596.54, James Valley Coop Tele Co 31.70, Eframson Electric Inc 106,947.94, Convergint Technologies L 360.00, Stuart Donaldson 280.00, Nicholas Ries 20.00, CWF Masonry & Construction 46,816.25, Jebro Inc 25,331.96, Mac Tools/D&D Distributing 210.00, Chemco Systems LP 699.07, Hillyard Sioux Falls 1,227.30, Jackie Witlock 211.92, Aldous J Ulvog 210.00, Haar Plumbing & Heating, 6,028.76, Sarge's Mobile Blasting S 18,445.00, Star Seal Of Mn Inc 3,834.40, Autozone 293.46, Jonathon Murdy 3,638.85, Runnings Supply Inc #14 7,035.36, Interstate Battery Arling 2,342.20, Custom Installation Solutions 997.00, Cardconnect 325.00, Brady Woehl 102.00, Triplec Pros Window Clean 275.00, HR Green Inc 10,436.25, Dacotah Paper Co 703.67, Ditch Witch Undercon 217.37, ODP Business Solutions LLC 298.68, Language Line Services 784.65, Eastside Equipment 445.60, Ethan Boekelheide 55.00,

Sophie Olson 22.00, Travis Sharp 55.00, Elizabeth Shultis 20.00, Jakob Walden 90.00, Foreman Charters 26,301.31, Sd Law Enforcement 50.00, Mason Ligon 22.00, Star Tribune 619.22, Wolf Bronze LLC 4,170.00, Sichmeller Engineering 1,550.00, Kylee Carlson 225.00, Platinum Auto Spa 48.00, Classy Cakes 864.00, Stacie Hallenbeck 53.04, Uniform Center 216.00, K&S Plumbing Inc 2,864.03, Andrew Kolb 10,290.37, Motion Industries Inc 529.92, Ashton Ormand 50.00, Carlee Johnson 50.00, North Central Weed & Pest 562.00, Amusement Restoration Co 24,475.00, Joseph Berns 250.00, Biocontrols Inc 190.00, Reid Johnson 160.00, Minnesota Assoc Of Cemete 275.00, Brookings Fire Department 50.00, Hub Auto 125.35, Jacob Krenz 46.75, Jennah Farrell 46.75, Brantson Meier 46.75, Dan Kohnen 99.43, Screenflex Portable 2,852.00, Bookpal 3,332.00, Natural Abundance Food Co 400.00, Jennette Kriz 40.00, Weber Works 2,422.40, Sophia Blanchard 200.00, Juna Ramey 200.00, Dacotah Bank 300.00, SD Dept of Revenue 40,532.55, CenturyLink 11,037.63, Shari Braun Farms, LP 43.61, Kosse, Betsy 26.16, Platinum Properties 92.13, Hamson, Mark 96.45.

Roll call vote to approve, all present voting aye with Fouberg abstaining to Dacotah Bank and Mayor Schaunaman abstaining to Climate Control and Sewer Duck, motion carried.

CITY MANAGER'S REPORT

City Manager Robin Bobzien stated he has completed his first week as City Manager and thanked the council. Bobzien discussed the possibly of future work sessions regarding amended budget.

EXECUTIVE SESSION

Motion by Novstrup, second by Reinbold to move into executive session at 6:11 p.m. to consult with legal counsel about contractual matters and preparing for contract negotiations pursuant to SDCL § 1-25-2(3) and (4). Voice vote to approve, all present voting aye, motion carried.

Motion by Ronayne, second by Rife to move out of executive session at 7:43 p.m. Voice vote to approve, all present voting aye, motion carried.

ADJOURNMENT

There being no further business, motion by Rife, second by Liebelt to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 7:43 p.m.

Prepared by Amanda Kamphuis for the Finance Office. /s/ Jordan McQuillen, Finance Officer