

MINUTES

ABERDEEN CITY COUNCIL MEETING

City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South Dakota, October 16, 2023 at 5:30 p.m., regular meeting of the City Council.

CALL TO ORDER

MEETING ROLL CALL

Present at roll call were City Council Members Rob Ronayne via teleconference, Charlotte Liebelt, Josh Rife, Alan Johnson, Justin Reinbold, Tiffany Langer, David Novstrup, and Mayor Travis Schaunaman. City Council Member Erin Fouberg was absent.

City Staff present were Robin Bobzien, Ron Wager, Stuart Nelson, Eric Miller, Joel Weig, Rich Krokkel, Dave McNeil, Ken Hubbard, and Jordan McQuillen.

PLEDGE OF ALLEGIANCE

Mayor Schaunaman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion by Reinbold, second by Novstrup to approve the agenda as presented. Voice vote to approve, all present voting aye, motion carried.

APPROVAL OF MINUTES

Motion by Liebelt, second by Johnson to approve the minutes of the October 2, 2023 regular City Council Meeting and October 10, 2023 Special City Council Meeting, as circulated. Voice vote to approve, all present voting aye, motion carried.

OPEN FORUM

No one appeared in open forum to address the Council.

CONSENT CALENDAR

Motion by Rife, second by Reinbold to approve the following items on the consent calendar:

2024 LICENSE RENEWALS FOR RETAIL LIQUOR, PACKAGE LIQUOR, AND RETAIL WINE – Retail On-Sale Liquor (RL): Flame, Inc. dba Flame Café & Lounge, 2 Main Street South; Steven Lust, 1514 Sixth Avenue SW (in-active); Hayjon, Inc. dba Rohly's Bar, 1524 Sixth Avenue SW; Hayjon, Inc. dba Rohly's Casino, Suite B, 1524 Sixth Avenue SE, Suite B; Package Off-Sale Liquor (PL): Hayjon, Inc. dba Rohly's Bar, 1524 Sixth Avenue SW; Retail On-Off Sale Wine and Cider (RW): Tokyo Sushi & Steakhouse dba Tokyo Sushi & Steakhouse, 3315 Sixth Avenue SE, #68

FINANCE OFFICER CERTIFICATION OF SPECIAL ASSESSMENTS FOR TAX YEAR 2023 PAYABLE 2024 – receive and place on file

LICENSES: Taxi Driver – Jalissa Allers; Residential Building Contractor – Gerald Goldade

LOTTERY NOTICE – Aberdeen ABATE, Inc. – receive and place on file

DECLARE CITY VEHICLES AND MISCELLANEOUS ITEMS AS SURPLUS PROPERTY TO BE SOLD AT PUBLIC AUCTION ON OCTOBER 19, 2023 AT 3:00 P.M. AT PUBLIC WORKS AREA ON THIRD AVENUE SW – receive and place on file

Voice vote to approve, all present voting aye, motion carried.

OLD BUSINESS

SECOND READING AND FINAL ADOPTION OF ORDINANCE NO. 23-09-02 TO REZONE PROPERTY DESCRIBED AS 616 ROCK STREET SOUTH

Motion by Johnson, second by Liebelt to approve second reading and final adoption of Ordinance No. 23-09-02 to rezone property described as Lots 466 & 467, Morning Heights Subdivision in the NE¼ of Section 19, T123N, R63W of the 5th P.M., Brown County, South Dakota (616 Rock Street South), from (C-3 and R-3) Central Business District and High Density Residential District to (R-3) High Density Residential District. Roll call vote to approve, all present voting aye, motion carried.

NEW BUSINESS

2022 AUDIT PRESENTATION

Finance Officer Jordan McQuillen explained the 2022 financial audit from Eide Bailly. Cameron Zent, Partner at Eide Bailly presented the 2022 audit. Discussion was held.

PUBLIC HEARING AND APPROVAL OF SPECIAL ONE-DAY LIQUOR LICENSE AND COMMUNITY EVENT PERMIT FOR ABERDEEN AREA ARTS COUNCIL

Mayor Schaunaman opened a hearing on an application for Special One-Day Retail On-Sale Liquor License on November 3, 2023 for Aberdeen Area Arts Council's Kelley Hunt Acoustic Quartet at the ARCC Library, 225 Third Avenue SE with a request for a Community Event Permit for the same. No public comments were received. Mayor Schaunaman closed the hearing and called for a vote. Motion by Reinbold, second by Liebelt to approve the Special One-Day Liquor License and Community Event Permit for November 3, 2023 to Aberdeen Area Arts Council's Kelley Hunt Acoustic Quartet at the ARCC Library. Voice vote to approve, all present voting aye, motion carried.

APPROVAL OF RESOLUTION NO. 23-10-01R TO ESTABLISH A CONSOLIDATED BOARD OF EQUALIZATION PURSUANT TO SDCL §10-11-66 AND DESIGNATE A MEMBER AND AN ALTERNATE MEMBER OF THE CITY COUNCIL TO SERVE ON THE CONSOLIDATED BOARD OF EQUALIZATION FROM APRIL – MAY 2024

Motion by Ronayne, second by Reinbold to approve Resolution No. 23-10-01R and to designate Mayor Schaunaman as member and Alan Johnson as alternate member to serve on the consolidated board of equalization from April – May 2024 as presented. Roll call vote to approve, all present voting aye, motion carried.

APPROVAL OF PURCHASE OF LAND PARCEL FOR NE WATER TOWER

City Manager Robin Bobzien explained the potential site for the new water tower and requested approval of purchase of land parcel from 3M for NE water tower. Discussion was held. Motion by Novstrup, second by Liebelt to approve to purchase land parcel from 3M for NE water tower as presented. Roll call vote to approve, all present voting aye, motion carried.

APPROVAL OF CHANGE ORDER NO. 3 IN THE AMOUNT OF \$115,203.25 AND PAYMENT NO. 5 IN THE AMOUNT OF \$205,108.38 TO DAHME CONSTRUCTION

FOR SOUTH ROOSEVELT STREET SANITARY SEWER IMPROVEMENTS

City Engineer Stuart Nelson explained the sewer collapse that occurred on South Roosevelt Street and requested approval of Change Order No. 3, an increase in the amount of \$115,203.25 and Payment No. 5 in the amount of \$205,108.38 to Dahme Construction for work on the South Roosevelt Street Sanitary Sewer Improvement Project. Motion by Rife, second by Novstrup to approve Change Order No. 3 in the amount of \$115,203.25 and Payment No. 5 in the amount of \$205,108.38 to Dahme Construction for work on the project. Roll call vote to approve, all present voting aye, motion carried.

APPROVAL OF CHANGE ORDER NO. 1B IN THE AMOUNT OF (-\$2,077.45) TO EFRAIMSON ELECTRIC FOR RUNWAY 13/31 REHABILITATION AND LIGHTING IMPROVEMENTS, BID SCHEDULE B

Transportation Director Rich Krokkel requested approval of Change Order 1B, a decrease in the amount of (-\$2,077.45) to Eframson Electric for Runway 13/31 Rehabilitation and Lighting Improvements, Bid Schedule B. Motion by Johnson, second by Reinbold to approve Change Order 1B in the amount of (-\$2,077.45) to Eframson Electric for work on the project. Roll call vote to approve, all present voting aye, motion carried.

APPROVAL OF PAYMENTS ON AIRPORT IMPROVEMENT PROJECTS AND AUTHORIZE CITY MANAGER TO SIGN PAY REQUESTS

Transportation Director Rich Krokkel requested approval on the following: (1) Payment No. 5 – AIP 3-46-0001-47-2022 GA Apron Reconstruction, Ph. 1 – Sharpe Enterprises in the amount of \$697,483.30; (2) Payment No. 20 – AIP 3-46-0001-47-2022 GA Apron Reconstruction, Ph. 1 – Helms & Associates in the amount of \$33,751.58; (3) Payment No. 3B – AIP 3-46-0001-49-2023 Runway 13/31 Rehabilitation and Lighting Improvements Project, Bid Schedule B – Eframson Electric in the amount of \$256,141.93; (4) Payment No. 7 – AIP 3-46-0001-49-2023 Runway 13/31 Rehabilitation and Lighting Improvements Project – Admin and Resident Engineering Services – Helms & Associates in the amount of \$41,981.56; (5) Payment No. 4A – AIP 3-46-0001-50-2023 Runway 13/31 Rehabilitation and Lighting Improvements Project, Bid Schedule A – Reede Construction in the amount of \$111,840.75; (6) Payment No. 4A – AIP 3-46-0001-49-2023 Runway 13/31 Rehabilitation and Lighting Improvements Project, Bid Schedule A1/A2 – Reede Construction in the amount of \$144,687.82. Motion by Johnson, second by Reinbold to approve six payments and authorize City Manager to sign the pay requests for Airport Improvement Projects as presented. Roll call vote to approve, all present voting aye, motion carried.

REVIEW AND APPROVAL OF CLAIMS

Motion by Rife, second by Novstrup to approve payment of the bills listed for October 16, 2023.

Bills having been audited by the Finance Officer and fully itemized and authorize the Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment of

the following approved bills: Karl's TV & Appliance 78.95, Helms & Associates 79,354.67, Marco Technologies LLC 399.64, RDO Equipment Co 667.78, Brown County Landfill 18,319.76, Northern Plains Animal Health 100.29, Dahme Construction 205,108.38, Dakota Electronics 18,508.25, Hepper's 94.82, Performance Oil & Lubricant 341.30, Cole Papers Inc 69.60, Farm Power MFG Inc 70.80, Jensen Rock & Sand Inc-Mo 272,299.14, Graham Tire Co 4,689.68, Direct Automation LLC 1,572.65, Auto Value Parts/Hedahls 713.13, Heiman Inc 5,705.00, Ken's Alignment Auto SRVC 5,333.36, Kesslers Inc 104.86, Steven Lust Automotive 130.76, M-B Companies Inc 17,005.12, McDonald Supply Co 410.85, Mac's Inc 147.60, Pantorium 16.00, Dakota Supply Group 716.73, Graymont (Wi) LLC 23,743.32, Midstates Group 15.00, Aberdeen Catholic Schools 425.00, Safety Service Inc 35.70, Avera St Luke's Hospital 1,715.58, Schwan Welding & Boiler 54.00, Share Corp 6,642.13, Sherwin-Williams Co 38.32, Crawford Trucks & Equip 3,322.27, Western Area Power Adm 8,943.98, Diesel Machinery Inc 27,719.40, Badger Meter Inc 2,383.98, Olson's Pest Technicians 400.00, Assero Resources LLC 9,700.00, Ultimate Upholstery 459.64, Tim Reed 2,299.00, Dependable Sanitation 32,339.20, Harr Motors 320.00, Pressure Washer Central 82.40, Cartney Bearing Co 194.04, Hub City Radio 3,486.35, Executive Management 61.14, B&H Photo-Video 1,671.62, Climate Control 7,667.26, Pierson Ford-Lincoln-Merc 1,734.37, West Payment Center 383.74, Dakota Broadcasting LLC 1,050.00, Lien Transportation Co 13,915.84, Footsteps Counseling 60.00, McMaster-Carr Supply Co 862.96, Ryan's Carpet Cleaning 333.10, Reede Construction Inc 256,528.57, Towing Plus 225.00, Federal Express Corp 16.93, Galeton Gloves 239.24, Century Business Products 151.82, Sanford Health 1,908.00, Menards Inc 1,934.06, Bound Tree Medical LLC 1,836.01, Aqua Pure Inc 34,399.40, Creative SVSC Of New Engl 727.95, Convention Visitors Bureau 27,676.19, Dakota Fluid Power Inc 1,845.38, Borns Group 6,327.32, Killoran Trucking & Broke 14,232.29, Impact Janitorial 2,090.75, Asphalt Zipper 2,020.56, Double D Body Shop 3,856.14, Tyler Technologies 360.00, David's Lawn & Snow 80.00, Sd Dept Of Public Safety 2,340.00, Atco International 677.00, Matheson Tri-Gas Inc 57.63, Pomp's Tire Service 1,124.48, L&T Lawn Care LLC 325.00, Sd Department Of Tourism 1,406.25, Locators & Supplies Inc 1,076.01, General Traffic Controls 1,160.00, Aberdeen Christian School 450.00, Galls Inc 419.52, Dakota Oil 2,757.20, Jordan Majeske 120.00, Sharpe Enterprises Inc 697,483.30, Vessco Inc 1,421.79, Advance Auto Parts 305.35, Lance Hammrich 206.00, Austin Nath 298.00, Vollan Oil Co 3,992.83, J R Huebner 214.00, Aberdeen Chrysler Center 945.01, Midcontinent Communication 692.52, Aramark Uniform Svc 254.29, New Deal Deicing 19,754.68, Sanitation Products Inc 1,321.45, Geffdog Designs 214.00, Jefferson Partners LP 351.11, Hali-Brite Inc 171.70, Cooper Animal Clinic 103.68, Janel Ellingson 130.00, Crescent Electric Supply 210.66, Country Concrete/Landscaping 751.20, Lisa Fischer 70.00, JGE Inc 1,875.28, Diamond Dry Cleaning 65.42, Travis Schaunaman 106.73, Guardian Life Ins Co 1,397.94, Tri-State Water Inc 98.00, IIA Lifting Services Inc 915.76,

Napa Central 226.78, Malloy Electric 1,191.09, Efraimson Electric Inc 256,141.93, Hub City Roofing Inc 6,000.00, Chemco Systems LP 2,835.73, Gelling's Auto Service 1,086.88, Haar Plumbing & Heating, 456.03, Core & Main LP 3,493.69, TranSource Truck & Equipment 129.90, Stephanie Sorensen Phd 1,300.00, Runnings Supply Inc #14 916.05, Interstate Battery Arling 491.80, Custom Installation Solutions 390.00, Triplec Pros Window Clean 564.00, Dacotah Paper Co 941.30, Language Line Services 984.46, Connections Inc Eap 397.30, ESO Solutions Inc 3,975.00, Platinum Auto Spa 18.00, Safeware Inc 3,873.52, Motion Industries Inc 3,382.36, Nextiva Inc 1,500.00, Aberdeen Lions Club 155.63, Ryan Schlotman 66.75, Nemsma 2,250.00, Crafc0 Inc 179.83, Eide Bailly LLP 63,223.10, SD Dept of Revenue 28,713.52, Falcon, Eddie 26.46, Welling, Sandra 66.75, Zuntafi Corp 63.35, Erdmann Properties 26.21, Weber, Betty 24.20, Flack, Rusty 42.82, Muldoon, Roger 26.28, BWS LLC 25.88, Johnson, Lisa 55.00.

Roll call vote to approve, all present voting aye with Mayor Schaunaman abstaining to Climate Control, motion carried.

CITY MANAGER'S REPORT

City Manager Robin Bobzien stated the City Surplus Auction is on Thursday, October 19, 2023 at 3:00 p.m. Bobzien thanked the city staff and volunteers who helped erect the dome at Presentation College this week.

ADJOURNMENT

There being no further business, motion by Reinbold, second by Johnson to adjourn the meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at 6:10 p.m.

Prepared by Amanda Kamphuis for the Finance Office. /s/Jordan McQuillen, Finance Officer