

**MINUTES**  
**ABERDEEN CITY PLANNING COMMISSION**  
**November 15, 2011**

The City Planning Commission was called to order by Acting Chairman Heath Johnson. Members present at roll call were Kezar, Lien, Woodward, Johnson, and Papousek. Jung and Rivett were absent. Also present were Brett Bill, Planning & Zoning Director, John Stoll, City Planner, and Paula Nelson, Planning Commission Secretary.

Kezar moved and Woodward seconded to approve the minutes of October 18, 2011, all members voting aye, the motion carried.

There being no old business Chairman Johnson began with new business as follows:

- 1) A preliminary and final plat described as “Koslowski Second Addition to the City of Aberdeen, located in the NE ¼ of Section 14, T123N-R64W of the 5<sup>th</sup> P.M., Aberdeen, Brown County, South Dakota,” (a.k.a. 635 and 703 2<sup>nd</sup> Avenue NW) was submitted by David and Elaine Koslowski. Brett Bill stated that the petitioners are requesting this preliminary and final plat in order to reconfigure lot lines with the intention of future development. Following discussion Kezar moved and Papousek seconded to approve, all members voting aye, the motion carried.
- 2) A preliminary and final plat described as “Topaz Homes First Addition to Aberdeen in the NE ¼ of Section 19, Township 123 North, Range 63 West of the 5<sup>th</sup> P.M., Brown County, South Dakota,” (1005 Topaz Court; 1000 and 1010 Roosevelt Street South) was submitted by Darlene D. Grebner, Crystal I, LLC and Crystal II, LLC. Brett Bill stated that the petitioners are requesting this preliminary and final plat with the intention of developing multi-family residential units on proposed Lot 1. Following discussion Lien moved and Papousek seconded to approve, all members voting aye, the motion carried.
- 3) A preliminary and final plat described as “D & P Bunsness 1<sup>st</sup> Subdivision in Aberdeen, South Dakota, located in the NW ¼ of Section 25, Township 123 North, Range 64 West of the 5<sup>th</sup> P.M., Brown County, South Dakota,” (1805 Lincoln Street South) was submitted by David and Peggy Bunsness. Brett Bill stated that the petitioners are requesting this preliminary and final plat with the intention of cleaning up the legal description in order to construct a garage on the property. Following discussion Papousek moved and Kezar seconded to approve, all members voting aye, the motion carried.
- 4) Permission to re-roof office and construct weather enclosures around loading docks for a business that is zoned (I-1) Industrial Park District for property described as “Lot 3 Safeguard/ADC Subdivision, located in the NE ¼ of Section 17, Township 123 North, Range 63 West of the 5<sup>th</sup> P.M., Aberdeen, Brown County, South Dakota,” (a.k.a. 2914 Industrial Avenue NE - Hub City, Inc.) was submitted by Hub City, Inc. Brett Bill stated that the property owner is requesting permission to obtain a building permit to re-roof the administrative office of the existing Hub City, Inc. facility, as well as construct weather

enclosures around the loading docks. Since the property is currently zoned (I-1) Industrial Park District, the Planning Commission must approve all building permits for the facility and any other construction on the property. Following discussion Papousek moved and Kezar seconded to approve, all members voting aye, the motion carried.

There being no further business before the Commission, Kezar moved and Papousek seconded to adjourn the meeting.

Submitted by,

Paula Nelson  
Planning Commission Secretary