

## **ABERDEEN REGIONAL AIRPORT EMERGENCY CONTINGENCY PLAN**

Aberdeen Regional Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Cody Roggatz at [cody.roggatz@aberdeen.sd.us](mailto:cody.roggatz@aberdeen.sd.us). The Aberdeen Regional Airport is filing this plan with the Department of Transportation because it is a commercial service airport.

This plan describes how, following excessive tarmac delays and to the extent practicable, Aberdeen Regional Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

The Aberdeen Regional Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport's safe operation and strongly encourages aircraft operators to contact the airport at (605) 216-0321 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: **the apron is capable of holding up to four regional jets, there is only one secure hold room with seating for up to 50 passengers, there are no international passenger processing facilities and the hours vary for TSA, Airline and Airport personnel.** During diversion events Aberdeen Regional Airport issues NOTAMs regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operations events.

### **Airport Information**

Name of Airport: Aberdeen Regional Airport

Name and title of person preparing the plan: Cody Roggatz, Transportation Director

Preparer contact number: (605) 626-7020 or (612) 209-6765

Preparer contact e-mail: [cody.roggatz@aberdeen.sd.us](mailto:cody.roggatz@aberdeen.sd.us)

Date of submission of plan: 05.12.2017

Airport Category: Non-Hub

### **Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the on-call employee at (605) 216-0321 for assistance, this employee will then coordinate plans with the Airport Operations & Maintenance Manager and/or the Transportation Director.

### **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

The Aberdeen Regional Airport does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. However, we have requested that each airline, ground handler and FBO operation on the airport provide us with a list of

the equipment and resources they have for deplaning passengers and contact information. We will provide this inventory and contact information to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

#### **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

There is one jet bridge and one ground level entrance to the terminal building. The Jet Bridge is not controlled by the airport during time periods when the tenant airline is using or scheduled to use the gate. We are unable to direct a tenant airline to accommodate another air carrier aircraft at its exclusively leased gate during those time periods when the gate is in use or scheduled to be in use. We will direct our tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at these exclusively-leased gates during those time periods the gates are not in use or not scheduled to be in use to the maximum extent practicable. An air carrier is able to park on the apron, if space is available and deplane passengers through a ground level entrance, if necessary. The largest aircraft able to use the facilities at the Aberdeen Regional Airport would be a Boeing 737-900, Airbus A321 or smaller.

#### **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protections**

The Aberdeen Regional Airport is unable to accommodate international deplanements. There is a standing NOTAM issued to this effect. The nearest Customs and Border Protection (CBP) Port of Entry is located at the Sioux Falls Regional Airport or Fargo International Airport both of which are three hours away. CBP has indicated that no facility on the airport exists that is suitable to serve as a sterile area to offload international passengers who have not yet cleared Customs.

#### **Public Access to the Emergency Contingency Plan**

Aberdeen Regional Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website (<http://www.aberdeen.sd.us>)
- Posting signs in conspicuous locations in the terminal